City of Eatonton
Council Meeting Agenda
July 17, 2017
Putnam County Commissioners’ Meeting Room, #203
117 Putnam Drive
Eatonton, Georgia 31024
(706) 485-3311

1. 7:00 PM Call to Order

2. Invocation: Councilman Charles R. Haley

3. Approval of Minutes: Attachment #1

4. Public Comments
   Reading of Rules for Public Comments

5. Old Business:
   A.

6. New Business:
   A. Proclamation Recognizing the Butterflies and Blooms in the Briar Patch Project, Mrs. Virginia Linch, and Project Volunteers Attachment #6A
B. Proposed Resolution to Authorize the Establishment of a Butterflies and Blooms In the Briar Patch Habitat at the Briar Patch Trail Park Attachment #6B

C. Proposed resolution to authorize the Mayor to Create an Advisory Committee Attachment #6C

D. Proposed Resolution to Levy a Transportation Special Purpose Local Options Sales Tax Attachment #6D

E. Proposed Resolution to Authorize the Mayor to Sign a Contract with the Area Agency on Aging for SFY 2018 Attachment #6E

7. Zoning:

8. Committee Reports:
   - Finance and Personnel – Council Member Harvey C. Walker, Jr.
   - Public Utilities – Council Member Alvin Butts
   - Streets, Buildings and Grounds – Council Member William C. Mangum
   - Zoning and Ordinances - Council Member Teresa Doster
   - Environmental – Council Member Charles R. Haley
   - Community Development – Council Member Alma Stokes
   - Public Safety – Council Member James A. Gorley
   - City Administrator – Gary Sanders
   - City Attorney – Christopher D. Huskins
   - City Clerk – Sarah Abrams

9. Executive Session:

10. Motion to Adjourn:
City of Eatonton Council Meeting
Monday, July 3, 2017 at 7:00 PM
Putnam County Commissioners’ Meeting Room #203
117 Putnam Drive
Eatonton, Georgia 31024

Elected Officials Present:
Mayor Pro-Tem Harvey (Chip) Walker, Jr.
Councilman Alvin Butts
Councilman James A. Gorley
Councilman Charles R. Haley
Councilman William Mangum, Jr.
Councilwoman Alma Stokes

Elected Officials Absent:
Mayor Walter C. Rocker, Jr.
Councilwoman Teresa Doster

Staff Members Present:
City Administrator, Gary Sanders
City Clerk, Sarah Abrams

Staff Members Absent:
City Attorney, Christopher Huskins

Mayor Pro-Tem, Harvey (Chip) Walker, Jr. called the July 3, 2017 Council meeting to order at 7:00 PM.

Invocation was given by Councilman James A. Gorley.
Motion was made by Haley and seconded by Butts to approve the minutes of the last meeting which was held on June 19, 2017. Motion carried by a vote of 4-0. Councilman James A. Gorley abstained because he was not present at the last meeting.

**Public Comments: Mr. Rufus Adair – Storm Water**
Motion was made by Gorley and seconded by Haley to hear from Mr. Rufus Adair on storm water. Motion carried by a unanimous vote of 5-0.

Reading of the Rules for Public Comments:

City Administrator Gary Sanders read the rules for Public Comments.

Mr. Rufus Adair advised he is a resident of Eatonton and he and his late wife Janice is the owner of the old Eatonton Messenger Building on North Jefferson Avenue. They spent lots of money fixing up the property. The building has sustained storm water damage in the front and in the back. Five or six other businesses are tied into the line. When it rains, storm water from these building floods the property. Street Supervisor Joe Hawkins flushed out the pipes in the front and this helped some. Mr. Adair asked if Council could help with his water issues.

Council discussed concrete poured into the drain to keep storm water from infiltrating the sewer system. This was a consent order from EPD. Mayor Pro-Tem Walker suggested meeting with Mr. Adair and City Administrator Sanders on Wednesday or Thursday to look at the storm water issues.

**Old Business: None**

**New Business:**

**Main Street Report Presented by Main Street Director, Andrew Simpson**

**Main Street Report for City Council Meeting Monday July 3 2017 - June Recap**

**Organization**

Main Street Board is still looking for applicants to the board.
Promotion

The Ronnie Pittman concert in the Eatonton Cotton Warehouse attracted 150 to 200 attendees.

The Bluegrass Concert was cancelled due to inclement weather and has now been rescheduled to July 22.

United States and Armed Forces Service Flags will be taken down after the July 4th holiday.

