6:30 PM Public Hearing – Proposed 2016 Budget Amendment #1
Attachment #1

6:45 PM Public Hearing – Proposed 2017 Budget
Attachment #2

1. 7:00 PM Call to Order
2. Invocation: Mayor Pro-Tem Harvey (Chip) Walker, Jr.
3. Approval of Minutes: Attachment #3
4. Public Comments:
   Reading of Rules for Public Comments:
5. Old Business:
   A. TE/StreetScape Project Update by Engineer Paul Simonton
6. New Business:
   A. Eatonton-Putnam County Senior Services Program Report
   B. Proposed Resolution to Establish Notification Requirements Following Disciplinary Action Against Certain Alcoholic Beverage Licensees
   Attachment # 6B
7. Zoning:

8. Committee Reports:

- Finance and Personnel – Council Member Harvey C. Walker, Jr.
- Public Utilities – Council Member Alvin Butts
- Streets, Buildings and Grounds – Council Member William C. Mangum
- Zoning and Ordinances - Council Member Teresa Doster
- Environmental – Council Member Charles R. Haley
- Community Development – Council Member Alma Stokes
- Public Safety – Council Member James A. Gorley
- City Administrator – Gary Sanders
- City Attorney – Christopher D. Huskins
- City Clerk – Sarah Abrams

8. Executive Session:

9. Motion to Adjourn:
The City of Eatonton proposes Amendment 1 to the CFY 2015-2016 budget. The City’s fiscal year begins on September 1 and concludes on August 31 of the following year. A PUBLIC HEARING will be held on August 2, 2016 at 6:30 PM to allow citizen input in the process. The hearing will be held in the Putnam County Commissioners’ Meeting Room #203, located at 117 Putnam Drive, Eatonton, GA 31024. A copy of the budget is available at City Hall, located at 201 North Jefferson Avenue, Eatonton, GA 31024.

### Expenditures

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### Revenues

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In accordance with O.C.G.A. §36-81, the City of Eatonton proposes the following budget for fiscal year 2016 - 2017. The City's fiscal year begins on September 1 and concludes on August 31 of the following year. A PUBLIC HEARING will be held on August 2, 2016 at 6:45 PM to allow citizen input in this process. The hearing will be held in the Putnam County Commissioners’ Meeting Room #203, located at 117 Putnam Drive, Eatonton, GA 31024. A copy of the budget is available at City Hall, located at 201 North Jefferson Avenue, Eatonton, GA 31024.

<table>
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<td>$12,000</td>
<td>$1,579,515</td>
<td>$5,963,422</td>
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| ANTICIPATED REVENUES | | | | | |
| TAXES                 | $3,459,745  | $ -         | $12,000     | $ -         | $3,471,745  |
| GRANTS                | $157,000    | $ -         | $ -         | $ -         | $157,000    |
| FEES                  | $221,100    | $ -         | $ -         | $ -         | $221,100    |
| FINES & FORFEITURES   | $250,000    | $20,050     | $ -         | $ -         | $270,050    |
| GAS AND METER SALES   | $ -         | $ -         | $ -         | $1,579,515  | $1,579,515  |
| OTHER FUNDS           | $264,012    | $ -         | $ -         | $ -         | $264,012    |
| TOTAL                 | $4,351,857  | $20,050     | $12,000     | $1,579,515  | $5,963,422  |
City of Eatonton Public Hearing
July 18, 2016
Putnam County Commissioners’ Meeting Room, #203
117 Putnam Drive
Eatonton, Georgia 31024
(706) 485-3311

Proposed Amendments to Chapter 75 (Zoning) of the Code of Ordinances

Elected Officials Present:
Mayor Pro-Tem Harvey (Chip) Walker, Jr.
Councilman Alvin Butts
Councilwoman Teresa Doster
Councilman Charles R. Haley
Councilman William Mangum, Jr.

Elected Officials Absent:
Mayor Walter C. Rocker, Jr.
Councilman James A. Gorley
Councilwoman Alma Stokes

Staff Members Present:
City Administrator, Gary Sanders
City Attorney, Christopher Huskins
City Clerk, Sarah Abrams

Mayor Pro-Tem Chip Walker called the public hearing to order at 6:30 PM.

