1. 7:00 PM Called to Order

2. Invocation: Councilman James A. Gorley

3. Approval of Minutes: *Attachment #1*

   Public Hearing on Update to the Short Term Work Program
   10/7/2014

   Regular Council Meeting 10/7/2014

4. Public Comments:

   Reading of Rules for Public Comments:

5. Old Business:

   A. Proposed Approval of REDLG Loan Letter of Conditions
      Modification, Loan Terms, and Proposed Authorization for
      Mayor to Sign Loan Closing Documents with USDA and
      Vizitech *Attachment #2*

6. New Business:

   A. Mainstreet Report:

   B. Proposed Proclamation – Red Ribbon Week *Attachment #3*

   C. Proposed Resolution to Approve a Change Order for the
      Natural Gas Line Extension along U.S. Highway 441
      *Attachment #4*
D. Proposed Resolution to Adopt the Short Term Work Program Update Attachment # 5

E. Proposed Resolution to Authorize the Mayor to Sign an Agreement with the Department of Human Services to Participate in the Low Income Home Energy Assistance Program Attachment # 6

F. Discussion and Possible Action Regarding the Georgia Municipal Association Point of Service Health Insurance Plan

G. Proposed Resolution by the City of Eatonton Council to Rename Plum Street and a portion of Putnam Avenue to Robert Reid, Sr. Drive Attachment #7

7. Committees Report:
   - Finance and Personnel – Council Member Harvey C. Walker, Jr.
   - Public Utilities – Council Member Alvin Butts
   - Street, Building and Grounds – Council Member William C. Mangum
   - Zoning and Ordinances – Council Member Teresa Doster
   - Environmental – Council Member Charles R. Haley
   - Community Development – Council Member Alma Stokes
   - Public Safety – Council Member James A. Gorley
   - City Administrator – Gary Sanders
   - City Attorney – Christopher D. Huskins
   - City Clerk – Sarah Abrams

8. Executive Session:

9. Motion to Adjourn:
City of Eatonton Public Hearing

Update to the Short Term Work Program

Tuesday, October 7, 2014 at 6:40 pm

Eatonton City Hall, 201 North Jefferson Avenue, Eatonton, Georgia 31024

Present:

Mayor John Reid
Mayor Pro-tem Harvey (Chip) Walker, Jr.
Councilman Alvin Butts
(Late) Councilwoman Teresa Doster
Councilman James A. Gorley
Councilman Charles R. Haley
Councilman William Mangum, Jr.
Councilwoman Alma Stokes

Staff Members Present:

City Administrator, Gary Sanders
(Late) City Attorney Chris Huskins
City Clerk Sarah Abrams

Mayor John Reid called the Public Hearing to order at 6:40 p.m.

Mayor Reid stated the purpose of the meeting is to hear comments on Putnam County and the City of Eatonton Comprehensive Plan Review & Short Term Work Program Update. Mayor Reid advised no one has signed in to speak on this item.

Administrator Sanders advised Council the Putnam County Board of Commissioners have adopted the plan and he asked Council to consider placing on their agenda and adopting at their next Council meeting. This Plan was put together over 2 work sessions held in October and December of last year. The next review of plan will be in 2017.

Haley asked if this plan aligns with the Strategic Plan. Mayor Reid advised Haley yes.

Mayor Reid closed the Public Hearing at 7:57 pm.

ATTEST:

John Reid, Mayor

Sarah E. Abrams, City Clerk
City of Eatonton Council Meeting
Tuesday, October 7, 2014 at 7:00 pm
Eatonton City Hall, 201 North Jefferson Avenue, Eatonton, Georgia 31024

Swearing in of Municipal Court Judge R. Michael Gailey
Swearing in of City Solicitor Russell Thomas

Elected Officials Present:
Mayor John Reid
Mayor Pro-tem Harvey (Chip) Walker, Jr.
Councilman Alvin Butts
Councilwoman Teresa Doster
Councilman James A Gorley
Councilman Charles R. Haley
Councilman William Mangum, Jr.
Councilwoman Alma Stokes

Staff Members Present:
City Administrator, Gary Sanders
City Attorney Christopher Huskins
City Clerk Sarah Abrams
Police Chief William Kent Lawrence

Mayor John Reid called the meeting to order at 7:00 p.m.

Councilman Charles Haley called for a Moment of Silence for the invocation.

Motion was made by Haley, seconded by Doster to approve the September 15, 2014 Council meeting minutes with any necessary corrections. Motion carried by a unanimous vote of 7-0.

Motion was made by Stokes and seconded by Doster to approve the Special Called meeting minutes from September 18, 2014 with any necessary corrections. Motion carried by a vote of 6-0. Councilman Alvin Butts abstained.

Public Comments:
Nancy Marshal, Michele Bechtell, Shelagh Fagan, Alan Singer, Robert Holland, Edward Fritzi, Larry Folk and Rufus Adair – Plaza Arts Foundation Sign Mylle Mangum and Janet Kelhoffer – EPAF Plaza Lease
Motion was made by Doster and seconded by Gorley to hear from all who signed in to make comments. Motion carried by a unanimous vote of 7-0.

Reading of Rules for making Public Comments was not read.

Mrs. Nancy Marshall addressed the Plaza Arts Center newly installed permanent LED sign located on Madison Avenue. Marshall apologized to the community for the rough start, the flashing lights and brightness of the sign. Marshall asked the community to be patient as the sign installer adjusts the fonts and colors on the sign.

