1. Call to Order: 7:00 PM

2. Invocation: Councilman Charles R. Haley

3. Approval of Agenda

4. Approval of Minutes Attachment #1
   Joint City/County Meeting – February 18, 2019 at 2:00 PM
   Council Meeting – February 18, 2019 at 7:00 PM

5. Public Comments
   Reading of Rules for Public Comments

6. Old Business:
   A. None.

7. New Business:
   A. Semi-Annual Report from the Plaza Arts Center, Inc.
   B. Main Street Report Attachment #7B
   C. City Marshal Report
   D. Proposed Resolution to Submit an Application to the Georgia Department of Community Affairs under the Community Development Block Grant Program Attachment #7D
   E. Proposed Memorandum of Understanding Between the Middle Georgia Regional Commission and the City of Eatonton Attachment #7E
F. Proposed Resolution to Authorize a Streetscape Project along North Jefferson Avenue *Attachment #7F*

G. Proposed Resolution to Adopt an Anthem Blue Cross Blue Shield of Georgia Open Access Insurance Plan *Attachment #7G*

H. Proposed Resolution to Authorize the Mayor to Sign a Contract Extension with Wood Environment & Infrastructure Solutions, Inc. for Consulting Engineering Services *Attachment #7H*

I. Request by Gatewood Schools to Close Certain City Streets for Annual Swamp Stomp/5K for Kaye *Attachment #7I*

8. Zoning:

A. None.

9. Committee Reports:

- Finance and Personnel – *Councilmember Harvey C. Walker, Jr.*
- Public Utilities – *Councilmember Alvin Butts*
- Streets, Buildings, and Grounds – *Councilmember William C. Mangum, Jr.*
- Zoning and Ordinances – *Councilmember Teresa W. Doster*
- Environmental – *Councilmember Janie B. Reid*
- Community Development – *Councilmember Charles R. Haley*
- Public Safety – *Councilmember James A. Gorley*
- City Administrator – *Mr. Gary Sanders*
- City Attorney – *Mr. Christopher D. Huskins*
- City Clerk – *Ms. Maria S. Jiménez*

10. Executive Session

11. Motion to Adjourn
Joint Meeting of the City Council of Eatonton and
Putnam County Board of Commissioners
Monday, February 18, 2019
2:00 PM
Putnam County Commissioners’ Meeting Room, #203
Eatonton, Georgia 31024

City Elected Officials Present:
  Mayor Walter C. Rocker, Jr.
  Mayor Pro-Tem Harvey (Chip) Walker, Jr.
  Councilwoman Teresa Doster
  Councilman Alvin Butts
  Councilman Charles R. Haley
  Councilman William Mangum, Jr.
  Councilwoman Janie Reid

County Elected Officials Present:
  Chairman Billy Webster
  Commissioner Kelvin Irvin
  Commissioner Daniel Brown
  Commissioner Bill Sharp
  Commissioner Trevor Addison

City Elected Officials Absent:
  Councilman James A. Gorley

City Staff Members Present:
  City Administrator Gary Sanders
  City Clerk Maria Jimenez
  City Attorney Christopher Huskins

County Staff Members Present:
  County Manager Paul Van Haute
  Assistant County Manager Lisa Jackson
  County Clerk Lynn Butterworth

Middle Georgia Regional Commission Staff Members Present:
  Executive Director Laura Mathis
  Director of Public Administration Greg Boike

Mayor Rocker and Council Members met in a joint meeting with the Putnam County Commissioners at
the Commissioners’ Meeting Room #203, 117 Putnam Drive.

Commission Chairman Billy Webster called the meeting to order at 2:00 PM and yielded the floor to Ms.
Mathis and Mr. Boike to present their report on consolidation.

Report from the Middle Georgia Regional Commission on Consolidation Study:
Ms. Mathis provided background regarding the scope of the study and the process that the Middle Georgia Regional Commission used to conduct study. No final recommendation will be given by the Regional Commission. Ms. Mathis informed those present that the current version of the report is a draft; she and Mr. Boike are looking for feedback to incorporate into the final report.

Mr. Boike reviewed most sections of the report with the City Council and Board of Commissioners, providing explanations and answering questions.

