City of Eatonton Council Meeting
Agenda
April 18, 2016
Putnam County Commissioners’ Meeting Room, #203
117 Putnam Drive
Eatonton, Georgia 31024
(706) 485-3311

1. 7:00 PM Call to Order

2. Invocation: Councilman William C. Mangum, Jr.

3. Approval of Minutes: Attachment #1

4. Public Comments:
Reading of Rules for Public Comments

5. Old Business:
   A.

6. New Business:
   A. Mainstreet Report Attachment #6-A
   B. Discussion and Possible Action on Pilot Club’s Request for Use of Certain City Streets for Annual Dairy Festival Attachment #6B
   C. Proposed Resolution to Designate a Meeting Place for the May 16, 2016 City Council Meeting Pursuant to Section 2-31 of the Code of Ordinances Attachment #6C
   D. Proposed Resolution to Authorize the Mayor to Request Technical Assistance from the Middle Georgia Regional Commission to Create a Map-Based Management System for the City Cemeteries Attachment #6D
   E. Proposed Resolution to Authorize the Disposal of Surplus Property Attachment #6E
F. Proposed Resolution to Amend Section 6-5 (Distance Requirements) of the Code of Ordinances *Attachment # 6F*

Zoning:

Executive Session:

7. Committee Reports:

- Finance and Personnel – *Council Member Harvey C. Walker, Jr.*
- Public Utilities – *Council Member Alvin Butts*
- Streets, Buildings and Grounds – *Council Member William C. Mangum*
- Zoning and Ordinances – *Council Member Teresa Doster*
- Environmental – *Council Member Charles R. Haley*
- Community Development – *Council Member Alma Stokes*
- Public Safety – *Council Member James A. Gorley*
- City Administrator – *Gary Sanders*
- City Attorney – *Christopher D. Huskins*
- City Clerk – *Sarah E. Abrams*

8. Executive Session

9. Motion to Adjourn:
City of Eatonton Council Meeting
Tuesday, April 5, 2016 at 7:00 PM
Putnam County Commissioners’ Meeting Room #203
117 Putnam Drive
Eatonton, Georgia 31024

Elected Officials Present:
  Mayor Walter C. Rocker, Jr.
  Mayor Pro-Tem Harvey (Chip) Walker, Jr.
  Councilman Alvin Butts
  Councilwoman Teresa Doster
  Councilman James A. Gorley
  Councilman Charles R. Haley
  Councilman William Mangum, Jr.
  Councilwoman Alma Stokes

Elected Officials Absent:

Staff Members Present:
  City Administrator, Gary Sanders
  City Attorney, Christopher Huskins
  City Clerk, Sarah Abrams

Mayor Walter C. Rocker, Jr. called the regular Council meeting to order at 7:00 PM.

Mayor Walter Rocker, Jr. gave the invocation.

Motion was made by Haley and seconded by Gorley to approve the minutes of the last meeting with any necessary corrections. Motion carried by a unanimous vote of 7-0.

Public Comments: None

Reading of the Rules for Public Comments: Omitted

Special Recognition of Firefighters for Outstanding Services Rendered on March 19, 2016
Fire Chief Eugene Hubert introduced Derick Powers as the newly hired full time firefighter with his department. Hubert then recognized and presented firefighters with a certificate for outstanding service performed in putting out a house fire and helping to save a life on March 19, 2016 at the home of 86 year old Mrs. Annie Johnson, who lived
at 326 Martin Luther King Jr. Drive. Public Safety Committee members Gorley, Butts, and Walker congratulated and thanked the firefighters for an outstanding job well done.

Old Business:

New Business:
Proposed Resolution to Authorize the Mayor to Apply for a Safety and Liability Management Grant offered by Georgia Municipal Association Attachment #6A
Motion was made by Gorley and seconded by Doster to approve the Resolution authorizing Mayor Rocker to apply for a 2016 Safety and Liability Management Grant offered by Georgia Municipal Association. Motion carried by a unanimous vote of 7-0.