Mayor Reid stated “the reading of the rules for making public comments will not be read tonight but comments should be limited to 3 minutes.”

Ms. Michelle Becktell who resides at 400 N. Madison Avenue advised a crime has been committed against her family and neighbors because of the flashing sign that has invaded their privacy and disturbed the peace. Bechtell asked that a cease and desist order be placed on the sign.

Mrs. Shelagh Fagan, Chairperson of Historical Preservation explained the City is exempted from the required Certificates of Appropriateness for the placement of the sign according to O.C.G.A. §44-10-27. Fagan apologized to the residents in reference to the flashing sign and for having a lack of knowledge and not realizing what the sign would look like before it was installed.

Mr. Bob Holland advised the flashing sign is invading his privacy; and Council needs a better place to hold their Council meeting.

Mr. Edward Frizi advised being in agreement with his wife Ms Becktell, that a cease and desist order should be issued on the sign.

Mr. Larry Folk advised the sign is in the wrong location, and could be put on a highway where it would be more visible for people to see. He invested money and time in his property in the Historical District and was opposed to the sign.

Mr. Rufus Adair asked that the sign ordinance be reviewed and updated before someone come in and puts up something inappropriate.

Mayor Reid advised having no idea about the controversy over the sign. He hopes they would work together and find a solution. Council will not discuss the sign tonight; this is not an agenda item. Questions should be directed to the City Administrator.

Mrs. Mangum advised the sign has been dialed down and will be fixed; also made apologies to the community on behalf of EPAF. Mangum advised EPAF satisfied the requirements of Georgia Department of Community Affairs and asked that the lease to the Old Day Care Center be signed.
Mrs. Janet Kelhoffer advised, wanting to hear about the EPAF lease; 100 students signed up for the after school arts program and they need additional space. We would like to move forward favorably.

Old Business:

Consideration of EPAF Lease for use of the Old Day Care Center Attachment #2
City Attorney Huskins advised the City received an approval letter from Georgia Department of Community Affairs on the Continued Use of the Old Day Care Center after the last Council meeting in September and he amended the old lease to reflect 3 conditions and provisions using the wording of DCA. Huskins stated that because of the timing of receiving the lease and where the month came in, it delayed getting the lease before Council for approval of amendments. Motion was made by Doster and seconded by Mangum to approve the amendments made to the EPAF Lease. Motion carried by a unanimous vote of 7-0.

New Business

Proposed Authorization of a Tootsie Roll Drive sponsored by Special Olympics Georgia, Putnam Jasper Support Services and the Knights of Columbus Attachment #3
Motion was made by Stokes and seconded by Gorley to approve the Tootsie Roll Drive sponsored by Special Olympic Georgia, Putnam Jasper Support Services and the Knights of Columbus. Motion carried by a unanimous vote of 7-0.

Proposed Resolution to authorize the Mayor to sign an Amendment to the area Agency on Aging Contract for SFY 2015 DHS Contract #42700-373-0000030478 Attachment #4
Motion was made by Doster and seconded by Walker to approve the proposed Resolution authorizing the Mayor to sign the Contract Amendment between the Middle Georgia Regional Commission Area Agency on Aging and the City of Eatonton and other such supporting material as shall be necessary for the proper execution of the amendment. Motion carried by a unanimous vote of 7-0.

Proposed Resolution to Authorize the Mayor to sign Memorandum of Agreement with the Middle Georgia Regional Commission for the development and maintenance of a new City website Attachment #5
Motion was made by Doster and seconded by Haley to approve the Resolution authorizing Mayor Reid to sign the Memorandum of Agreement with Middle Georgia Regional Commission and the City of Eatonton and other such supporting material as shall be necessary for the property development and maintenance of a new City website. Motion carried by a unanimous vote of 7-0.
Proposed Resolution to authorize the Mayor to sign the Letter of Engagement with David Giddens, CPA for Auditing Services Attachment # 6

Motion was made by Walker and seconded by Haley to approve the Resolution authorizing the Mayor to sign the Letter of Engagement with David Giddens, CPA for Auditing Services and other such supporting material as shall be necessary for the proper conduct of the Annual Audit for CFY 2014. Motion carried by a unanimous vote of 7-0.

Committee Report:

Motion was made by Walker and seconded by Doster to pay the bills if and when funds become available. Motion carried by a unanimous vote of 7-0.

Councilman Butts advised Councilwoman Doster to check out the progress made on the gas line extension to the Park on Hwy 441.

Councilman Mangum advised approving the suggestion made by Councilman Haley at the last meeting to install speaking and hearing equipment in Council Chambers. City Administrator Sanders advised working on quotes and finding funding for the project.

Mayor Reid suggested putting a New City Hall in the next SPLOST and asked Council the give his suggestion consideration.

Councilwoman Doster advised receiving an application for a Certificate of Appropriateness from Christopher and Brandy Huskins to remove existing sidewalk and replace with new sidewalk at 401 North Madison Avenue.

Motion was made by Doster and seconded by Haley to add Application for a Certificate of Appropriateness from Christopher and Brandy Huskins to the Agenda. Motion carried by a unanimous vote of 7-0.

Motion was made by Doster and seconded by Mangum to approve the Certificate of Appropriateness for Christopher and Brandy Huskins to remove old existing sidewalk and replace with new sidewalk at 410 North Madison Avenue. Motion carried by a unanimous vote of 7-0.

