1. 7:00 PM Call to Order

2. Invocation: Councilwoman Teresa Doster

3. Approval of Minutes: Attachment #1

4. Public Comments:
   Reading of Rules for Public Comments

5. Old Business:
   A.

6. New Business:
   A. Main Street Report
   B. Historic Preservation – Request by Jeffrey and Rachel Lewis for a Certificate of Appropriateness at 419 North Madison Avenue Attachment #2
   C. Historic Preservation – Request by M. L. and Gale Prince for a Certificate of Appropriateness at 407 North Madison Avenue Attachment #3
   D. Proposed Resolution to Allow a Temporary Alcoholic Beverage Pouring License Attachment #4
E. Proposed Resolution to Approve a Revolving Loan (RLF) to Brown Dog Restaurants, LLC Attachment #5

F. Election of GMA District 6 Officers Attachment #6

G. Proposed Resolution to Authorize the Mayor to Sign a Work Detail Agreement with the Georgia Department of Corrections Attachment #7

H. Zoning

1. Request by William Kent Lawrence to Rezone 2 Acres on 792 Madison Road from R-2 to C-2 Attachment #8

2. Request by William Kent Lawrence to Rezone 1 Acre on 796 Madison Road from R-2 to C-2 Attachment #9

7. Committees Report:
   - Finance and Personnel – Council Member Harvey C. Walker, Jr.
   - Public Utilities – Council Member Alvin Butts
   - Street, Building and Grounds – Council Member William C. Mangum
   - Zoning and Ordinances - Council Member Teresa Doster
   - Environmental – Council Member Charles R. Haley
   - Community Development – Council Member Alma Stokes
   - Public Safety – Council Member James A. Gorley
   - City Administrator – Gary Sanders
   - City Attorney – Christopher D. Huskins
   - City Clerk – Sarah Abrams

8. Executive Session:

9. Motion to Adjourn:
City of Eatonton Council Meeting
Tuesday, May 5, 2015 at 7:00 pm
Eatonton City Hall, 201 North Jefferson Avenue, Eatonton, Georgia 31024

Elected Officials Present:
   Mayor John Reid
   Mayor Pro-Tem Harvey (Chip) Walker, Jr.
   Councilman Alvin Butts
   Councilwoman Teresa Doster
   Councilman James A. Gorley
   Councilman Charles R. Haley
   Councilman William Mangum, Jr.
   Councilwoman Alma Stokes

Staff Members Present:
   City Administrator, Gary Sanders
   City Attorney, Christopher Huskins
   City Clerk, Sarah Abrams
   Chief of Police, William K. Lawrence

Mayor John Reid called the Council meeting to order at 7:00 P.M.
Invocation was given by Minister Deborah Buckner of New Life Outreach Christian Center.

Motion was made by Stokes and seconded by Haley to adopt the minutes from last meeting with any necessary corrections. Motion carried by a vote of 6-0. Councilman Alvin Butts abstained.

Public Comments: None

Motion was made by Haley and seconded by Stokes to add to the agenda under Old Business; discussion and the possibility of retaining Seyfarth Shaw for legal services in connection with a USDA Rural Development REDLG Loan for the benefit of Vizitech USA LLC. Motion carried by a unanimous vote of 7-0.

Old Business:
Liquor by the Drink, Beer and Wine Pouring License – Edward Hudson of EDH E&L Enterprises, LLC d/b/a Xscape, 106 Oconee Street, Eatonton, GA. Attachment # 2

Motion was made by Mangum and seconded by Haley to deny liquor by the drink, beer and wine pouring license – Edward Hudson of EDH E&L Enterprises, LLC d/b/a Xscape, 106 Oconee Street, Eatonton, GA. based on the state law, attachment # 2. Georgia Code
Title 3, Alcoholic Beverages Chapter 3. Regulation of Alcoholic Beverages Generally, Article 2. Prohibited Acts O.C.G.A. §3-3-21 (2014). Motion carried by a unanimous vote of 7-0.

Mayor Reid stated he has asked GMA to look into this issue and move on legislation to get the law change because it impacts more than just one location in Eatonton and probably other cities as well.