Ms. Mathis suggested that each governing body review the report and send any questions, feedback, or suggested topics to County Manager Van Haute or City Administrator Sanders by March 1, 2019. A final report will be drafted based on this feedback.

No action was taken.

There being no further business, Chairman Webster adjourned the meeting at 4:10 PM.

__________________________
Walter C. Rocker, Jr., Mayor

ATTEST:

__________________________
Maria S. Jimenez, City Clerk
City of Eatonton Council Meeting
February 18, 2019
7:00 PM
Putnam County Commissioners Meeting Room, #203
117 Putnam Drive
Eatonton, Georgia 31024

Elected Officials Present:
   Mayor Walter C. Rocker, Jr.
   Mayor Pro-Tem Harvey (Chip) Walker, Jr.
   Councilman Alvin Butts
   Councilwoman Teresa Doster
   Councilman James A. Gorley
   Councilman Charles R. Haley
   Councilman William (Bill) Mangum, Jr.
   (Late) Councilwoman Janie B. Reid

Elected Officials Absent:
   None.

Staff Members Present:
   City Administrator, Gary Sanders
   City Attorney, Christopher Huskins
   City Clerk, Maria S. Jimenez
   City Marshal, William Brown
   Chief of Police, William Kent Lawrence
   Fire Chief, Eugene Hubert
   Main Street Director, Andrew Simpson

Staff Members Absent:
   None.

Mayor Walter C. Rocker, Jr. called the February 18, 2019 Council meeting to order at 7:00 PM.

Invocation was given by Councilman Gorley.

Motion was made by Mayor Pro-Tem Walker and seconded by Councilwoman Doster to approve the agenda. Motion carried by a unanimous vote of 6-0.
Motion was made by Councilwoman Doster and seconded by Councilman Haley to approve the minutes from the February 5, 2019 Council meeting with any necessary corrections. Motion carried by a vote of 6-0.

Public Comments: None.

Reading of the Rules for Public Comments: Omitted.

Old Business: None.

New Business:

(Councilwoman Reid arrived at 7:08 PM)

City Marshal Report
Mr. Brown answered questions regarding the General Putnam Motel, the old Charlie Weeks building, a nuisance on Godfrey Road, a dangerous tree, and an obstructed drain pipe.

Mr. Haley suggested adding the column “Date Closed” to the spreadsheet.

Proposed Resolution to Accept a Bid Response from North America Fire Equipment Company, Inc. Attachment #7B
Motion was made by Councilman Gorley and seconded by Mayor Pro-Tem Walker to approve the Proposed Resolution accepting a bid response from North America Fire Equipment Company, Inc. for a 3,000-gallon fire tanker truck and to authorize the Mayor to sign. Motion carried by a unanimous vote of 7-0.

Discussion and Possible Action on City Personnel Policy Updates Attachment #7C
Motion was made by Councilwoman Reid to table this item. Without a second, the motion was not considered.

Motion was made Councilman Mangum and seconded by Councilwoman Doster to approve the proposed anti-harassment, equal employment opportunity, and military leave policies and to authorize the Mayor to sign. Motion carried by a vote of 6-1. Mayor Pro-Tem Walker, Councilman Butts, Councilman Mangum, Councilwoman Doster, Councilman Haley, and Councilman Gorley voted in favor. Councilwoman Reid voted against.

Proposed Resolution to Appoint Members to the Eatonton Main Street Board Attachment #7D
Motion was made Councilman Haley and seconded by Councilman Mangum to approve the Proposed Resolution appointing members to the Eatonton Main Street Board of Directors and to authorize the Mayor to sign. Motion carried by a unanimous vote of 7-0.

Parade Permit Requests by Mr. Jim Stone for Bicycle Events Benefitting the Pilot Club of Eatonton on Friday, February 22 and Saturday, February 23, 2019 Attachment #7E
Police Chief Lawrence informed Council that four off-duty police officers and cars will be utilized to block off streets around the Plaza Arts Center for the fun ride event on Friday, February 22. Officers will be paid $25/hour and the City will be compensated $10/hour for the vehicles. Chief also gave an overview of the race route for Saturday, February 23 and noted that officers will hold up traffic at traffic lights/intersections in town, but it will require no more work than a funeral detail. An event sign will be hung across N. Madison Avenue on Friday evening and longwise along N. Madison Avenue on Saturday.