Proposed Resolution to Authorize the Continued Use of Certain Unmarked City Vehicles Attachment #6B
Motion was made by Walker and seconded by Haley to approve the proposed Resolution to authorize the Continued Use of Certain Unmarked City Vehicles and authorize Mayor Rocker to sign. Motion carried by a unanimous vote of 7-0.

Proposed Resolution to Authorize the Mayor to sign Amendment #2 to the Area Agency on Aging Contract for SFY 2016 Attachment 6C
Motion was made by Stokes and seconded by Gorley to approve the proposed Resolution and authorize Mayor Rocker to Sign Amendment #2 to the Area Agency Contract for SFY 2016 between the Middle Georgia Regional Commission Area Agency on Aging and the City of Eatonton. Motion carried by a unanimous vote of 7-0.

Committees’ Reports
Councilman Walkers expressed words of thanks to the firefighters and safety officials. Motion was made by Walker and seconded by Doster to pay the bills if and when funds become available. Motion carried by a unanimous vote of 7-0.

Councilman Mangum advised the Streets, Buildings, and Grounds Committee met on Monday at City Hall and he thanked the committee members and Mr. Sanders for their input. The committee discussed streets in need of repair and adding other local streets besides the three streets already named (MLK, Lower Harmony Road and Oconee) which have been designated for the LMIG funding put into escrow in 2016 and 2017. The committee was focused on paving and resurfacing streets; therefore, it was suggested they ride and look at other neighborhood streets with similar issues. Other items discussed were revising the ordinance and policies on renaming streets and bridges. The Committee approved taking out and replacing the culvert on Highland Drive when school is out.

City Administrator Sanders advised that the Streets, Buildings, and Grounds Committee met and supports the plan to move forward with purchasing a dump truck (in the amount
of $35,000.00) and an infrared asphalt heater ($20,000.00) for the public works department. The dump truck will replace one facing costly repairs and the asphalt heater will substantially reduce the cost in time and materials for patching streets. Street Supervisor Joseph Hawkins has inspected the dump truck and has tested an asphalt heater on our streets. These appropriations for expenditures will come from SPLOST.

Councilman Mangum discussed a request received from the Chamber of Commerce to move Mainstreet from the Plaza because they need the additional space. Mangum asked Mayor Rocker to intervene in the move. Council asked Mainstreet Director Andrew Simpson his opinion on moving from the Plaza. Simpson advised he would like to remain at the Plaza to be near the Chamber of Commerce. Councilwoman Doster suggested meeting with the Chamber of Commerce to discuss Mainstreet moving issue.

Councilwoman Doster requested a Zoning and Ordinances Committee meeting next week on Tuesday or Thursday regarding the Code of Ordinances.

Councilman Gorley expressed words of appreciation toward the firefighters in setting a good example of city and county government working together for the good of our community.

City Administrator Sanders advised the City’s Hotel-Motel Tax Legislation passed the General Assembly and was sent to the Governor for his signature on March 28.

The Area Agency approved the City’s proposal for Congregate and Home Delivered Meals programs for the 2017-2020 cycle. The contract amount will be determined once AAA receives the SFY 2017 planning budget.

The GMA Gas Section is hosting a pipeline safety seminar in Macon this week. Mr. Sanders advised he would attend the seminar on Wednesday and Thursday.

Sanders advised the budget status report for February is your seats.

City Attorney Huskins advised the City’s property deeded to the DDA at the last meeting was recorded last week and the lease executed.

Mayor Rocker asked if there was any more business; there being none, motion was made by Haley and seconded by Walker to adjourn. Motion carried by a unanimous vote of 7-0.

________________________
Walter C. Rocker, Jr., Mayor

ATTEST:

________________________
Sarah E. Abrams, City Clerk
Main Street Report for City Council April 2016

Organization

Eatonton Main Street is designated a Classic Main Street by the Department of Community Affairs.

Eatonton Main Street will be holding a Community Outreach Meeting on Thursday April 21 at the Pex Theater on South Jefferson Ave at 6:30 pm as part of Georgia Cities Week.