Councilman Haley invited the Community to participate in the Beautification Day on Saturday, October 11th from 10:00 AM -2:00 PM. The Beautification Day is sponsored by GICH and Mainstreet.

Haley advised Tax Bills came out and is unfair for the City of Eatonton residents to bear tax burden; it is time to look at consolidation.
City Administrator Gary Sanders reported to Council:
Approximately 2,600 feet of gas line has been installed along Highway 441.
Another 1,500 feet next to the orchard has been laid out and fused together and is waiting for the trencher. We expect another crew to be deployed this week.

Advanced Voting will commence this Monday, October 13, 2014 and will continue through Friday, October 31, 2014. Poll Worker training was conducted on September 30, and October 3rd; Logic and Accuracy testing was conducted on October 3rd. A sample ballot is at each seat.

Eatonton Mainstreet and GiCH (Georgia Initiative for Community Housing) are teaming up to sponsor a community wide Beautification Day in Eatonton on Saturday, October 11th from 10:00am -2:00pm

Please be reminded of the Middle Georgia Regional Commission’s Annual Meeting that will take place on Thursday, October 9th at Claystone Park.

Advertisement for additional Revolving Loan Fund Committee members will be in the paper in the next week or two.

The City Marshal’s report is at each seat.

Council discussed spreading the word about voting in the City and in the County Election this year. A request was made to place additional advertising in the paper in reference to the City Special Election and voting locations.

City Attorney Huskins advised the Revolving Loan request made by Adam Smith is on track; and the loan request made by Vizitech, from Rural Economic Development, (REDLG); we are waiting on loan documents.

Motion was made by Doster and seconded by Haley to adjourn. Motion carried by a unanimous vote of 7-0.

John Reid, Mayor

ATTEST:

Sarah E. Abrams, City Clerk
A Resolution by the Board of Council of the City of Eatonton, Georgia, to Approve the Economic Development Loan Letter of Conditions Modification and to Authorize the Mayor to Sign Loan Closing Documents with the USDA and for other purposes.

WHEREAS, the Mayor and Council of the City of Eatonton, Georgia, have found the United States Department of Agriculture (USDA) Rural Economic Development Loan and Grant Program offered to rural cities that are energy providers a necessary and useful program to improve and facilitate economic development in Eatonton, Georgia; and

WHEREAS, the application of the City of Eatonton for a zero-interest loan in the amount of $1,000,000 to finance a zero-interest loan to Vizitech USA, LLC for operating expenses and equipment to facilitate expansion has received approval, subject to the terms and conditions outlined in the letter of conditions and the signing of the loan closing documents with the USDA; and

WHEREAS, the Council of the City of Eatonton approved the letter of conditions on August 18, 2014 but has since found it desirable to request a modification of such conditions to allow for multiple disbursements of the loan funds to Vizitech USA, LLC; and

WHEREAS, the USDA has completed its review of the request and has added a condition to the letter of conditions and has provided closing documents for the $1,000,000 loan from the USDA to the City of Eatonton; and

WHEREAS, the Council of the City of Eatonton, Georgia finds the modified terms and conditions outlined in the letter of conditions to be agreeable and desires to accept and to close on the loan with the USDA.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

The modification of the economic development loan letter of conditions is hereby approved and the Mayor of the City of Eatonton is hereby authorized to sign the closing documents and other such supporting documents and material as shall be necessary for the proper administration and execution of the $1,000,000 zero-interest loan from the United States Department of Agriculture to the City of Eatonton.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 20th day of October, 2014.

John Reid, Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
June 27, 2014

Honorable Mayor John Reid
Mayor
City of Eatonton
P. O. Box 3820
Eatonton, GA 31024-3820

Honorable Mayor Reid:

We are pleased to announce that the application of the City of Eatonton, ("Intermediary") for a zero-interest loan in the amount of $1,000,000 ("Loan") to partially finance a loan to Vizitech USA, LLC ("Ultimate Recipient") located in Eatonton, Georgia ("Project"), for the purpose of making a zero interest loan for to Vizitech USA for operating expenses and equipment to facilitate the expansion of their 3D Technology Company has received approval of Rural Development, subject to the following terms and conditions:

A. The Intermediary will:

1. deliver satisfactory evidence to Rural Development that the Ultimate Recipient has obtained or received binding commitments for supplemental financing of at least $200,000 that is needed, in addition to the Loan proceeds, to ensure completion of the Project.

2. establish a Loan payment system using the Automated Clearing House-Customer Initiated Payment (ACH-CIP) method. These steps include: (i) sending a canceled or voided check on the account that the Intermediary will use to make payments on the Loan to the Rural Development Finance Office, and (ii) completing and submitting to Rural Development an ACH-CIP enrollment form with the Intermediary’s canceled or voided check. Establishment of the ACH-CIP account will be handled by Mellon Bank, Pittsburgh, PA, and a personal identification number (PIN) will be issued directly to the Intermediary by Mellon Bank. Payment instructions will be issued to the Intermediary by the Rural Development Finance Office.
the advance of Loan funds for specific Approved Purposes as described by this Letter of Conditions and the enclosed Rural Development Loan Agreement.

Unless otherwise extended, if the Intermediary fails to satisfy all conditions and requirements within 120 days of the Intermediary’s acceptance of the terms and conditions of the Letter of Conditions then this Letter of Conditions will terminate.