Mayor Pro-Tem Walker advised this public hearing is for the purpose of hearing comments on amending Chapter 75 (Zoning), of the City of Eatonton Code of Ordinances.

We asked the Zoning Board to review the proposed amendments and provide Council with their recommendations. The Zoning Board met on July 11, 2016 and has presented us with their recommendations. A copy of the Planning and Zoning Commission minutes are at your seat from that meeting.

Mayor Pro-Tem Walker asked if anyone signed in to speak. No one signed in to speak.

Mayor Pro-Tem Walker closed the Public Hearing at 6:45 PM

ATTEST:

Harvey (Chip) Walker, Jr., Mayor Pro-Tem
Sarah E. Abrams, City Clerk
City of Eatonton Council Meeting
Monday, July 18, 2016 at 7:00 PM
Putnam County Commissioners’ Meeting Room #203
117 Putnam Drive
Eatonton, Georgia 31024

Elected Officials Present:
  Mayor Pro-Tem Harvey (Chip) Walker, Jr.
  Councilman Alvin Butts
  Councilwoman Teresa Doster
  Councilman Charles R. Haley
  Councilman William Mangum, Jr.

Elected Officials Absent:
  Mayor Walter C. Rocker, Jr.
  Councilman James A. Gorley
  Councilwoman Alma Stokes

Staff Members Present:
  City Administrator, Gary Sanders
  City Attorney, Christopher Huskins
  City Clerk, Sarah Abrams
  Chief of Police, William K. Lawrence

Mayor Pro-Tem Chip Walker called the Council meeting to order at 7:00 PM.

Invocation was given by Councilman Charles R. Haley.

Motion was made by Haley and seconded by Mangum to approve the minutes of the June 20, 2016 Council meeting. Motion carried by a vote of 3-0. Councilman Alvin Butts abstained.

Public Comments: Shelagh Fagan - Historic Preservation Commission Update

Motion was made by Doster and seconded by Mangum to hear from Ms. Shelagh Fagan. Motion carried by a unanimous vote of 4-0.

Reading of Rules for Public Comments: Omitted

Ms. Shelagh Fagan advised Council that she submitted her resignation today as the Chairperson of the Historic Preservation Commission and Ms. Lynn Romine is now the new Chairperson, Ms. Nancy Marshall is the Vice Chair, and Larry Folk is Secretary. Fagan asked if the amendment made to Chapter 2, Section 213 (Board Appointments)
would apply to all boards when looking to fill an opening on a City board. Council recommended advertising the board position.

**Old Business:** None

**New Business:**

Andrew Simpson, Main Street Director presented the following report:

**Organization**
The Main Street Board is reviewing applications from the Pilot Club and Uncle Remus Library.

The Community Vision Meeting, "There is no Community without Unity" occurred on July 14.

**Promotion**
Main Street Director was interviewed by Fox 24 Macon about downtown Eatonton.

Main Street is in the planning stages of a Valentines Event and Community Dinner event for 2017.

The water tower project is on hold.

**Design**
The Design Committee has two facade grant applications distributed to Merchants, awaiting return.

Main Street is partnering with various City Departments on enhancing downtown decorations.

Main Street Director is in contact with the High School regarding the painting of merchant windows.

**Economic Vitality**
The Eatonton Cotton Warehouse and the Pex Theater has a work hold order on them.

Eatonton Main Street is seeing an increase in office space inquiries.

There is a merchant/business going next to Shoppers Pharmacy but I do not know what that is.

There are a number of rumors pertaining to a Sandwich Shop and an Art Gallery but I have not had any first hand conversation with the people involved to confirm both rumors.

**Summary**
The good news is that we have a variety of store front opportunities in the downtown.

Code Enforcement is involved with a number of buildings that would be very beneficial for our business inventory once fixed.
At both community vision meetings the public has respectfully requested that they would like to see more elected officials there. I do understand that scheduling can be somewhat of an issue so I am trying to arrange a time when more community members and elected officials could attend.