Motion was made by Councilman Gorley and seconded by Councilwoman Doster to approve the parade permits and bicycle routes for the events being held on Friday, February 22 and Saturday, February 23 and to authorize the Mayor to sign. Motion carried by a unanimous vote of 7-0.

Zoning: None.

Committee Reports:

Mayor Pro-Tem Walker informed Council that the Personnel and Finance Committee will meet soon.

Motion was made by Mayor Pro-Tem Walker and seconded by Councilman Gorley to pay the bills if and when the funds become available. Motion carried by a unanimous vote of 7-0.

Councilwoman Reid inquired about City trash trucks and routes. There are a growing number of unattended trash piles in town.

Councilman Haley reminded Council of three big events planned for the weekend: Black History Month luncheon; LifeSource food distribution; and the Ride with Nelly event. He encouraged everyone to make an effort to attend.

Councilman Gorley yielded to Chief Lawrence to discuss an accident involving an EPD officer’s son. Chief Lawrence also discussed the issue of trash around town.

Mr. Sanders reminded Council that the Regional Commission solicits your feedback on the Consolidation Study Report. You may always contact Ms. Mathis or Mr. Boike directly, but they have asked that you allow me to compile your collective feedback and submit it by March 1.

Please remember the many special events going on this weekend. If you have any questions, I will be glad to provide details individually.

Please remember to file your Personal Financial Statements by no later than Monday, July 1.

Executive Session: None.

Mayor Rocker asked if there was any other business to be conducted for the good of the City. There being none, Mayor Rocker adjourned the meeting at 7:41 PM.
ATTEST:

Walter C. Rocker, Jr., Mayor

Maria S. Jimenez, City Clerk
Downtown Eatonton

Revitalizing Our Downtown

P.O. Box 4384 Eatonton, GA 30124  706.749.9150
A 501-c-3 Non-Profit Corp. Designated by the Georgia Dept. of Community Affairs for the City & County

Report for City Council Meeting Tuesday March 5, 2019 – February Recap

Organization

Downtown Eatonton has four new board members appointed by City Council. They are Kimberly Farley, Rachel Martin, Buddy Nolan and Melissa Williams.

Downtown Eatonton Director/Project Manager attended Downtown Eatonton board meeting.

Downtown Eatonton Director/Project Manager and various Board Members attended the 2nd Annual Putnam County Black History Month Luncheon at the old Senior Center/Waterworks Building.

Promotions

Ordered banner for Community Easter Egg Hunt to be displayed above W. Sumter Street.

Social Media was updated to show new events. Website has download for Women in History Voting.

Design

Façade grant application has been provided to Coletta McWhorter of Clothed N Majesty Boutique located at 117 S. Jefferson Ave.

The adhoc design committee is investigating the purchase of planters from Hickory Hills for the Spring and Fall.

Economic Vitality

Downtown Eatonton Director/Project Manager visited Papa John’s Pizza located at 102 W. Marion Street ribbon cutting on February 27. They opened officially on February 28. Their opening hours will be 10 to 10 during the week. On Saturday and Sunday it is 11 to 11.

Met with Coletta McWhorter of Clothed N Majesty Boutique located at 117 S. Jefferson Ave. for a soft ribbon cutting to be held in the week before her grand opening on Saturday March 9.

Bloomin Grace has moved from their store front at 115 N. Jefferson Avenue to the Putnam Christian Outreach building on Industrial Boulevard. They will be having a welcome ceremony in March.