Sincerely,

QUINTON N. ROBINSON
State Director

Accepted and Agreed to:

City of Eatonton

by: Mayor

(SEAL)
Attested to for the Intermediary:

by: Secretary

Date 8/18/14
RED RIBBON WEEK PROCLAMATION

WHEREAS, communities across America have been plagued by the numerous problems associated with illicit drug use and those that traffic in them; and

WHEREAS, there is hope in winning the war on drugs, and that hope lies in education and drug demand reduction, coupled with the hard work and determination of organizations such as the Young Marine of the Marine Corps League to foster a healthy, drug-free lifestyle; and

WHEREAS, governments and community leaders know that citizen support is one of the most effective tools in the effort to reduce the use of illicit drugs in our communities; and

WHEREAS, the red ribbon has been chosen as a symbol commemorating the work of Enriqué “Kiki” Camarena, a Drug Enforcement Administration agent who was murdered in the line of duty, and represents the belief that one person can make a difference; and

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to encourage a drug-free lifestyle and involvement in drug prevention and reduction efforts; and

WHEREAS, October 23 – 31 has been designated National Red Ribbon Week, which encourages Americans to wear a red ribbon to show their support for a drug-free environment.

NOW, THEREFORE, I, JOHN REID, MAYOR OF THE CITY OF EATONTON, do hereby proclaim October 23 – 31, 2014 as RED RIBBON WEEK throughout the City of Eatonton, Georgia and urge all citizens to participate in this special observance.

IN WITNESS WHEREOF, I have hereunto set my hand, and cause the Great Seal of the City of Eatonton, Georgia to be affixed this twentieth day of October, in the year of our Lord two thousand and fourteen.

John Reid, Mayor
City of Eatonton

Attest:

Sarah Abrams, Clerk
Good Afternoon,

My name is Lindsey Huskins, I am an elementary school student in the state of Georgia. I am also a private in the Young Marines.

I am writing to you to ask you to please consider issuing a proclamation on behalf of your city to acknowledge your town’s participation in Red Ribbon Week during its 29th year.

Please see the attached information and I hope you will help me meet my program’s mission of “Closing the Gate on Drugs”.

The Young Marines is a national youth program, we currently have 8 units in the state of Georgia. Last year only 2 units participated in helping to spread the message, which is why I am reaching out to you. This means a lot to me, and my goal is to eventually have every city and town in the state participating in Red Ribbon Week. Many schools already participate in this national campaign.

Last year our division, which covers not only the state of Georgia also, Tennessee, South Carolina, Florida and Alabama was awarded the Fulcrum Shield Award from the DEA for our efforts in involving many cities around the state (and division) with celebrating Red Ribbon Week and teaching others about the dangers of drugs.

Please help me out by forwarding this information.

Thank You,

YM/PVT Lindsey Huskins

*All contact information contained in this letter is that of a registered adult staff member in this program.*
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia to authorize a change order for the natural gas line extension along U.S. Highway 441 toward Rock Eagle and for other purposes.

WHEREAS, the City of Eatonton owns and operates a natural gas distribution system that begins in Jones County and continues into the City of Eatonton; and

WHEREAS, the City of Eatonton’s home certificated area is Putnam County; and

WHEREAS, the City entered into a contract with D. Lance Souther, Inc. to extend the natural gas line in a northerly direction along U.S. Highway 441 toward Rock Eagle at a total contract price of $544,913.30, including Alternate #2; and

WHEREAS, the engineer and Gas Superintendent have identified an opportunity to triple the existing natural gas distribution system’s capacity to serve new customers along U.S. Highway 441 and the Rock Eagle Technology Park by installing approximately 2,600 linear feet of new 4” PE gas line (at an approximate cost of $42,000 plus a negotiated hot tap fee) along a route generally following Imperial Lakeview Drive and Quail Ridge, thereby eliminating a bottleneck created by the existing 2” gas main; and

WHEREAS, the engineer has recommended that Alternate #2 be removed and reconsidered at a future date in which the City is prepared to offer expansion into Rock Eagle. Such removal of Alternate #2 will provide an $81,780.80 credit toward the change order project, resulting in a total project credit of nearly $40,000; and

WHEREAS, the City finds it necessary and beneficial to increase the natural gas distribution system’s capacity for new customers along U.S. Highway 441 and inside the Rock Eagle Technology Park

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

A change order to install approximately 2,600 linear feet of new 4” PE gas line along a route generally following Imperial Lakeview Drive and Quail Ridge, thereby eliminating a bottleneck created by the existing 2” gas main, is hereby approved. Further, Alternate #2 shall be removed and may be reconsidered at a future date in which the City is prepared to offer expansion into Rock Eagle. The presentation of this change order to and negotiations as may be necessary with D. Lance Souther, Inc. are also approved. Further, the Mayor of the City of Eatonton is authorized to sign change orders, contracts, letters, and other supporting and related documents as may be necessary to accomplish the goal of this resolution.
APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 20th day of October, 2014.

ATTEST:

Clerk, City of Eatonton, Georgia

John Reid, Mayor
City of Eatonton, Georgia
NEW ST. 4" PE LOOP LINE (SHOWN IN RED)
LENGTH: 2,600 LINEAR FEET
RESOLUTION

A RESOLUTION by the Board of Council of the City of Eatonton, Georgia, to Adopt the Short Term Work Program Update and for other purposes.