I am looking into organizing a Community Information meeting. So organizations that are in the downtown can do presentations about who they are rather than be in the audience talking about what they do in the meetings. I believe this would be beneficial for the community to know what we have in the downtown area, or what organizations outside the downtown, could contribute to downtown.

Councilman Haley asked Main Street Director, Andrew Simpson to send an e-mail reminder to all elected officials when the next community vision meeting will take place. Haley also advised Jim Marshall wished to donate the old Big Chick building on Sumter Street to the City of Eatonton. The purpose would be for green space, if the City would accept and demolish.

Proclamation recognizing August 2016 as Vial of Life Month Attachment # 6B
Ms. Jennifer Rainey and Ms. Ariel Covington spoke in support of this Vial of Life project which provides a medical information storage system in which vital medical facts are contained in a vial that is stored in the participants refrigerator in case of medical emergency. The vial containers are free and can be picked up from the doctors’ offices or the City of Eatonton Fire Department and Putnam County Fire-Rescue.
Motion was made by Doster and seconded by Butts to affirm the action of the Mayor in signing the Vial of Life Month Proclamation. Motion carried by a unanimous vote of 4-0.

Presentation by the Middle Georgia Regional Commission on the Comprehensive Plan update process

Ms. Laura Mathis, Executive Director of the Middle Georgia Regional Commission introduced her staff to Council and allowed staff member Greg Boike to make the presentation on the time line for updating the Comprehensive Plan. This plan allows the City to set goals for the future over the next five years. It has been 10 years since the last update and the Regional Commission will assist with these updates at no charge to the City. Mr. Boike asked that the City have a steering committee in place by September with a total of about 20-25 members. One half of these members should be elected officials and staff and one half from the community. The plan can be done jointly with the county or done separately. Also, Mr. Boike advised the deadline to update the Service Delivery Strategy Plan is October 31, 2017.

Proposed Resolution to ratify the action of the Mayor in requesting Technical Assistance from the Middle Georgia Regional Commission to update the Comprehensive Plan and Service Delivery Strategy Attachment # 6D

Motion was made by Doster and seconded by Haley to adopt the proposed Resolution ratifying the action taken by the Mayor in requesting Technical Assistance from Middle Georgia Regional Commission to update the Comprehensive Plan and Service Delivery Strategy. Additionally, it is the desire of the Council to prepare the Comprehensive Plan.
jointly between the City of Eatonton and Putnam County. Motion carried by a unanimous vote of 4-0.

**Proposed Resolution to authorize the Mayor to sign a contract with the Area Agency on Aging for SFY 2017  Attachment #6E**

Motion was made by Haley and seconded by Doster to adopt the proposed Resolution and authorize the Mayor to sign the contract between the Middle Georgia Regional Commission Area Agency Aging and the City of Eatonton for SFY 2017 and other such supporting material as shall be necessary for the execution of the contract. Motion carried by a unanimous vote of 4-0.

**Budget Fund Summary area agency on Aging SFY 2016**

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<th>Federal amount</th>
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<tr>
<td>$112,967</td>
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Total Funds this contract $199,260

Councilman Haley asked if the Director of the Senior Citizens could present a report on the program. Administrator Sanders advised Ms. Maddox, Director of Senior Services, is scheduled to present a report at the first meeting in August.

**Proposed Resolution to accept a bid response for the Local Maintenance and Improvement Grant resurfacing project  Attachment#6F**

Motion was made by Doster and seconded by Butts to approve the proposed Resolution in accepting a bid response from Southern Asphalt, LLC for the Local Maintenance and Improvement Grant Resurfacing Project (LMIG) and authorize Mayor Rocker to sign contracts, letters and other supporting and related documents as may be necessary to accomplish the goal of this resolution. Motion carried by a unanimous vote of 4-0.

**Proposed Resolution to Authorize the Disposal of Surplus Property  Attachment #6G**

Motion was made by Haley and seconded by Doster to approve the proposed Resolution authorizing the Mayor to dispose of the personal property owned by the City of Eatonton, Georgia as described in a manner consistent with Georgia Law and authorizing Mayor Rocker to sign the resolution. Motion carried by a unanimous vote of 4-0.