Design

Shannon Minchey has asked for a facade grant application for an awning.

Mark Smith currently has a facade grant application.

Economic Vitality

Downtown Eatonton continues to attract interest in bringing merchants into the Downtown. However, buildings like Moore LP Gas (107 N. Jefferson Avenue), China Chef (104 N. Jefferson Avenue) Communicomm/Charter Building (104 E. Marion St) and 112 W. Marion Street prevent a vibrant Downtown from putting down roots and taking hold and are off-putting for new businesses due to the buildings not being compliant with building codes/planning and zoning regulations. (Sec. 14-31. Adoption by Reference. Georgia Uniform Codes Act, O.C.G.A. § 8-2-25, 14-68. - Complaint in rem in municipal court; procedure; lien; appeal and Sec. 75-343 District Requirements {e})

Both 112 W. Marion Street and 106 N. Jefferson Avenue are both being used as storage facilities by the building owner which is incompatible with the zoning code. Sec. 75-342. - Uses allowed.

Spicy Southern Bistro closed on Thursday June 1.

The Pex Theater which holds The Country Kitchen had its marquee badly damaged by heavy rain. The restaurant remains open with people entering from the back entrance.

Southern Delight Cafeteria is open at 104 Oconee Street from 11:00am to 3pm and then 4pm to 8pm. They are closed Monday, and half day Tuesday, Wednesday and Sunday.

Eatonton Main Street Director is in contact with Lori Jackson of Tischco regarding a ribbon cutting and engagement with downtown merchants.

Summary

Eatonton Main Street partnering with the Putnam County Charter School System, UGA's Willson Center for Humanities and Arts, the Georgia Writers Museum and the Butler-Baker Alumni Project, Inc. are working together for a public local history event. The event will be funded by a small grant from the National Endowment for the Humanities.
There will be an information afternoon on Saturday August 26, between 2 and 4pm at the Georgia Writers Museum. The recording of Putnam County resident’s oral histories, is currently scheduled for the Briar Patch Arts and Crafts Festival on September 30 and the Butler Baker Alumni October Fest. (The Alumni are working on a date)

**Proposed Resolution to Apply for a Local Maintenance Improvement Grant (LMIG) Attachment #6B**

City Administrator Sanders advised the Streets Committee met last year and submitted a list of streets for the 2018 LMIG funding approval.

Motion was made by Haley and seconded by Gorley to approve the proposed Resolution to apply for a Local Maintenance and Improve Grant from the Georgia Department of Transportation and authorize Mayor Rocker to sign letters, applications and such supporting and collateral material as shall be necessary for the proper application and administration of the 2018 Local Maintenance and Improvement Grant (LMIG) from the Georgia Department of Transportation. Motion carried by a unanimous vote of 5-0.

The following list of streets were identified as priorities for the LMIG funding: *Godfrey Road, Madelyn Avenue, Dickey Drive, Town Creek Road and Sam’s Way*

**Proposed Resolution Requesting Technical Assistance with the Local Update of Census Addresses (LUCA) Operation Attachment #6C**

Motion was made by Gorley and seconded by Haley to approve the proposed Resolution and authorize Mayor Rocker to request assistance with the Local Update of Census Addresses (LUCA) Operation from the Middle Georgia Regional Commission. Motion carried by a unanimous vote of 5-0.

**Proposed Resolution to Authorize the Mayor to Sign a Letter of Engagement with David Giddens, CPA for Auditing Services Attachment #6D**

Motion was made by Haley and seconded by Gorley to approve the proposed Resolution and authorize Mayor Rocker to sign a Letter of Engagement with David Giddens, CPA for Auditing Services and other such supporting material as shall be necessary for the proper conduct of the Annual Audit for the City of Eatonton, CFY 2017. Motion carried by a unanimous vote of 5-0.

**Proposed Resolution to Issue a Call for a Referendum on a Level 1 Freeport Exemption for Fulfillment Centers Attachment #6E**

Motion was made by Haley and seconded by Butts to approve the proposed Resolution to issue a Call for a Referendum on a Level 1 Freeport Exemption for Fulfillment Centers and authorize
Mayor Rocker to sign the Resolution and all supporting documents. Motion carried by a unanimous vote of 5-0.