WHEREAS, the City of Eatonton has prepared a five-year update to the Short Term Work Program component of the community’s Joint Comprehensive Plan; and

WHEREAS, the Short Term Work Program update was prepared in accordance with the Rules of the Georgia Department of Community Affairs Standards and Procedures for Local Comprehensive Planning effective May 1, 2005; and

WHEREAS, the Georgia Department of Community Affairs has reviewed the Short Term Work Program update and found it to be in compliance with all local planning requirements.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

The five-year Short Term Work Program update to the City of Eatonton’s Joint Comprehensive Plan is hereby adopted.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 20th day of October, 2014.

_______________________________
John Reid, Mayor
City of Eatonton, Georgia

ATTEST:

_______________________________
Clerk, City of Eatonton, Georgia

Attachment
RESOLUTION

A RESOLUTION to participate in the low income home energy assistance program as provided by the Georgia Department of Human Services and for other purposes.

WHEREAS, the City of Eatonton is a municipal gas pipeline operator and retail distributor of natural gas and energy provider as identified by federal and state law; and

WHEREAS, the Georgia Department of Human Services administers the Low Income Home Energy Assistance Program whereby it makes one-time payments to energy providers such as the City of Eatonton; and

WHEREAS, the Georgia Department of Human Services has offered to contract with the City of Eatonton in order to make direct payments to the City of Eatonton for customers who qualify under the program’s rules regulations and policies; and

WHEREAS, the City of Eatonton wishes to provide this public benefit to its customers that so qualify.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia that:

The Mayor of the City of Eatonton is here by authorized to sign such contract offered by the Georgia Department of Human Services. Additionally, the Mayor is authorized to sign letters and such other supporting and collateral material as shall be necessary for the proper receipt of such funds as may be required.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 20th day of October, 2014.

John Reid, Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
Dear Energy Supplier:

The Georgia Division of Family and Children Services (DFCS) administers the Low Income Home Energy Assistance Program each year (LIHEAP). This federally funded program provides assistance to low income households by making payments to energy providers on their behalf. This is a one-time payment per household per program year as long as there is funding available.

Preparations are underway to implement the Federal Fiscal Year 2015 Energy Assistance Program. DFCS requests your company's participation in the Energy Assistance Program by agreeing to accept LIHEAP payments made on behalf of eligible customers and by agreeing to comply with LIHEAP vendor policies and procedures.

There will be new requirements for vendors beginning in October 2015. Vendors will be required to collect data on annual fuel costs and household consumption amounts. Please refer to item #10 of the Agreement. This information is not required this program year but will be a requirement for the 2016 program year.

Please review, complete, sign and return the enclosed Home Energy Agreement to the Energy Assistance Program by October 20, 2014.

Applying for Benefits
Applications will be taken statewide through the Community Action Agencies under contract with the Division of Family and Children Services (DFCS). A list of participating Community Action Agencies is enclosed. Applications will be taken on a first come, first served basis until funding is exhausted.

DFCS administers two program components under the LIHEAP umbrella. The following programs are available as funding permits:

- The Regular Energy Program that targets homebound and elderly households is scheduled to open November 3, 2014. This program is scheduled to open to the general public beginning December 1, 2014.
• The Crisis Intervention Program that assists households whose primary heating source has been disconnected or their heating source is in danger of being disconnected.

**Energy Payments to Vendors**

Energy Assistance payments are issued by the local Community Action Agency. Payments are issued weekly except for Crisis Intervention payments. Disconnection situations are to be resolved in 18 to 48 hours for eligible households.

- Energy vendors must complete and return the enclosed Home Energy Agreement to the Energy Assistance Program to be placed on the list of approved vendors and to receive a direct Energy Assistance payment.
- LIHEAP benefit checks will be issued directly to the applicant if the energy supplier is not on the list of approved vendors.
- As in the 2014 Program, most benefit checks will be made payable directly to the fuel vendor on behalf of the eligible household.
- Vendor checks will show a grand total dollar amount for all household applications processed during a payment cycle.
- A list showing applicant name, social security number, address, vendor account number or name and assistance amount will be attached to the check to ensure that the correct benefit is credited to the correct account.
- A list of all participating home energy suppliers will be provided to the Community Action Agencies. The program is scheduled to open on November 3, 2014.

**Vendor Responsibilities:**

Please read the entire agreement to ensure that the requirements and responsibilities of being a home energy supplier with the LIHEAP Program are understood.

The Home Energy Agreement will remain in effect for one year. A new agreement will be required during Agreement period if any of the following conditions occur.

- Change in Company name
- Change in Address
- Merger with another company
- Change in ownership

Some examples of changes that must be reported in writing but do not require a new agreement are:

- Change in telephone number
- Change in company contact person
- Change in counties served
Crediting Accounts

The vendor must comply fully with the Vendor Agreement, and ensure that benefits are credited promptly to the account for which the application has been made. Failure to credit the full amount of the Energy Assistance benefit to the current active account will result in the suspension of direct issuance of benefits to the vendor on behalf of the applicant household.

- No portion of the Energy Assistance benefit can be applied to cable, telephone, water or sewer usage.
- In no instance can a benefit be used to pay an account in collection status.
- Instances of improper posting of benefits must be reconciled with the appropriate local office that issued the benefit. Please review Items # 7 and 8 on the Agreement for detailed instructions for refunding benefits.