**Surplus Item Description:**
- 1 Ford Tractor with Motrim Side Boom Mower
- 1 Ditch Witch Trencher
- 1 1983 International Dump Truck
Zoning:

Discussion and possible action on changes to Section 75-4 (Definitions) of Chapter 75 of the Code of Ordinances Attachment #7A

Motion was made by Doster and seconded by Butts to approve the proposed Resolution amending changes to Section 75-4 (Definitions) of Article I of Chapter 75 of the Code of Ordinances by adding the definition: “Banquet / reception hall means an establishment which is rented by individuals or groups to accommodate private functions including, but not limited to, banquets, weddings, anniversaries, religious services, and other such gatherings. Such a use may or may not include kitchen facilities for the preparation or catering of food. In some cases, a restaurant may be associated with a banquet/reception hall.” Also, authorize the Mayor to sign the Resolution. Motion carried by a unanimous vote of 4-0.

Discussion and possible action on proposed changes to Section 75-342 (Uses allowed) of Chapter 75 of the Code of Ordinances Attachment #7B

Motion was made by Doster and seconded by Haley to approve the Resolution amending changes to Section 75-342 (Uses allowed) of Article III of Chapter 75 of the Code of Ordinances by adding banquet/reception hall as a permitted use in the Downtown Business overlay. Motion carried by a unanimous vote of 4-0.

Those uses allowed in the DB Zoning District as a matter of right are as follows, as are the district requirements applicable to the district. However, additional restrictions may apply as well. Article VI of this chapter also must be consulted to determine whether a given use is subject to any additional requirement or is otherwise further defined or clarified. Any use not specified below will be considered by conditional use only.

Accessory uses and structures: Accessory uses and structures customarily incidental to any permitted use.

- Appliances/electronics
- Antiques and collectible
- Arts and crafts
- Bakery
- Banquet/reception hall
- Barber
- Beautician
- Bookstore
- Business office, general
- Clothing, general
- Coffee shop
- Drug store
- Family grocery store
- Family restaurant
- Financial services
- Florist/garden shop
- Furniture store
- Gift shop
- House wares
Ice cream/confection shop
Legal services
Medical services
Mix use buildings with commercial on first floor
Music and video store
Nail salon
Retail-general
Shoe store
Sporting good including bicycle shop
Tanning salon

Councilman Walker advised it is budget time again and we will be reviewing personnel policies and travel policies currently in use and look at how they are enforced.

Motion was made by Doster and seconded by Haley to pay the bills if and when funds become available. Motion carried by a unanimous vote of 4-0.

City Administrator Gary Sanders reported a gas leak occurred on Redbud Drive today, which was cause by the Eatonton-Putnam Water Authority repairing a water leak. The Gas and Fire Department responded to the site.

The Public Service Commission inspection went very well last week; the City Gas Department Superintendent and staff received a good report. We value the efforts and hard work of the Superintendent and his staff.

Councilman Butts reported New Life Outreach Christian Center Church would be holding a community cleanup day on August 27, starting at 8:00 AM.

Councilman Mangum had nothing to bring before Council.

Councilwoman Doster advised Ms. Sheila Fagan is selling her home and is making preparation to move. She has started to let go of some of her responsibilities.

Councilman Haley advised Advance Disposal promised to get back on track with the garbage service.

Haley reiterated that Mr. Jim Marshall wanted to give the City a quick claim deed for the old Big Chick property if the City would demolish.

Police Chief William Lawrence advised the video with his officer dancing has had over 25,000 hits, and the community is rallying behind the police department.

City Administrator Sanders report to City Council:
There will be public hearings prior to the August 2nd Council meeting at 6:30 PM and 6:45 PM to receive comments on proposed Budget Amendment #1 for 2016 and on the proposed 2017 Budget. The hearings will be held here in the Commissioners’ Meeting Room.
Administrator Sanders advised attending a GMA workshop in Cornelia all day tomorrow.
Administrator Sanders advised Council to remember Tri-County’s solar project commissioning event this Thursday, July 21 at 10:30 AM. Parking will be provided at the Tri-County EMC office and you will be shuttled to the site via golf carts.