The Eatonton Main Street Board discussed the location of the Main Street Office and agreed unanimously that the Office should be relocated to City Hall. The board provided the following reasons:

1. To prevent any discord between the Chamber and Main Street it would be better to move to City Hall.
2. City Hall would be enhanced by having an information kiosk for downtown and the Main Street Manager situated there would provide an opportunity to promote downtown and answer any questions.
3. A Main Street Office in City Hall would mean that the Main Street Office would be on "Main Street."
4. Main Street has a sign ready to go to advertise the Main Street Office.

Promotion

Main Street has been invited to talk to the Pilot Club at their May Meeting about downtown.
Main Street will be featured on Z97 on their Winning Wednesday every third week of the month.
Main Street is working with the Eatonton Cotton Warehouse regarding events and use of the Stage.

Design

The Design Committee is in the process of revamping the facade grant application to be more concise.

Economic Vitality

Underground Treasures has not decided on an opening date.
The Eatonton Cotton Warehouse has a provisional opening date of June 18.
Eatonton Main Street has received inquiries about 119 S. Jefferson Ave and 126 N Madison Ave. I have put them in touch with the relevant parties. 116 W Marion Street has a prospect for leasing the property. The Eatonton/Putnam County signs arranged for by the Eatonton Putnam Tourism and Arts Partnership (EPTAHP) are now both up on Highway 441 and Highway 44. Main Street is currently researching lighting options. Main Street has also been researching with EPTAHP future sign positions on Highway 16 from Gray and Highway 441 just North of the Putnam/Baldwin County line.
Eatonton Main Street will be approaching the Eatonton Downtown Development Authority to see if they will approach the owners of the Old Moore Gas Building (119 N. Jefferson Ave) owned by Janette Moore and the old Communicom building (104 E Marion St) owned by H&H Rentals for purchase. These buildings are just two of a number of properties that are in the Eatonton Main Street area that require redevelopment due to their deteriorating condition.

Summary

Eatonton is continuing to attract business interest. Eatonton Main Street will be promoting all activities in downtown Eatonton during April 17 to April 23 as part of Georgia Cities Week.
# Annual Assessment and Designation Report

<table>
<thead>
<tr>
<th>Community</th>
<th>Eatonton</th>
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<tr>
<td>Local Program Contact</td>
<td>Andrew Simpson</td>
</tr>
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<tr>
<th>STANDARDS</th>
<th>GRADE</th>
<th>Pass</th>
<th>Fail</th>
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<tr>
<td>1  Community submitted all 12 Community Activity Reports (monthly reports)</td>
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<td>2  Annual Assessment: Standard #1</td>
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<td>3  Annual Assessment: Standard #2</td>
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<td>4  Annual Assessment: Standard #3</td>
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<td>5  Annual Assessment: Standard #4</td>
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<td>6  Annual Assessment: Standard #5</td>
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<td>7  Annual Assessment: Standard #6</td>
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<td>10 Annual Assessment: Standard #9</td>
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<tr>
<td>11 Annual Assessment: Standard #10</td>
<td>✔</td>
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<tr>
<td>12 Board of Directors roster, contact info and terms</td>
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<tr>
<td>13 Annual work plan for the program</td>
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<tr>
<td>14 Mission and Vision statement</td>
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<tr>
<td>15 Annual Budget showing program revenues and expenses</td>
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Based upon the results of the 2015 Assessment Standards for Accreditation, the monthly reports and supporting documentation provided through Dropbox by the local Main Street program to the Office of Downtown Development it is our recommendation that your community’s Main Street Program receive the following accreditation status and designation level for 2016.

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<tr>
<th>Accredited</th>
<th>Probationary</th>
<th>Not Accredited</th>
<th>Classic Main Street Community</th>
<th>GEMS Community</th>
<th>Affiliate Community</th>
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Andrew,

Things appear to be moving a long well in Eatonton. Public improvement projects could be increased. These projects do not necessarily have to be large scale projects. It would be nice to see small steps like increasing, or encouraging landscape and planters, or fixing signs that are broken, or something starting small. Public improvement does not have to be a major project such as amphitheater or a parking deck. We would love to see MS help the city start small with this type of project.