Your participation in the Low Income Energy Assistance Program is valued and appreciated. We look forward to working with you again this year. Please contact the Energy Assistance Program at (404) 657-9109 if you have any questions concerning the Home Energy Agreement.
Please read the entire agreement to ensure that the requirements and responsibilities of being a home energy supplier with the LIHEAP Program are understood.

1. **ATTACH A SHEET WITH NAME, ADDRESS, PHONE NUMBER AND CONTACT, EIN OR TAX NUMBER FOR EACH DISTRIBUTOR.**

2. **LEGAL NAME OF COMPANY:**

3. **MAILING ADDRESS:**

4. **NAME OF CONTACT PERSON** for Energy Assistance Program:

   PHONE: ____________ FAX: ____________

   Email address: ____________________________

5. **SUPPLIER, EIN OR IRS TAX NUMBER:** ____________________________

6. **IS THIS COMPANY INCORPORATED?**  
   ____ Yes  ____ No

7. **TYPE OF UTILITIES/FUEL DEALER:**
   ____ Natural gas  ____ Electricity  ____ Wood
   ____LP/Bottle Gas  ____ Fuel Oil  ____ Coal/Coke

8. **DOES BILLING INCLUDE ACCOUNT NUMBERS AS IDENTIFICATION?**  
   ____ YES  ____ NO
CHECK EACH COUNTY SERVED BY THIS COMPANY.

| 001_Appling   | 041_Dade     | 081_Jefferson | 121_Richmond |
| 002_Atkinson  | 042_Dawson   | 082_Jenkins   | 122_Rockdale |
| 003_Bacon     | 043_Decatur  | 083_Johnson   | 123_Schley   |
| 004_Baker     | 044_Dekalb   | 084_Jones     | 124_Screven  |
| 005_Baldwin   | 045_Dodge    | 085_Lamar     | 125_Seminole |
| 006_Banks     | 046_Dooly    | 086_Lanier    | 126_Spalding |
| 007_Barrow    | 047_Doughtery| 087_Laurens   | 127_Stephens |
| 008_Bartow    | 048_Douglas  | 088_Lee       | 128_Stewart  |
| 009_Ben_Hill  | 049_Early    | 089_Liberty   | 129_Sumter   |
| 010_Berrien   | 050_Echols   | 090_Lincoln   | 130_Salton   |
| 011_Bibb      | 051_Effingham| 091_Long      | 131_Talleyferro|
| 012_Bleckley  | 052_Elbert   | 092_Lowndes   | 132_Tattnall |
| 013_Bransley  | 053_Emanuel  | 093_Lumpkin   | 133_Taylor   |
| 014_Brooks    | 054_Evans    | 094_Macon     | 134_Telfair  |
| 015_Bryan     | 055_Fannin   | 095_Madison   | 135_Terrell  |
| 016_Bulloch   | 056_Fayette  | 096_Marion    | 136_Thomas   |
| 017_Burke     | 057_Floyd    | 097_McDuffie  | 137_Tiff     |
| 018_Butts     | 058_Forsyth  | 098_McIntosh  | 138_Tombs    |
| 019_Calhoun    | 059_Franklin | 099_Meriwether| 139_Towns    |
| 020_Camden    | 060_Fulton   | 100_Miller    | 140_Trotten  |
| 021_Candler   | 061_Gilmer   | 101_Mitchell  | 141_Troup    |
| 022_Carroll   | 062_Gascock  | 102_Monroe    | 142_Turner   |
| 023_Catoosa   | 063_Glynn    | 103_Montgomery| 143_Twiggs   |
| 024_Charlton  | 064_Gordon   | 104_Morgan    | 144_Union    |
| 025_Chatham   | 065_Grady    | 105_Murray    | 145_Upson    |
| 026_Chattahoochee | 066_Greene | 106_Muscogee  | 146_Walker   |
| 027_Chattoga  | 067_Gwinnett | 107_Newton    | 147_Walton   |
| 028_Cherokee  | 068_Habersham| 108_Oconee    | 148_Ware     |
| 029_Clarke    | 069_Hall     | 109_Oglethorpe| 149_Warren   |
| 030_Clay      | 070_Hancock  | 110_Paulding  | 150_Washington|
| 031_Clayton   | 071_Haralson | 111_Peach     | 151_Wayne    |
| 032_Clinch    | 072_Harris   | 112_Pickens   | 152_Webster  |
| 033_Cobb      | 073_Hart     | 113_Pierce    | 153_Wheeler  |
| 034_Coffee    | 074_Heard    | 114_Pike      | 154_White    |
| 035_Colquitt  | 075_Henry    | 115_Polk      | 155_Whitfield|
| 036_Columbia  | 076_Houston  | 116_Puaski    | 156_Wilcox   |
| 037_Cook      | 077_Irwin    | 117_Putnam    | 157_Wilkes   |
| 038_Coweta    | 078_Jackson  | 118_Quitlan   | 158_Wilkinson|
| 039_Crawford  | 079_Jasper   | 119_Rabun     | 159_Worth    |
| 040_Crisp     | 080_JeffDavis| 120_Randolph  | __STATEWIDE__|

- Failure to identify all counties served may result in the issuance of a payment to the applicant.
- Only one agreement is needed from companies that have several branch offices.
- Attach a list of all the local offices you operate throughout the State.