In the public safety department, we will advertise a firefighter position. Fireman Brandon Neff resigned from his job position effected July 25, 2016.

Mayor Pro-Tem Walker asked if there was any other business to be conducted for the good of the City; there being no further business, a motion was made by Haley and seconded by Duster to adjourn. Motion carried by a unanimous vote of 4-0.

Harvey C. Walker, Jr. Mayor Pro-Tem

ATTEST:

Sarah E. Abrams City Clerk
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to establish notification requirements following disciplinary action against certain alcoholic beverage licensees and for other purposes.

WHEREAS, the Georgia General Assembly adopted House Bill 152 at its 2015 session, amending certain provisions of the Code of Georgia with respect to regulation of alcoholic beverages; and

WHEREAS, one of the provisions of House Bill 152 was the adoption of a new statute, codified as O.C.G.A. §3-3-2.1 (the “Reporting Statute”), that requires local governments by resolution or ordinance to adopt a policy and implement a process by which any disciplinary action taken by such local government against a licensee report such violations to the Georgia Department; and

WHEREAS, the Reporting Statute directed that the Georgia Department of Revenue determine and make available the format for the reporting of disciplinary actions by local governments and to promulgate rules and regulations as to the implementation and use of such reporting method and compliance with the provisions of the law; and

WHEREAS, such reporting requirements became effective on July 1, 2016; and

WHEREAS, on July 1, 2016, the Georgia Department of Revenue issued Policy Bulletin ATD-2016-06, which provided guidance and direction to the public and Department personnel as required by the Reporting Statute; and

WHEREAS, the Mayor and Council of the City of Eatonton desire to adopt a Resolution establishing a policy and implementing a process by which any disciplinary action taken by the City of Eatonton against an alcoholic beverages licensee as required by the Reporting Statute and the DOR Policy Bulletin is reported to the Georgia Department of Revenue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that, pursuant to O.C.G.A. §3-3-2.1, the City of Eatonton shall provide notification to the Georgia Department of Revenue within 45 days of any officer, department, agency, or instrumentality of the City taking disciplinary action against any person issued a license to operate any premises at which 75 percent or more total gross annual revenue is derived from the sales of alcoholic beverages for consumption on the premises.

BE IT FURTHER RESOLVED that the notification required by this resolution shall be in the format for the reporting of disciplinary actions set by the Georgia Department of Revenue.

BE IT FURTHER RESOLVED that, for purposes of this code section, “disciplinary action” shall have the same meaning as provided for in O.C.G.A. §3-3-2.1(a)(1), which includes any citation or arrest arising out of the violation of any law, rule, regulation, resolution, or ordinance of a governmental entity relating to the manufacture, distribution, sale, or possession of alcoholic
beverages against a licensee, any employee of a licensee, or any person holding a financial interest in the license of a licensee on the premises or place of business of any licensee.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 2nd day of August, 2016.

Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
Georgia Department of Revenue  
Policy Bulletin ATD-2016-06  
New Requirements under House Bill 152

**Purpose:** The purpose of this policy bulletin is to clarify the new requirements created under House Bill 152 passed during the 2015 session of the Georgia General Assembly. Subject to certain limitations, individuals must now be at least 21 years of age to enter a Bar. Additionally, there are new reporting requirements for alcohol licensees as well as county and municipal governments which issue alcohol licenses.

1) **Effective Date:** July 1, 2016.

2) **Authority:** O.C.G.A. §§ 3-2-2, 3-2-3, 3-3-24.1.

3) **Scope:** A Policy Bulletin is intended to provide guidance to the public and to Department personnel. It is a written statement issued to apply principles of law to a specific set of facts or a general category of taxpayers, superseding all conflicting documents and oral directives previously issued by the Department. A Policy Bulletin represents the Department’s official position and is binding on agency personnel until superseded or modified by a change in statute, regulation, court decision, or subsequent Policy Bulletin.