Good job keeping up with the monthly reports during the transition. We were pleased to see the consistency of the program continued through the transition. If we can be of assistance please do not hesitate to be in touch.

Assessment Reviewed By:

ODD Staff Members: Leigh Burns

ODD Director: ✔

DCA Regional Community Service Representative:  

February 2, 2016

MEMORANDUM:

TO: Eatonton City Council

FROM: Sharon Dickens, President
Pilot Club of Eatonton, Inc.

SUBJECT: Annual Putnam County Dairy Festival

The Pilot Club would like to request permission to use certain streets for the annual Dairy Festival, June 4, 2016. The streets we request to use for arts, crafts and food vendors are Sumter Street from Jefferson Street to Washington Street and Madison Ave. from Sumter Street to Marion Street. Vendors begin arrival and setup on Friday, June 3, after 6:00 PM. All vendors will be informed to have their exhibits closed and removed by 4:00 PM on June 4. Vendors are also informed that they cannot drive any stakes into the street or they will be fined. This is the same set-up we have used for several years.

We also request a permit for the annual parade on June 4, 2016 beginning at 10:00 AM from the Elementary School on Washington Street. The parade begins on the corner of Oak Street and Washington Street, curves on to Jefferson Street, travels to Wayne Street and turns left, to Madison Ave where it turns left and travels to the corner of Madison Ave. and Marion Street. At this corner, participants on the platform program disembark and other parade entries turn right on to Marion Street and to their final destinations.

This year we are again adding an Antique Tractor Exhibition to the festival. The tractors will be in the parade. Following the parade the tractors will be parked in the Farmers and Merchants Bank parking lot for visitors to view during the afternoon. We will again discuss the details including logistics with Chief Kent Lawrence.

The contact person for the Dairy Festival is Glenda Ridley. Any questions or issues concerning the festival can be addressed to her at 706-485-6757, cell phone 706-473-0763 or e-mail glendaridley@bellsouth.net. We thank you for your consideration of our request and for the cooperation we have received in the past.

We are enclosing an application for the parade and check for $25.00 Event Fee.
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to designate a meeting place for the May 16, 2016 City Council meeting pursuant to Section 2-31 of the Code of Ordinances and for other purposes.

WHEREAS, the City of Eatonton does, by ordinance, hold regular meetings of the City Council on the first Tuesday and third Monday of each month at 7:00 p.m.; and

WHEREAS, Section 31 of Chapter 2 of the Code of Ordinances authorizes the City Council to hold its regular meetings in the City Hall or other such place as may be designated by the Board of Council; and

WHEREAS, on February 2, 2016, the City Council voted to hold its regular meetings at the Commissioners’ meeting room in the Putnam County administration building at 117 Putnam Drive; and

WHEREAS, a scheduling conflict exists for the use of the Commissioners’ meeting room on May 16, 2016; and

WHEREAS, the City Council desires to hold its May 16, 2016 regular meeting at an alternate venue.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE CITY COUNCIL CHAMBERS, LOCATED IN THE CITY HALL AT 201 NORTH JEFFERSON AVENUE, EATONTON, GEORGIA, SHALL BE DESIGNATED AS THE VENUE FOR THE MAY 16, 2016 MEETING OF THE CITY COUNCIL PURSUANT TO SECTION 31 OF CHAPTER 2 OF THE CODE OF ORDINANCES. FOLLOWING SUCH DATE, REGULAR MEETINGS OF THE CITY COUNCIL SHALL RESUME AT THE COMMISSIONERS’ MEETING ROOM AT 117 PUTNAM DRIVE, EATONTON, GEORGIA.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 18th day of April, 2016.

Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to authorize the Mayor to request technical assistance from the Middle Georgia Regional Commission to create a map-based management system for City cemeteries and for other purposes.