Addition to the Agenda
City Attorney Christopher Huskins discussed the engagement letter that he had requested from Kevin T. Brown for legal representation of the City of Eatonton, Georgia in connection with a USDA, Rural Development REDLG Loan for the benefit of Vizitech USA, LLC. Attorney Huskins asked Council to authorize the Mayor to sign the engagement letter with Seyfarth Shaw LLC. Seyfarth Shaw would provide direct assistance to Attorney Huskins.

Councilman Haley advised Council that without holding a referendum; no bonds could be issued and the City could not pledge City’s funds according to the bank’s attorney. Gorley asked if the contract could be terminated if Council was not satisfied with Seyfarth Shaw work. Huskins also advised Council that all legal fees incurred would be paid by the City and he would contact Kevin to inquire into the estimated number of hours required to complete the loan process. The City is dealing in uncharted waters.

Motion was made by Doster and seconded by Stokes to authorize Mayor Reid to sign the engagement letter received from Kevin T. Brown of Seyfarth Shaw LLP for legal representation in connection with USDA, Rural Development REDLG Loan for the benefit of Vizitech USA, LLC. Motion carried by a unanimous vote of 7-0.

New Business:

Discussion and Possible Action regarding Adding Clients to the Meals on Wheels Program. Mrs. Janie Reid, Senior Program Volunteer Director presented a copy of several scenarios on spending $7,235.62 in recouped funds from Putnam County which to be used to supply meals to additional clients.

- Spending $7,235.62 through 09/30/15 = 13 additional clients
  Maintaining these additional clients through SFY 2016 would cost approximately $12,893.

- Spending $7,235.62 through 12/31/15 = 8 additional clients
  Maintaining these additional clients through SFY 2016 would cost approximately $5,290.

- Spending $7,235.62 through 03/31/2016 = 6 additional clients
  Maintaining these additional clients through the rest of SFY 2016 would cost approximately $1,984.

- Spending $7,235.62 through 06/30/16 = 4 additional clients
  This would not require any additional funding to maintain the clients through SFY 2016.
Due to the uncertainty of federal and state funding, AAA cannot guarantee availability of funding to assist with the cost of meals provided to the additional clients.

Mrs. Reid advised Council a total of $31,000.00 would be needed to cover participant. Motion was made by Haley and seconded by Stokes to approved funding the program 13 additional client’s meals on wheels and 6 congregate meals through FY 2016.

Councilman Mangum advised the County will lose $175,000 a month in revenue with Georgia Power closing.

Proposed Text Amendment to Section 2-213 of the Code of Ordinance regarding Zoning Commission Meetings Attachment #3
Motion was made by Doster and seconded by Walker to approve the proposed text amendment to Section 2-213 of the Ordinance regarding moving the Zoning meeting to the Hut located at 400A West Marion Street, Eatonton, GA. Motion carried by a unanimous vote of 7-0.

Proposed Resolution recognizing National Public Works Week Attachment #4
Motion was made by Stokes and seconded by Gorley to adopt the proposed Resolution recognizing National Public Work Week and authorize Mayor Reid to sign. Motion carried by a unanimous vote of 7-0.

Committees Reports:

Councilman Walker expressed words of thanks to City Attorney Huskins for work done on the REDLG Loan.

Motion was made by Walker and seconded by Doster to pay the bills if and when funds become available. Motion carried by a unanimous vote of 7-0.

Councilman Mangum advised Streets, Buildings, and Grounds Committee met last Thursday to discuss the sinkhole that developed on Highland Drive near Crestview Drive. The committee decided to proceed with temporary patch, consisting of repacking the hole with gravel and laying asphalt to prevent water from leaking under the steel plates and eroding the road bed again. The Committee will meet again in a couple of months (when the weather is drier and school is out) to discuss plans for a permanent repair. The estimated cost to repair is $50,000 - $70,000.

City Administrator Sanders advised emailing and scheduling a meeting with the Director of Eatonton-Putnam Water Authority to discuss the break in the water line and to share repair cost.

Councilwoman Doster advised Ms. Lisa Jackson Director of Putnam Planning along with herself will request help from Middle Georgia Regional Commission in revising the City Ordinances.
Doster expressed words of thanks to Putnam County on how great the recreation department looks.

Councilman Haley advised the City received a letter from Advance Disposal Services in reference to the City’s garbage contract agreement. There will be an annual CPI adjustment which is 1.6%. The rate increase is effective June 1, 2015.