Division of Family and Children Services, Energy Assistance Program,
2 Peachtree Street, N.W., 21st Floor, Room 276,
Atlanta, Georgia, 30303-3180.
DIVISION OF FAMILY AND CHILDREN SERVICES
ENERGY ASSISTANCE PROGRAM
Vendor Agreement

- If you provide home heating fuel in any service area under a name other than your corporate name, please advise the Community Based Programs office.
- So that all of your offices are aware of your participation in this program, please send appropriate copies to all of your divisions.
- If benefit checks should be mailed to a different address than the one listed on the agreement, please provide us with the correct address for submission of checks.

Division of Family and Children Services, Energy Assistance Program,
2 Peachtree Street, N.W., 21st Floor, Room 276,
Atlanta, Georgia, 30303- 3180.
6. For payments received for the Crisis Intervention Program: to establish service, deliver fuel, restore service, or stop a disconnection order when notified that the household has been approved for a benefit.

7. For payments received for the Regular Energy Assistance Program: refund to the agency that issued the benefit the entire amount of the benefit if the account is closed at the time the payment is received. These refunds will be made payable to the local office that issued the check immediately upon receipt.

A refund should also be made payable to the agency that issued the payment if a credit balance exists on the account when (a) the applicant has moved and cannot be located or (b) if the applicant is deceased and there are no surviving household members.

All refunds returned to the agency must include the applicant’s name, address and social security number for reference.

A refund should be made payable to the applicant household if (a) the applicant moves and closes the account and a credit balance exists or (b) if the applicant is deceased and a credit balance exists on the account, a surviving household member should receive a refund of the credit balance.

8. Upon notification by the Community Action Agency that the payment is a duplicate or was sent in error, the payment must be returned.

- A separate refund check must be made payable to the agency that issued the check. Do not return the entire check.

- The refund must be returned to the agency within 5 work days of the notification from the agency.

9. Upon notification from the customer or the Community Action Agency that a payment has been posted to the wrong account, the payment must be credited to the correct account within 5 work days.

10. The Vendor shall provide, at no cost to Georgia LIHEAP or the client, and within a timeframe specified by the Georgia LIHEAP, a record of annual energy consumption in dollars and units of fuel/product, amount and cost of fuel used for LIHEAP households, payment frequency and history, disconnection information, and arrearage amounts or such other data as the state determines is reasonably necessary. If the client has been a customer for less than 12 months, the Vendor Division of Family and Children Services, Energy Assistance Program, 2 Peachtree Street, N.W., 21st Floor, Room 276, Atlanta, Georgia, 30303-3180.
will provide Georgia LIHEAP with the requested data and the number of months that the data supports.

- Georgia LIHEAP agrees to secure from each eligible household, as a part of their application for assistance, a written authorization for the release of information concerning the eligible household’s account with the Vendor.

11. For the purpose of monitoring compliance with this agreement and Program Compliance the Vendor agrees to allow representatives of the Agency and the State access to all account information for the LIHEAP recipients.

12. That no person shall, on the basis of race, color, national origin or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any Program or activity funded in whole or part with funds made available under this subpart. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1976 or with respect of an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973 shall also apply to any such Program or activity.

13. To follow established home energy supplier policies and procedures with regard to notice of termination of service and negotiations for paying past due accounts.

14. To report any changes in the company’s name, address, telephone number or company contact person.

- To notify the Georgia LIHEAP of mergers and/or acquisitions. Mergers and acquisitions may affect the company’s policies and service areas. A new vendor agreement reflecting such policy and service area changes must be submitted to the division.

Signature of Authorizing Official

Date

This Agreement is valid from the date signed through September 30, 2015 unless terminated in writing by either party.

Return to:

ENERGY ASSISTANCE PROGRAM
GEORGIA DIVISION OF FAMILY AND CHILDREN SERVICES
TWO PEACHTREE STREET, NW; 21ST FLOOR, ROOM 276
ATLANTA, GEORGIA 30303-3180

Division of Family and Children Services, Energy Assistance Program,
2 Peachtree Street, N.W., 21st Floor, Room 276,
Atlanta, Georgia, 30303-3180.
Chase Bolds
DFCS PROJECT ADMINISTRATOR
(404) 232-1146

Cynthia F. Brown, Executive Director
Email: Cfbrown2@windstream.net

4036 Georgia Hwy. 90 East – Vienna Road
P.O. Box 185
Montezuma, Georgia 31063-0185
(478) 472-3607

Fax: (478) 472-3609

Cynthia Brown, CSBG COORDINATOR:
Cfbrown2@windstream.net

Ralph Brown, EAP Coordinator
ralphwcg@windstream.net

BOARD CHAIR PERSON: Cleveland R. Lemmons

Counties served: Crisp, Dooley, Macon, Marion, Schley,
Sumter, Taylor and Webster.
Overview, Inc.

AGENCY CODE-326

Chase Bolds
DFCS PROJECT ADMINISTRATOR
(404) 232-1146

Wanda Addeo, Executive Director
Overview, Inc.
waddeo@overviewinc.com
120 South Jefferson St
Milledgeville, GA 31061

Mailing address:
PO Box 693
Milledgeville, GA 31059-0693

(478) 453-4111
Fax: (478) 453-2136

Website: www.overviewinc.com

CSBG COORDINATOR:

EAP Coordinator:

BOARD CHAIR PERSON: Sammy Hall.