Summary

The Women in History Month event will be held on March 29 at Noon at the Putnam County Admin Building. Nomination applications can be downloaded at downtowneatonton.com and should arrive by March 11, to the email addresses on the form.
RESOLUTION OF CITY OF EATONTON, GEORGIA

To Submit an Application to the Georgia Department of Community Affairs (DCA) under the Community Development Block Grant (CDBG) Program

WHEREAS, at a regular meeting of the City of Eatonton Governing Body held on the 5th day of March 2019, a motion was made and duly seconded that the City agrees to submit an application for funding from the Georgia Department of Community Affairs under the Community Development Block Grant (CDBG) program for an amount of up to $750,000 for drainage improvements in the area including Beech Avenue, Hogan Boulevard, Newsome Drive, South Jefferson Avenue, and Sunnyland Drive; and

WHEREAS, the chief elected official of the City of Eatonton is hereby authorized to sign all documents pertinent to the CDBG application; and

WHEREAS, discussion was held regarding a conflict of interest and it was disclosed; and

WHEREAS, the City of Eatonton commits to affirmatively furthering fair housing and certifies that it will analyze impediments to fair housing choice in the City, take steps to overcome any identified impediments in efforts to promote fair housing for City residents; and

WHEREAS, the City of Eatonton will ensure that employment and other economic opportunities generated by CDBG funds shall, to the greatest extent feasible, and consistent with Federal, State, and local laws and regulations, be directed toward low and very low-income persons, particularly those who are recipients of government funding for housing and to business concerns which provide economic opportunities to low and very low-income persons in coordination with the Section 3 provisions of the Housing and Urban Redevelopment Act of 1968 – 24CFR Part 135; and

WHEREAS, the City of Eatonton affirms that no qualified individual with a disability shall, by reason of such disability, be excluded from the participation in or be denied the benefits of services, programs, or activities of a public entity, or be subjected to discrimination of any such entity as prescribed by law in the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. 794, as amended; and

WHEREAS, the City of Eatonton further agrees that in the event the City’s application is recommended for funding by the Department of Community Affairs, the City certifies and assures that it has the ability and intention, if required, to undertake this venture including the provision of up to $150,000 in cash match and leverage.
NOW, THEREFORE, BE IT RESOLVED that the City of Eatonton will move forward with due diligence to prepare, or have prepared, appropriate documentation required for a formal CDBG application to be submitted to the Department of Community Affairs by the April 1, 2019 deadline.

Adopted this 5th day of March 2019.

________________________________________
Walter C. Rocker, Jr., Mayor

________________________________________
Harvey C. Walker, Jr., Councilmember

________________________________________
Charles Haley, Councilmember

________________________________________
William Mangum, Jr., Councilmember

________________________________________
Janie B. Reid, Councilmember

________________________________________
Alvin Butts, Councilmember

________________________________________
James A. Gorley, Councilmember

ATTEST: Maria S. Jimenez, City Clerk

(SEAL)

________________________________________
Teresa Doster, Councilmember
MEMORANDUM OF UNDERSTANDING (MOU)  
BETWEEN  
THE MIDDLE GEORGIA REGIONAL COMMISSION  
AND  
THE CITY OF EATONTON  

This MEMORANDUM OF UNDERSTANDING by and between the Middle Georgia Regional Commission (hereinafter referred to as “MGRC”) and the City of Eatonton, is subject to proper execution.  

WHEREAS, the City of Eatonton requests the assistance of MGRC in preparing and administering a 2019 Community Development Block Grant (CDBG) application through the statewide annual CDBG competition; and,  

WHEREAS the City of Eatonton has identified the need for drainage improvements; and,  

WHEREAS, MGRC has the staff time and technical capability to provide this service; and,  

WHEREAS, CDBG regulations allow for up to six percent of the grant award or $25,000, whichever is greater, to be used for general administration for activities associated with the grant; and,  

WHEREAS, if the City of Eatonton then utilizes MGRC to administer the grant award, then it is exempt from the requirement to solicit RFQs for the administrative services.  

NOW, THEREFORE, it is mutually understood that MGRC shall provide grant administration services for the City of Eatonton and that the City of Eatonton shall enter into a Memorandum of Agreement for the same upon any grant award.  

Middle Georgia Regional Commission  

Robert A.B. Reichert, Chairman  
Laura M. Mathis, Executive Director  

City of Eatonton  

Walter C. Rocker, Jr., Mayor  
Maria S. Jimenez, City Clerk  

Date:  

Date:
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to authorize a Streetscape Project along North Jefferson Avenue and for other purposes.