Councilwoman Stokes advised the National Day of Prayer will be held on the Courthouse Square on Thursday, May 7, from 12 noon through 1:00 pm. Stokes advised Joshua Bell Director of Eatonton-Putnam Library is pleased with the progress being made to the building.

Councilman Gorley advised the Memorial Ride honoring Officer Noel Hawk was held last Saturday May 2, 2015. Riders started at the Hut and finished in Conyers. The event was well attended.

Gorley discussed having no liaison on Council to deal with water issues. There are water issues that need to be addressed which impact the fire department and citizens which the Water Authority feel that these are none issues. Such as removing a fire hydrant and asking the City to pay to have it put back.

City Administrator Gary Sanders reported to Council:

1. The gas line expansion on Harmony Road is going well. The main has been installed and the Gas Department is making final tie-ins today and tomorrow. The pressure and test should be conducted by Friday, with gas on the line by the end of next week.

2. Additional progress has been made on the striping grant project. All of the thermoplastic marking has been done (including the stop bars and railroad/highway crossing). Work on painting the other streets and installing signs is expected to resume in three weeks. We have submitted 3 requests for funds to GDOT totaling $150,600.

3. Paving on Imperial Lakeview Drive and Imperial Avenue was completed on Thursday, which was the final LMIG project for 2015. The contractor also addressed asphalt issues at the parking lot.

4. The solicitation for bids for the preparation of meals for the congregate meals program will begin running in the Eatonton Messenger this week and will run for 4 weeks total. The bid period will commence on Thursday, May 7, 2015 and conclude at 10:00 AM on Monday, June 8, 2015. Bid package will be available for pickup at City Hall.
5. Joe Hawkins requested the GDOT cut the grass on the right-of-way on Highway 44 and Highway 16. These are particularly bad and present a safety hazard. There is no guarantee that GDOT will comply, but we have notified them.

City Administrator Sander advised Council a key to the Hut will be given to Ms. Lisa Jackson for opening the building for zoning meetings. Also the Accounts Payable Clerk position was filled last week. The new clerk is Ms. Reeshemah Ellison.

Mrs. Janie Reid reported DOT approved renaming Rooty Creek Bridge in memory of Mr. Walton.

Motion was made by Stokes and seconded by Haley to adjourn. Motion carried by a unanimous vote of 7-0.

ATTEST:

John Reid, Mayor

Sarah E. Abrams, City Clerk
Application for a Certificate of Appropriateness (COA) to the City of Eatonton Historic Preservation Commission and City Council.

Property Address/Description: 419 N. Madison Avenue

Property Owner: Jeffrey C. & Rachel T. Lewis

Note: if applicant is not the owner, written permission from the owner & the owner’s contact information must be provided.

Applicant/Agent Name: Jeffrey C. & Rachel Lewis

Mailing Address: 419 N. Madison Avenue

Eatonton, GA 31024

Brief Project Description: Fence in backyard

Projected Start Date

Type of Project (check all that apply):
Construction
☐ New building
☐ Addition to building
☐ Minor exterior change
☐ Major building restoration, rehabilitation, or remodeling

Site Changes
☐ Parking area(s), driveway(s), or walkways
☐ Fence(s), or wall(s)
☐ Non-temporary site feature(s) (e.g., satellite dishes, pools, lighting, arbors, gazebos etc)

Demolition or Relocation
☐ Primary building
☐ Outbuilding
☐ Site feature

Applicant Signature: [Signature]

Please see back of application for additional data

OFFICE USE ONLY: Map/Lot #: F005 L26
HPC: Meeting Date: May 11, 2015
Recommendation summary: Approval
City Council: Meeting Date: May 26, 2015
Decision: 2015

RETURN FORM TO HPC CHAIR AT 300 N Madison Ave, Eatonton, GA (706 923 0031)
IMPORTANT NOTE: Work must be completed as presented and approved.

If modifications or amendments become necessary, such changes must be presented to and approved by City Council (via an HPC meeting) prior to beginning work on any aspect of said modification or amendment.

**DESIGN GUIDELINES**

The HPC uses the Secretary of Interior's Standards and the Eatonon Historic Preservation Guidelines to make informed recommendations. Copies of the latter are available at City Hall or Planning and Development (Courthouse Annex).