*A Special Election Referendum on a Level 1 Freeport Exemption for Fulfillment Centers will be held in conjunction with the 2017 Municipal General Election on Tuesday, November 7, 2017.*

**Proposed Referendum for Level 1 Freeport Exemption for Fulfillment Centers**

( ) YES    ( ) NO

"Shall the City of Eatonton be authorized to enact a Level 1 Freeport Exemption to exempt from City ad valorem property tax goods, wares, and merchandise held by one in the business of making sales of such goods when such goods are held or stored at a business which is used to pack, ship, store, or otherwise process tangible personal property sold be electronic, Internet, telephonic, or other remote means provided that such a business location does not allow customers to purchase or receive goods onsite?"

**Addition to the Agenda**
Mayor Pro-Tem Walker advised receiving an additional item to come up.

**Motion was made by Gorley and seconded by Haley to add the additional item to the agenda -Transfer of Property to the Eatonton Downtown Development Authority. Motion carried by a unanimous vote of 5-0.**

Council advised when the City transferred the property on Enterprise Hill to the Eatonton Downtown Development Authority the road was not included in the transfer. Also, Council discussed the butterfly and vegetable gardens lots located on the property. Two deeds are necessary to clean up title issues following a recent survey of the property.

Motion was made by Haley and seconded by Stokes to approved the transfer of property to the Eatonton Downtown Development Authority and authorize Mayor Rocker to sign the quit claim deeds. Motion carried by a unanimous vote of 5-0.

**Committee Reports:**
Mayor Pro-Tem Walker wished all a safe 4th of July.

Motion was made by Gorley and seconded by Mangum to pay the bills if and when the funds become available. Motion carried by a unanimous vote of 5-0.

Councilman Gorley also wished all a safe 4th of July Holiday.

Councilman Haley advised he would like to attend the meeting between Mayor Pro-Tem Walker, City Administrator Sanders and Rufus Adair this week on the drainage issues.
City Administrator Gary Sanders reminded Council to remember the Call meeting of the Board of Commissioners and City Council to discuss a TSPLOST on Tuesday, July 11 at 9:00AM here in the Commissioners’ meeting Room.

City Hall will be closed tomorrow, Tuesday, July 4 in observance of Independence Day.

City Administrator Sanders advised he would be attending the Municipal Election Official Certification training next Thursday and Friday, July 13 and 14.

Councilwoman Stokes made comments on City Marshal Dianne Veal Code Enforcement Report. City Administrator Sanders advised Councilwoman Stokes that the Code Enforcement report reflects 12 months’ activities and completed cases will begin to roll off the list.

Mayor Pro-Tem Walker asked if there were any other business to be discuss. There being no further business, motion was made by Gorley and seconded by Haley to adjourn. Motion carried by a unanimous vote of 5-0.

Harvey (Chip) Walker, Jr., Mayor Pro-Tem

ATTEST:

Sarah E. Abrams, City Clerk
PROCLAMATION

WHEREAS, the Butterflies and Blooms in the Briar Patch Project was founded by Mrs. Virginia Linch in 2005 to establish a native pollinator habitat that sustains butterflies throughout their life stages, to monitor migrating monarch butterflies, and to educate the public on how to incorporate larval host plants into their own gardens; and

WHEREAS, in 2012, the project expanded its footprint by breaking ground on the Butterflies and Blooms in the Briar Patch Habitat at the Aluminum Hill Community Garden; and

WHEREAS, Mrs. Virginia Linch and a group of dedicated volunteers selflessly contributed their time, talent, and treasure to create a thriving garden experience that raises public awareness about the need to support Georgia’s pollinators; and

WHEREAS, the Butterflies and Blooms in the Briar Patch Habitat has been utilized as an outdoor classroom by area schools and as a venue for service projects by local youth organizations; and

WHEREAS, the Habitat is certified by the North American Butterfly Association as a certified Monarch Waystation, offering the resources necessary for Monarch Butterflies to produce successive generations and to sustain their migration; and

WHEREAS, the Butterflies and Blooms in the Briar Patch Habitat documented the first verified sighting of Queen Butterflies in Putnam County, Georgia and only the second known sighting of the species away from the Georgia coast; and

WHEREAS, the Habitat has attracted nature enthusiasts, photographers, writers, and other visitors to Eatonton from around the world who have contributed to and supported the local economy and has enhanced the quality of life for the community’s residents.

NOW, THEREFORE, THE MAYOR AND COUNCIL OF THE CITY OF EATONTON do hereby recognize and acknowledge the contributions of VIRGINIA LINCH, the VOLUNTEERS, and the BUTTERFLIES AND BLOOMS IN THE BRIAR PATCH HABITAT to the City of Eatonton, Georgia and urge our citizens to join with us in recognizing the valuable service and leadership of Mrs. Linch and all of those who have contributed.