Counties served: Baldwin, Hancock, Jasper, Johnson, Putnam, Washington, and Wilkinson.
Wendy Bailey-Hooks
DFCS PROJECT ADMINISTRATOR
404-657-3377

Sarita Hill, Executive Director
shill@maconbibbeoc.com

653 Second Street
Second Floor
Macon, Georgia 31201
(478) 738-3240

Fax: (478) 738-3258

Sarita Hill, EAP Coordinator

Kawrisa Marshall/ Division of Community Services
kmarshall@maconbibbeoc.com

CSBG COORDINATOR: Sarita Hill

BOARD CHAIR PERSON: Lonnie Miley - lonniemiley@bellsouth.net

Counties served: Bibb
Economic Opportunity Authority  
For Savannah-Chatham County

AGENCY CODE-311
Wendy Bailey-Hooks  
DFCS PROJECT ADMINISTRATOR  
404-657-3377

John Finney, Executive Director  
Johnf@EOAsga.org

618 West Anderson Street  
P.O. Box 1353  
Savannah, Georgia 31402  
(912) 238-2960  
Fax: (912) 238-2977

Theodosia Johnston, EAP Coordinator  
Theodosiaj@EOAsga.org

Fax: (912) 234-7556

CSBG COORDINATOR: Terry Tolbert  
terryt@eoasga.org / tertolbert@aol.com

BOARD CHAIR PERSON: Dr. Wesley J. Ball - wjball22@dr.com

Board Vice-Chair: Ms. Viola E. DeLoach -  
vdeloachsav@aol.com

Counties served: Chatham
Coastal Georgia Area Community Action Authority, Inc.
AGENCY CODE - 306
Wendy Bailey-Hooks
DFCS PROJECT ADMINISTRATOR
404-657-9109

Tres Hamilton, Executive Director
thamilton@cgacaa.org

One Community Action Drive
P.O. Box 2016
Brunswick, GA 31521
(912) 264-3281
Fax: (912) 265-7444

LIHEAP/CSBG Coordinator: Delvon Butler dbutler@cgacaa.org

BOARD CHAIR PERSON: Preston Rhodes - rhodes@camden.k12.ga.us

Counties served: Bryan, Camden, Glynn, Liberty, and McIntosh
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia to Rename Plum Street and a portion of Putnam Avenue to Robert Reid, Sr. Drive and to authorize the Mayor to sign such request and supporting documents and notices as may be required and for other purposes.

WHEREAS, the City of Eatonton is a qualified city by Charter and Law in the State of Georgia; and

WHEREAS, the City of Eatonton controls the naming of streets, avenues, drives, roads and other public thoroughfares within the corporate limits of Eatonton, Georgia; and

WHEREAS, The Andrews family and other interested citizens have requested that Plum Street and a portion of Putnam Avenue be renamed Robert Reid, Sr. Drive; and

WHEREAS, Mr. Robert Lee Reid, Sr. was an entrepreneur and a civic leader in the City of Eatonton; and

WHEREAS, the City of Eatonton wishes to acknowledge the contributions made to the community by the Andrews family; and

WHEREAS, a survey of property owners on the affected streets has been conducted and a majority approve of the proposed change.

NOW, THEREFORE, be it resolved by the Council of the City of Eatonton, Georgia, that:

PLUM STREET AND THE PORTION OF PUTNAM AVENUE THAT LIES BETWEEN EAST MARION STREET AND EAST SUMTER STREET ARE NOW TO BE KNOWN AS ROBERT REID, SR. DRIVE. THE MAYOR IS AUTHORIZED TO SIGN SUCH REQUEST AND SUPPORTING DOCUMENTS AND NOTICES AS MAY BE REQUIRED TO AFFECT SAID CHANGE.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 20th day of October, 2014.

John Reid, Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
My name is G. Gary Andrews, Founder, President & CEO for over 22 years with Capitol City Bank & Trust Company. My present role with the organization is Chairman of Capital Formation and Strategic Initiatives.

Capitol City Bank & Trust Company is an African American owned and operated financial institution with locations in Atlanta, Albany, Savannah and Augusta.

My grandfather, Robert Lee Reid, Sr., was the first entrepreneur I ever had the pleasure of knowing. Obviously, he had a major impact on my life. Following is a list of Robert Lee Reid, Sr.'s accomplishments:

- Started a funeral home in the late 50's and provided medical transportation services for black and white clients.
- Provided transportation services in-state and around the country.
- Provided auto mechanic services to all the citizens of Eatonton, Ga. and surrounding counties.
- Home Builder – operated many years in this industry as a General Contractor.
- Very involved in civil and governmental affairs of his community and provided leadership in areas that had a great impact on our city.

I was born in Eatonton and the family of Mr. Robert Lee Reid, Sr. respectfully asks that you rename Plum Street at the intersection of Willie Bailey Street down to Marion Street and across Marion to Putnam Avenue up to the Greensboro and Sparta Highway in honor of this great servant of the people "Robert Lee Reid, Sr. Drive".

Many of our family members will be in town for the dedication of the Veterans Wall and we are hopeful that we can have this project completed around this time for a dedication ceremony.

If you have any questions, please contact me at gandrews@capitolcitybank-atl.com and 404 753-5982 home / 404 752-5781 office / 404 731-1119 cell.

Thanks and I look forward to hearing from you.

G. Gary Andrews