<table>
<thead>
<tr>
<th>REQUIRED MATERIALS for COA</th>
<th>PROJECT AND MATERIALS DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>New Buildings and additions:</td>
<td>Anything visible from the street will likely be wood. Majority of fence not visible from street will be chainlink.</td>
</tr>
<tr>
<td>- Description of project</td>
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<tr>
<td>- Site plan</td>
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<td>- Architectural elevations</td>
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<td>- Photographs of proposed site</td>
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<td>Major Restoration, Rehabilitation or Remodeling:</td>
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<td>Site changes: signs</td>
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<td>- Description of materials and illumination</td>
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**REQUEST FOR PHOTOGRAPHS**

As part of the application, I hereby grant access to the City of Eatonon Historic Preservation Commission and other agents of the City access to the property in question in order to take photographs (exterior only), if needed.

Signature: [Signature] Date: 6/30/15
To: Jeffery and Rachel Lewis, 419 N Madison Ave, Eatonton GA 31024

From: Eatonton Historic Preservation Commission

Date: May 11th 2015


This letter is to document the results of the HPC Design Review held May 11th 2015, 7 pm at the Plaza Arts Center.

The HPC will recommend to City Council APPROVAL AS SUBMITTED for the installation of a fence. It is understood that the parts of the fence visible from Carriage Way will be a 6ft wood privacy fence and the remainder will be a 4ft high chain link or cow fencing style fence.

This application will be reviewed by Eatonton City Council on Monday, May 18th 7 pm at the City Hall, 201 N Jefferson Ave. for final approval or denial.

Yours sincerely,

Shelagh Fagan, Chair Eatonton Historic Preservation Commission
Application for a Certificate of Appropriateness (COA) to the City of Eatonton Historic Preservation Commission and City Council.

Property Address/Description: 407 N. Madison Ave, Eatonton, GA 31024

Property Owner: Gale W. Prince

Note: If applicant is not the owner, written permission from the owner & the owner's contact information must be provided.

Applicant/Agent Name: Gale Prince

Mailing Address: 407 N. Madison Ave, Eatonton, GA 31024

Brief Project Description: We would like to add a 12 X 9 foot addition on the back right side of the house for a laundry/mud room.

Projected Start Date: 

Type of Project (check all that apply):
- [ ] Construction
  - [ ] New building
  - [ ] Addition to building
  - [ ] Major building restoration, rehabilitation, or remodeling
  - [ ] Minor exterior change
- [ ] Site Changes
  - [ ] Parking area(s), driveway(s), or walkways
  - [ ] Fence(s), or wall(s)
  - [ ] Non-temporary site feature(s) (e.g., satellite dishes, pools, lighting, arbors, gazebos etc.)
- [ ] Demolition or Relocation
  - [ ] Primary building
  - [ ] Outbuilding
  - [ ] Site feature

Applicant Signature: Gale W. Prince

Please see back of application for additional data.

OFFICE USE ONLY: Map/Lot #: 1005 082

HPC: Meeting Date: May 15, 2015

Recommendation summary: Approved as submitted

City Council: Meeting: May 18, 2015

Date: Decision:

RETURN FORM TO HPC CHAIR AT 300 N Madison Ave, Eatonton, GA (706 923 0031)
**IMPORTANT NOTE:** Work must be completed as presented and approved.

If modifications or amendments become necessary, such changes must be presented to and approved by City Council (via an HPC meeting) prior to beginning work on any aspect of said modification or amendment.

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**DESIGN GUIDELINES**

The HPC uses the Secretary of Interior’s Standards and the Eatonton Historic Preservation Guidelines to make informed recommendations. Copies of the latter are available at City Hall or Planning and Development (Courthouse Annex).