IN WITNESS WHEREOF, we have hereunto set our hands, and cause the Great Seal of the City of Eatonton, Georgia to be affixed this Seventeenth Day of July, in the year of our Lord Two Thousand and Seventeen.

Mr. Walter C. Rocker, Jr., Mayor

Mr. Harvey Walker, Jr.

Mr. Alvin Butts

Ms. Teresa Doster

Mr. James A. Gorley

Mr. Charles Haley

Mr. William Mangum

Ms. Alma Stokes

ATTEST: MS. Sarah Abrams
Clerk, City of Eatonton, Georgia
RESOLUTION

A RESOLUTION by the Board of Council of the City of Eatonton, Georgia, to authorize the establishment of a Butterflies and Blooms in the Briar Patch Habitat at the Briar Patch Trail Park and for other purposes.

WHEREAS, the City of Eatonton owns and maintains the Briar Patch Trail Park as a greenspace and recreational area for the enjoyment of its residents and visitors; and

WHEREAS, the Briar Patch Trail Park is situated on 14.79 acres of City property that, by deed, shall remain substantially in a natural and scenic condition that is free from commercial development; and

WHEREAS, the City of Eatonton desires to add features compatible with such land use requirements that expand the utilization of the Briar Patch Trail Park and that enhance the quality of life for the entire community.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that the Butterflies and Blooms in the Briar Patch Project is formally invited and authorized to establish a permanent habitat on the grounds of the Briar Patch Trail Park. The City is authorized to provide necessary and proper assistance related to the establishment of said habitat to the extent so authorized by the Mayor or City Administrator, to include the relocation and installation of existing habitat structures and assets.

BE IT FURTHER RESOLVED that the City Attorney is authorized to draft a proposed contract or agreement to memorialize such partnership between the City of Eatonton and Butterflies and Blooms in the Briar Patch Project.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 17th day of July, 2017.

Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
RESOLUTION

A RESOLUTION by the Board of Council of the City of Eatonton, Georgia, to authorize the Mayor to create an advisory committee and for other purposes.

BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that the Mayor of the City of Eatonton is hereby authorized to create and name members to an Advisory Committee for the following purposes: 1) reviewing concepts, content, products, logos, media, and other items related to the City's marketing and branding campaign being produced by Tytan Pictures, LLC and providing input and feedback regarding the same; and 2) making recommendations, as may be necessary, to the Eatonton Downtown Development Authority and Council of the City of Eatonton for official action and approval.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 17th day of July, 2017.

Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
A Resolution by the Council of the City of Eatonton, Georgia, to levy a Transportation Special Purpose Local Option Sales Tax and for other purposes.

WHEREAS, the Putnam County Board of Commissioners has initiated the process for a Transportation Special Purpose Local Option Sales Tax (TSPLOST) for Putnam County; and

WHEREAS, pursuant to O.C.G.A. §48-8-262, a joint meeting between the Board of Commissioners and Eatonton City Council was held on July 11, 2017 to discuss possible projects for inclusion in the referendum and the rate of tax; and

WHEREAS, the City of Eatonton has identified a list of projects to be funded by such single county TSPLOST.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the City of Eatonton, Georgia, hereby support the action of the Putnam County Board of Commissioners in initiating the process for a Transportation Special Purpose Local Option Sales Tax for Putnam County and agree to levy such tax if approved by voters.

BE IT FURTHER RESOLVED that the City Attorney is authorized to work with the County Attorney to draft a proposed intergovernmental agreement as required by O.C.G.A. §48-8-262, et al.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 17th day of July, 2017.

Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to authorize the Mayor to sign a contract with the Area Agency on Aging for SFY 2018 and for other purposes.

WHEREAS, the Mayor and Council of the City of Eatonton, Georgia, have found grants administered by the Area Agency on Aging to be a necessary and desirable funding option to provide home delivered and congregate meals programs to residents of the City of Eatonton and Putnam County; and

WHEREAS, the City of Eatonton is in receipt of a contract from the Middle Georgia Regional Commission to provide funding for such meals services in Putnam County for SFY 2018; and

WHEREAS, the City of Eatonton desires to continue to promote better physical and mental health for older people through the provision of nutritious meals and opportunities for social contact.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE MAYOR IS AUTHORIZED TO SIGN THE CONTRACT BETWEEN THE MIDDLE GEORGIA REGIONAL COMMISSION AREA AGENCY ON AGING AND THE CITY OF EATONTON FOR SFY 2018 AND OTHER SUCH SUPPORTING MATERIAL AS SHALL BE NECESSARY FOR THE PROPER EXECUTION OF THE CONTRACT.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 17th day of July, 2017.

Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
MIDDLE GEORGIA REGIONAL COMMISSION
AREA AGENCY ON AGING
CONTRACT

RC/AAA ADMINISTRATIVE INFORMATION:

Expense X
DHS Contract #42700-373-0000060371
Total Obligation: $175,446

CFDA #93.053 (NSIP)
CFDA #93.045 (Title III C1, C2)

Federal: $ 93,500
State: $ 70,946
Match: $ 11,000

SECTION I – GENERAL CONTRACT PROVISIONS:

PARA #101 CONTRACT BETWEEN:

This Contract is made and entered into by and between the Middle Georgia Regional Commission (RC), an agency of the State of Georgia legally empowered to contract pursuant to the Official Code of Georgia Annotated, Section 49-2-1 and as otherwise identified in Section II of this contract (if applicable), and hereinafter referred to as the RC;

AND

City of Eatonton
201 N. Jefferson Avenue
Eatonton, GA 31024

legally empowered to contract pursuant to the laws of Georgia, and hereinafter referred to as the CONTRACTOR.

This Contract is deemed to be made under and shall be construed and enforced in every respect according to the laws of the State of Georgia. Any lawsuit or other action based on a claim arising from this Contract shall be brought in a court or other forum of competent jurisdiction within Bibb County, Georgia.

Nothing contained in this Contract shall be construed to constitute the Contractor or any of its employees, agents, or subcontractors as a partner, employee, or agent of the RC, nor shall either party to this Contract have any authority to bind the other in any respect, it being intended that each shall remain an independent contractor.

PARA #102 PERIOD OF CONTRACT:

This Contract has an effective beginning date of the 1st day of July 2017 and shall terminate on the 30th day of June 2018, unless terminated earlier under other provisions of this Contract. Continuation funding is dependent upon the receipt of appropriated funds from state and federal granting agencies and the successful performance of the contracted obligations of the City of Eatonton.
PARA #103 RC AND CONTRACTOR CONTACT INFORMATION:

A. Mailing Addresses:

The mailing addresses, telephone numbers and contact persons listed below for the RC and the Contractor may be changed during the term of this Contract by written notification to the other party by the RC or by the Contractor.

1. The RC’s mailing address and telephone number for correspondence, reports, and other matters relative to this Contract, except as otherwise indicated, are:

   Middle Georgia Regional Commission
   Attn: Julie Hall, AAA Director
   175 Emery Highway, Suite C
   Macon, GA 31217
   (478) 751-6160

2. The Contractor’s mailing address and telephone number for correspondence, reports, and other matters relative to this Contract are:

   City of Eatonton, GA
   Attn: Gary Sanders, City Administrator
   201 N. Jefferson Avenue
   Eatonton, GA 31024
   Telephone #: (706) 485-3311
   Fax #: (706) 485-7912
   E-Mail: gsanders@eatontonga.us

B. Mailing Address for Contract Payments:

The Contractor’s mailing address for all contract payment checks or remittance advice is:

   City of Eatonton
   201 N. Jefferson Avenue
   Eatonton, GA 31024

PARA #104 NONDISCRIMINATION BY CONTRACTORS AND SUBCONTRACTORS:

A. NONDISCRIMINATION IN EMPLOYMENT PRACTICES: The Contractor agrees to comply with federal and state laws, rules, and regulations and the RC’s policy relative to nondiscrimination in employment practices because of political affiliation, religion, race, color, sex, disability, age, creed, veteran status, or national origin. Nondiscrimination in employment practices is applicable to employees, applicants for employment, promotions, demotions, dismissal, and other elements affecting employment/employees.

B. NONDISCRIMINATION IN CONSUMER/CUSTOMER/CLIENT SERVICE PRACTICES: The Contractor agrees to comply with federal and state laws, rules, and regulations and the RC’s policy relative to nondiscrimination in consumer/customer/client service practices because of political affiliation, religion, race, color, sex, disability, age, creed, veteran status, or national origin. Neither shall any individual be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination under any program or activity conducted or supported by the RC.
### BUDGET FUND SOURCE SUMMARY - SFY 2018

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This budget is based on a planning budget from the Division of Aging Services and is subject to change based upon the RC's initial allocation for SFY 2018.