WHEREAS, the City of Eatonton, Georgia was the recipient of a Transportation Enhancement (TE) Grant offered through the Department of Transportation to improve the streetscape, lighting, landscape, and sidewalks along the east side of North Jefferson Avenue between East Marion Street and Willie Bailey Street; and

WHEREAS, the Mayor and Council of the City of Eatonton, Georgia, now find it desirable and necessary to initiate such aesthetic and safety improvements along the west side of North Jefferson Avenue between West Marion Street and West Harris Street; and

WHEREAS, such improvements will be funded by a combination of Special Purpose Local Option Sales Tax (SPLOST) and Transportation Special Purpose Local Option Sales Tax (TSPLOST) revenues.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE STREETSCAPE PROJECT ALONG NORTH JEFFERSON AVENUE, GENERALLY BETWEEN WEST MARION STREET AND WEST HARRIS STREET, IS HEREBY AUTHORIZED TO PROCEED. THE MAYOR OF THE CITY OF EATONTON, OR DESIGNEE, IS AUTHORIZED TO ACQUIRE NECESSARY PERMITS, TO ADVERTISE FOR BIDS, TO ENGAGE ENGINEERING SERVICES, AND TO SIGN LETTERS, APPLICATIONS, AND OTHER SUPPORTING AND NECESSARY DOCUMENTS AS MAY BE NECESSARY.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 5th day of March, 2019.

Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
RESOLUTION

A RESOLUTION by the Board of Council of the City of Eatonton, Georgia, to adopt an Anthem Blue Cross Blue Shield of Georgia Open Access Insurance Plan and for other purposes.

WHEREAS, the City of Eatonton provides health insurance benefits to its elected, appointed and hired employees; and

WHEREAS, the City of Eatonton wishes to provide the highest quality service for the lowest possible cost to both the City and its employees; and

WHEREAS, the City of Eatonton has found it necessary and proper to make a change in the health insurance plan in order to provide similar services at a cost effective premium; and

WHEREAS, Health Planning Associates, LLC conducted a broad survey of the health insurance market and identified a plan offered by Anthem Blue Cross Blue Shield of Georgia that is responsive to the City’s needs; and

WHEREAS, Anthem Blue Cross Blue Shield of Georgia offers an Open Access POS ($1000 deductible) plan that fulfills the quality of service and cost considerations for City employees.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE CITY OF EATONTON ADOPTS THE ANTHEM BLUE CROSS BLUE SHIELD OF GEORGIA OPEN ACCESS POS ($1000 DEDUCTIBLE) PLAN #3FYY TO BE EFFECTIVE APRIL 1, 2019 AND THE MAYOR IS AUTHORIZED TO SIGN CONTRACTS, LETTERS AND OTHER SUPPORT DOCUMENTS AS MAY BE NECESSARY TO PROVIDE THIS COVERAGE TO CITY EMPLOYEES.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 5th day of March, 2019.

Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTTEST:

Clerk, City of Eatonton, Georgia
February 11th, 2019

City of Eatonton
P.O. Box # 3820
Eatonton, GA 31024
C/o Mr. Gary Sanders

Re: Group Benefits Program - Consultant's Analysis

Dear Mr. Sanders,

I sincerely hope you and your family are doing well. Enclosed is our annual market/financial analysis and our recommendation for the 2019-2020 group medical program for the City of Eatonton. In the current Central Georgia market we have all carriers represented including; Aetna, Anthem - Blue Cross & Blue Shield of Georgia, Cigna (Declined), Humana and United HealthCare of Georgia (Current Carrier).

After receiving all alternate carrier proposals, Anthem Blue Cross & Blue Shield of Georgia who was the medical carrier prior to the move to United HealthCare was the most aggressive. Although United HealthCare from a cursory review looks good at +8% ($40,014.96 annual increase) they opted to increase the employees exposure on hospitalization/imaging by an additional $500 per visit. This increases that UHC margin to about +12-13%.

The Anthem plan offer reduces the employee exposure annually from $6000 (Current employee annual out of pocket maximum) to $4,000 - 33% reduction. The plans are comparable beyond that and Anthem also is offering the same network we had used with them prior to the move to UHC.