4) **Summary of Changes for Age Requirements to Enter Bars**

   a) **Effective July 1, 2016**, the term:
      
      i. “Bar” means any premises at which a retailer licensed pursuant to [Title 3, the “Georgia Alcoholic Beverage Code”] to sell alcoholic beverages derives 75 percent or more total annual gross revenue from the sale of alcoholic beverages for consumption on the premises.

      ii. “Bouncer” mean an individual primarily performing duties related to verifying age for admittance, security, maintaining order, or safety, or a combination thereof.

   b) **All individuals** must be at least 21 years of age to enter a Bar unless he or she is accompanied by his or her parent, guardian, or spouse who is 21 years of age or older. This age restriction does not apply to patrons who enter a Bar to attend a live musical concert or live performing arts presentation for which the individual has paid an admission charge.

   c) **All individuals employed by the Bar** in any capacity on the premises of the Bar, whether as regular full-time or part-time employees, likewise must be at least 21 years of age. This includes, but is not limited to, the following individuals:
i. Bartenders and wait staff
ii. Bouncers
iii. Cashiers
iv. Food preparation workers or dishwashers
v. Management and other staff

d) This age restriction does not apply to third-party outside vendors or other non-staff individuals who are on the premises for a limited duration and are being compensated to perform a specific task on the premises but are not regularly on the premises nor are on the premises to patronize the Bar. Examples of such individuals include, but are not limited to, the following:

i. Construction workers
ii. Couriers
iii. Deliverymen
iv. Handymen and repairmen

5) Summary of Changes for Reporting Requirements for Alcohol Licensees and County and Municipal Governments

a) Effective July 1, 2016, the term:

i. “Bar” means any premises at which a retailer licensed pursuant to [Title 3, the “Georgia Alcoholic Beverage Code”] to sell alcoholic beverages derives 75 percent or more total annual gross revenue from the sale of alcoholic beverages for consumption on the premises.

ii. "Disciplinary action" means any citation or arrest arising out of the violation of any law, rule, regulation, resolution, or ordinance of a governmental entity relating to the manufacture, distribution, sale, or possession of alcoholic beverages against a licensee, an employee of a licensee, or any person holding a financial interest in the license of the licensee on the premises or place of business of any licensee.

iii. "Governmental entity" means the United States government, any state governmental, any local government, and any department, agency, or instrumentality thereof.

iv. "Licensee" means any person issued a license pursuant to [Title 3, the “Georgia Alcoholic Beverage Code”] by a governmental entity to operate a bar.

b) Within 45 days of any disciplinary action, the licensee shall notify the Department of Revenue of the details of such disciplinary action, including the date such action was taken, the nature of such action, and any other information required by the Department.
i. The State Revenue Commissioner may impose a fine not to exceed $750.00 for each instance of non-reporting. A second or subsequent instance of non-reporting which occurs within three years from the date of the first violation may constitute grounds for the suspension, revocation, or cancellation of such person's license.

c) Every county or municipality which issues licenses to a licensee authorizing the manufacture, distribution, or sale of alcoholic beverages shall by resolution or ordinance adopt a policy and implement a process by which any disciplinary action against a licensee shall be reported to the Department of Revenue within 45 days of any officer, department, agency, or instrumentality of such county or municipality taking such disciplinary action.

d) Instructions for Reporting Information on Disciplinary Actions

i. Alcohol Licensees must log into their Georgia Tax Center ("GTC") account in order to report disciplinary actions to the Department. Alcohol Licensees that do not already have a GTC account can create one at the link below.

   a. Log into your existing GTC account or create a GTC account (https://gtc.dor.ga.gov)

   b. Navigate to the applicable Alcohol License by clicking the Account ID hyperlink under the My Accounts Tab

   c. Click the Report Alcohol Citation hyperlink under the I WANT TO... menu in the upper-right corner

   d. Complete and submit the web request

ii. Local jurisdictions will not need a GTC login to report alcohol violations to the Department.

   a. Click the Business Tab on the GTC homepage (https://gtc.dor.ga.gov)

   b. Click the Report Alcohol Citation hyperlink

   c. Complete and submit the web request

For more information, please contact the Department at 1-877-423-6711 from 8:00 a.m. to 4:30 p.m. EST, Monday through Friday, excluding holidays. For forms and other information, visit the Department’s website at dor.georgia.gov.