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**Major Restoration, Rehabilitation or Remodeling:**

| Architectural elevations or sketches          |                                  |
| Description of project                        |                                  |
| Description of materials                      |                                  |
| Photographs of existing building              |                                  |

**Minor Exterior Changes**

| Description of project                        |                                  |
| Description of materials                      |                                  |
| Photographs of existing building              |                                  |

**Site changes: parking, drives, and walks**

| Site plans or sketch of site                  |                                  |
| Description of materials                      |                                  |
| Photographs of site                           |                                  |

**Site Changes: fences, walls, and other site features**

| Site plan or sketch                           |                                  |
| Architectural elevations or sketches          |                                  |
| Description of materials                      |                                  |
| Photographs of site                           |                                  |

**Site changes: signs**

| Architectural elevation or sketch             |                                  |
| Site plan or sketch                           |                                  |
| Description of materials and illumination     |                                  |

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**REQUEST FOR PHOTOGRAPHS**

As part of the application, I hereby grant access to the City of Eatonton Historic Preservation Commission and other agents of the City access to the property in question in order to take photographs (exterior only), if needed.

Signature: [Signature] Date: 4/28/15
To: Gale and ML Prince, 407 N Madison Ave, Eatonton GA 31024

From: Eatonton Historic Preservation Commission

Date: May 11th 2015


This letter is to document the results of the HPC Design Review held May 11th 2015, 7 pm at the Plaza Arts Center.

The HPC will recommend to City Council APPROVAL AS SUBMITTED for the addition of a 12ft x 9 ft room to the rear right hand side of the house. The Commission stated that Hardie Board is an acceptable material and installation of a Pella vinyl window on the rear wall of the room is fine as it matches the window already on the rear elevation.

This application will be reviewed by Eatonton City Council on Monday, May 18th 7 pm at the City Hall, 201 N Jefferson Ave. for final approval or denial.

Yours sincerely

[Signature]

Shelagh Fagan, Chair Eatonton Historic Preservation Commission
RESOLUTION

A Resolution by the Council of the City of Eatonton, Georgia, to allow a temporary alcoholic beverage pouring license for the Masonic Lodge and for other purposes.

WHEREAS, the Masonic Lodge #170 wishes to offer for sale alcoholic beverages on June 6, 2015, during the event locally known as the Dairy Festival at the Masonic Lodge with the proceeds of such sales going to further the purposes of the organization; and

WHEREAS, the Masonic Lodge #170 has met the prescribed conditions in a timely manner as to the number of dues paying members, is a 501 (c) (3) organization, and has paid the requisite fee for such temporary pouring license; and

WHEREAS, the City Council has found the members of the Masonic Lodge #170 to be of good character.

Now, Therefore, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

With the conditions being met and the fees being paid, the Masonic Lodge #170 is hereby granted a temporary alcoholic beverage pouring license for consumption of such beverages on the premises at their facility on June 6, 2015. All other conditions as to opening and closing times, age limits, and other notices, prohibitions, and requirements shall apply.

Approved and Adopted by the Council of the City of Eatonton, Georgia on this 18th day of May, 2015.

John Reid, Mayor
City of Eatonton, Georgia

Attest:

Clerk, City of Eatonton, Georgia
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to approve an RLF loan to Brown Dog Restaurants, LLC and for other purposes.

WHEREAS, Title I of the Housing and Community Development Act of 1974, as amended, was enacted to improve the living conditions and economic opportunities for persons of low and moderate income; and

WHEREAS, the City of Eatonton, Georgia wishes to be provide economic opportunities for its low and moderate income residents through the establishment of a Revolving Loan Fund funded by said Act; and

WHEREAS, the City of Eatonton, Georgia has established a citizen committee to review loan applications and recommend action on those applications to the City Council; and

WHEREAS, Brown Dog Restaurants, LLC (Smith's Coastal Grill) has made application for such loan, with such application being reviewed by the citizen committee that has recommended approval of such loan.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:


APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 18th day of May, 2015.

John Reid, Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
April 29, 2015

MEMORANDUM

TO: Mayors and Councilmembers in District 6
   c/o Mayors and City Managers or City Clerks

FROM: Lamar Norton, Executive Director

SUBJECT: Election of District 6 Officers for 2015-2016

Enclosed is your city’s official ballot for the election of GMA’s District 6 Officers for the 2015-2016 year.

Listed on the ballot are the names of the city officials who have been nominated by the current district officers. (The current officers are charged with serving as a district nominating committee.) No additional nominations were received by the deadline of April 24, which means that the nominations are closed.

The ballot should be mailed or faxed to the attention of Pam Helton by Monday, June 1. Please note that only one ballot may be submitted per city.