In terms of real dollars Anthem is $15,524.04 less than current annual rates and this change will save the City $55,539.00 vs. the United HealthCare renewal offer. My recommendation based upon all the facts is to award Anthem BCBSGA the group medical effective April 1st, 2019.

Our included standard services are itemized in the attached addendum "A" and we waive all "Consulting Fees" and rely on standard broker fees with Anthem including this in the monthly premium amounts reflected in the analysis.

It will not be necessary to do medical applications since I have already underwritten this through Anthem GRX system off census/renewal and the move will be done through an excel upload directly to Anthem eligibility system. We are ahead of schedule now but need to get the “Employee Benefit Guide” updated and Donna’s team will coordinate the open enrollment meeting with the employees.

Thank you,

Tim McGinn

Tim McGinn, CSFS, PHIAS, FHIAS
GA Consultant # 490826
Managing Broker

Health Planning Associates, L.L.C.
125 Plantation Centre Drive, Building # 750-B • Macon, GA 31210
Tel: 478-471-1220 • Toll Free: 800-508-0795 • Fax: 478-475-0564
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<th>&quot;NEW&quot; Renewal Plan / Rates</th>
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<td><strong>A - Excellent</strong></td>
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</tr>
</tbody>
</table>

* Out of Pocket Max includes annual deductible, co-insurance, UC, ER, OV and all RX co-pays.
Note: This is a summary of key benefits only. Please request a plan summary or certificate for complete details.

Prepared By:
Tim McGinn, CSFS, PHIAS, PHIAS
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Health Planning Associates, LLC
Tel: 800-508-0795 ext 301
E-Mail: tmcginn@hpabrokers.com
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to authorize the Mayor to sign a contract extension with Wood Environment & Infrastructure Solutions, Inc. for consulting engineering services and for other purposes.

WHEREAS, the City of Eatonton owns and operates a natural gas distribution system that begins in Jones County and continues through the City of Eatonton to the Greene County line; and

WHEREAS, the City of Eatonton requires the services of a consulting engineer for periodic reports and other work; and

WHEREAS, the City of Eatonton wishes to provide accurate reports concerning natural gas and to receive knowledgeable and timely consulting services when needed; and

WHEREAS, the City of Eatonton engaged AMEC Foster Wheeler/Wood Environment & Infrastructure Solutions, Inc. for consulting services in February 2014 and has had a long working relationship with its Director of Natural Gas Engineering; and

WHEREAS, the City of Eatonton wishes to extend its contract with Wood Environment & Infrastructure Solutions, Inc. through February 17, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE MAYOR OF THE CITY OF EATONTON IS AUTHORIZED TO SIGN THE CONTRACT EXTENSION FOR NATURAL GAS CONSULTING SERVICES THROUGH FEBRUARY 17, 2020 WITH WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS, INC. AND OTHER SUPPORTING AND RELATED DOCUMENTS AS NECESSARY TO ACCOMPLISH THE GOAL OF THIS RESOLUTION.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 5th day of March, 2019.

______________________________
Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

______________________________
Clerk, City of Eatonton, Georgia
February 25, 2019

Mr. Gary Sanders
City Administrator
City of Eatonton
P. O. Box 3820
Eatonton, GA 31024

Subject: Contract Extension Acknowledgement for Natural Gas Consulting Services
Eatonton, Georgia
Wood E&IS Project No. 6151-14-0067

Dear Mr. Sanders,

As you know, the terms and conditions of our agreement with the City for Natural Gas Consulting Services are renewed annually on the anniversary date, which is February 17th. Our agreement has a provision for adjusting the fee in relation to changes to the U.S. City Average Consumer Price Index, which was 233.049 for December 2013. However, the monthly fee was adjusted to $300 in March 2016.

Therefore, the budgets are renewed to extend our services until February 17, 2020 as follows:

• $3,600 – Task 1 Basic Services (Gas System Reports, etc.) billed at $300 per month
• $10,000 – Task 2 Miscellaneous Additional Services, billed on a Time and Materials basis

Regarding hourly rates, we have utilized the same hourly rates for five years even though the CPI has risen consistently every year. The U.S. City Average Consumer Price Index for December 2018 is 251.233, which represents an increase of 7.8% over five years. Due to this inflation, we would like to adjust the hourly rates to rates listed on the attached hourly rate schedule.