WHEREAS, the City of Eatonton does own, maintain, and offer for sale plots in the Pine Grove and Eastside Cemeteries; and

WHEREAS, the City of Eatonton desires to migrate its records and maps to a digital, map-based management system; and

WHEREAS, the Middle Georgia Regional Commission has the staff and expertise to develop such a system that will meet the City’s needs.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE MAYOR OF THE CITY OF EATONTON IS AUTHORIZED TO REQUEST TECHNICAL ASSISTANCE FROM THE MIDDLE GEORGIA REGIONAL COMMISSION TO CREATE A MAP-BASED DIGITAL MANAGEMENT SYSTEM FOR CITY CEMETERY PLOTS, MAPS, AND/OR RECORDS.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 18th day of April, 2016.

________________________________________________________________________
Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

________________________________________________________________________
Clerk, City of Eatonton, Georgia
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to authorize the disposal of surplus property and for other purposes.

WHEREAS, the City of Eatonton has certain items of personal property which are no longer needed for public or municipal purposes; and

WHEREAS, §36-37-6 of the Official Code of Georgia authorizes a municipal governing body to dispose of unneeded personal property; and

WHEREAS, the City of Eatonton is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

SECTION 1:

The following personal property owned by the City of Eatonton, Georgia, is not needed for public or municipal purposes:

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Item Description</th>
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<tbody>
<tr>
<td>1</td>
<td>1995 Elgin Whirlwind Street Sweeper</td>
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</table>

SECTION 2:

The Mayor (or his designee) is, hereby, authorized to dispose of the personal property owned by the City of Eatonton, Georgia as described above in Section 1 in a manner consistent with Georgia law.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 18th day of April, 2016.

Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
Resolution to Amend Chapter 6, Section 5
(Distance Requirements)
of the Code of Ordinances

BE IT RESOLVED, that Section 6-5 of the Code of Ordinances, City of Eatonton, Georgia
is amended to read as follows:

Sec. 6-5. Distance requirements.

The sale of any alcoholic beverage near churches, school buildings, or other
sites shall be governed by the distance requirements set forth in the Official Code
of Georgia Annotated.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 18th
day of April, 2016.

Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
ARTICLE I. IN GENERAL
Sec. 6-5. Distance requirements.

(a) No person may sell or offer to sell any alcoholic beverage in or within 100 yards of a church building or within 200 yards of any school grounds.

(b) As used in this section, the term "school building," "school," "school grounds" or "educational building" shall apply only to state, county, city, or church school buildings and to such buildings at such other schools in which are taught subjects commonly taught in the common schools and colleges of this state and which are public schools or private schools as defined in O.C.G.A. § 20-2-690(b). The term "school building" and "educational building" includes only those structures in which instruction is offered. The term "school grounds" shall apply only to the parcel or parcels of land on which a school, school building or educational building is located.

(e) The term "church building" as used in this section shall mean the main structure used by any religious organization for purposes of worship.

(d) For purposes of this section, distance shall be measured by the most direct route of travel on the ground and shall be measured in the following manner:

(1) From the main entrance of the establishment from which alcoholic beverages are sold or offered for sale;

(2) In a straight line, regardless of obstructions, to the nearest public sidewalk, walkway, street, road or highway by the nearest route;

(3) Along such public sidewalk, walkway, street, road or highway by the nearest route;

(4) To the main entrance of the church building, or to the nearest portion of the school grounds.

(e) No location which is licensed to sell alcoholic beverages on the effective date of the ordinance from which this section derives shall be denied continued operation under an existing license, or denied any renewal of such license, nor shall any new owner of the location be denied a new license based upon the measurements set forth in this section.

(f) As to any location licensed in the future, if the distance requirements in this section are met at the time of issuance of any license, the subsequent opening and operation of a church or school within the distance prohibited in this section shall not prevent the continuance of an existing license or the renewal thereof or the issuance of a new license to any subsequent owner of such property. Provided, however, that the distance requirements herein shall not apply at any location for which a new license is applied for if the sale of alcoholic beverages was lawful at such location at any time during the 12-months immediately preceding such application.
The sale of any alcoholic beverage near churches, school buildings, or other sites shall be governed by the distance requirements set forth in the Official Code of Georgia Annotated.

(Deleted text is shown by strikethrough. Added text is shown by underline.)