To indicate your acknowledgement of the contract extension and new hourly rates, please complete the Authorization section below and return a copy to us. We appreciate the opportunity to continue to serve the City of Eatonton with these services. If you have any questions or require additional information, please call.

Sincerely,

Wood Environment and Infrastructure Solutions, Inc.

Bruce M. Bagnasco, P.E.
Director of Natural Gas Engineering Services

AUTHORIZATION: Printed Name: ____________________________
Title: ___________________________________________
Signature: ____________________________ Date: ____________
2019 FEE SCHEDULE
Wood Environment & Infrastructure Solutions, Inc. (Wood)
Atlanta Engineering and Design Center

This Fee Schedule will apply during performance of engineering, architecture, planning and consulting services through 2020 (CPI 12/2018: 251.233).

PERSONNEL LABOR CHARGES

Professional Personnel

Charges will be made at the following rates for engineers, architects, etc. for time spent in planning, plan review, engineering, design, consultation, meetings, field inspection and evaluation, direct project administration, travel time, report preparation and review, etc.

<table>
<thead>
<tr>
<th>General Description</th>
<th>$ Per Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff Engineer/Architect/Planner/Scientist</td>
<td>91.50</td>
</tr>
<tr>
<td>Project Planner/Landscape Architect/Scientist</td>
<td>97.00</td>
</tr>
<tr>
<td>Project Engineer/Architect</td>
<td>113.20</td>
</tr>
<tr>
<td>Senior Planner/Landscape Architect/Scientist</td>
<td>118.50</td>
</tr>
<tr>
<td>Senior Engineer/Architect/Survey Manager/Lead Scientist</td>
<td>145.00</td>
</tr>
<tr>
<td>Senior Project Manager-Natural Gas Senior Engineer</td>
<td>165.00</td>
</tr>
<tr>
<td>Principal Planner/Landscape Architect/Technical Reviewer</td>
<td>175.00</td>
</tr>
<tr>
<td>Principal Engineer/Architect/Technical Reviewer</td>
<td>190.00</td>
</tr>
</tbody>
</table>

Support Personnel

Charges will be made at the following rates for basic support services for time spent in portal-to-portal travel, conducting field surveys, testing and inspections, CAD, project administration, word processor services, and other direct expenses.

<table>
<thead>
<tr>
<th>$ Per Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Technician, Construction Materials Testing</td>
</tr>
<tr>
<td>Principal Technician, Const. Materials Testing</td>
</tr>
<tr>
<td>Administrator/Word Processor</td>
</tr>
<tr>
<td>GIS Manager/Senior CAD Operator-Designer</td>
</tr>
<tr>
<td>Senior GIS Technician/CAD Operator II</td>
</tr>
<tr>
<td>GIS Technician/CAD Operator I</td>
</tr>
<tr>
<td>One-Person Survey Crew, with GPS and/or robotics</td>
</tr>
<tr>
<td>Two-Person Survey Crew, with equipment</td>
</tr>
<tr>
<td>Three-Person Survey Crew, with equipment</td>
</tr>
</tbody>
</table>
Direct Expenses

Direct non-salary expenses incurred and identified to the project and not applicable to general overhead will be invoiced at our cost times 1.1. Examples of direct expenses are project related travel, copy/publication services performed outside Wood facilities, and rented equipment.

Travel using personal vehicles will be charged at the government mileage reimbursement rate multiplied by 1.0.

Subcontractors

Subcontracted services outside the Wood companies will be invoiced to the project at our cost multiplied by 1.1. Subcontract services internal to the Wood companies will be invoiced at our cost with no markup.
February 18, 2019

To the Members of the Eatonton City Council:

We would like to request permission to run our tenth annual Swamp Stomp/ 5K for Kaye On Sunday April 28th at 2:30 in downtown Eatonton. We estimate approximately 350 runners will participate in this year’s event.

We are attaching a map of the route and will obtain the necessary parade permit from Eatonton City Hall.

Thank you for your consideration. Please feel free to contact us if you should have any questions.

Sincerely,

Jill Brackett
706 473-1612