We will notify you of the results shortly after June 1. Final approval of GMA district officers, as well as the Association’s officers and Board of Directors, will occur at the membership business session to be held at the Annual Convention in Savannah on Sunday afternoon, June 28.

If you have any questions, please contact Pam at (678) 686-6275 or pheilton@gmanet.com.

C: District 6 Officers
ELECTION OF GMA'S DISTRICT 6 OFFICERS FOR 2015-2016

BALLOT

The following city officials have been nominated as GMA's District 6 Officers for 2015-2016:

- President: Randall Walker, Councilmember, Perry
- First Vice President: Dr. Collinda Lee, Mayor Pro Tem, Milledgeville
- Second Vice President: Cameron Andrews, Councilmember, Centerville
- Third Vice President: Barbara Williams, Mayor, Fort Valley

*No additional nominations were received by the April 24, 2015 deadline.

________________________________________

If your city is in favor of the proposed slate of officers, please check here: _____

If your city is opposed to the proposed slate of officers, please check here: _____

______________________________________________________________________________

Please provide the following information:

City: ___________________________________________

Name of person submitting ballot: ________________________________

Signature: __________________________________________

Please fax or mail ballot by June 1, 2015 to:

Pam Helton, Georgia Municipal Association, P.O. Box 105377, Atlanta, GA 30348; FAX: (678) 686-6386.
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to authorize the Mayor to sign a work detail agreement with the Georgia Department of Corrections for 2015 – 2016 and for other purposes.

WHEREAS, the City of Eatonton is a local government, more specifically a municipal corporation, as defined by federal and state law; and

WHEREAS, the Georgia Department of Corrections offers inmate work details to local governments to assist in public works and other; and

WHEREAS, the City of Eatonton currently contracts with the Georgia Department of Corrections for work details; and

WHEREAS, the Georgia Department of Corrections has offered to renew such contract with the City of Eatonton in order to provide inmate work details for State Fiscal Year 2016; and

WHEREAS, the City of Eatonton wishes to continue to provide inmate work details to assist in its public works activities.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE MAYOR OF THE CITY OF EATONTON IS HEREBY AUTHORIZED TO SIGN SUCH WORK DETAIL AGREEMENT OFFERED BY THE GEORGIA DEPARTMENT OF CORRECTIONS FOR SFY 2016. ADDITIONALLY, THE MAYOR IS AUTHORIZED TO SIGN LETTERS AND SUCH OTHER SUPPORTING AND COLLATERAL MATERIAL AS SHALL BE NECESSARY FOR THE PROPER EXECUTION AND IMPLEMENTATION OF THE AGREEMENT AS MAY BE REQUIRED.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 18th day of May, 2015.

John Reid, Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
WORK DETAIL AGREEMENT  
Governmental Entity Provides Vehicle

THIS AGREEMENT is entered into this 1st day of July, 2015, by and between GEORGIA DEPARTMENT OF CORRECTIONS, an agency of the State of Georgia (hereinafter referred to as “Department”), and City of Eatonton, a department, agency or political subdivision of the State of Georgia (“Governmental Entity”),

WITNESSETH:

WHEREAS, Department desires to obtain appropriate work for offenders incarcerated at its Hancock State Prison facility (hereafter “Offenders” and “Facility”); and

WHEREAS, Governmental Entity desires to obtain the services of Offender work crews on public works projects in accordance with O.C.G.A. §42-5-60(e).

NOW, THEREFORE, in consideration of these premises and the mutual promises and agreements hereinafter set forth, the parties hereby agree as follows:

1. Term of Agreement. The term of this Agreement shall be from July 1, 2015 until 11:59 p.m. on June 30, 2016 (“Term”). The parties may, by mutual agreement in writing, extend the Agreement for additional time periods.

2. Scope of Services. Department agrees to provide Governmental Entity with two (2) Offender work details. Each work detail provided will have a maximum of ten (10) Offenders (“Work Detail”) as well as one (1) full-time correctional officer (“Correctional Officer”). The Work Detail will perform labor on public works projects described in an attachment hereto or as communicated to Department from time to time in the manner provided herein (the “Work”). Department shall have the right and responsibility to control the time and manner of executing the Work through the Correctional Officer that is assigned to supervise Work Detail. For purposes of this paragraph, the Correctional Officer shall be acting as an agent of Governmental Entity. Governmental Entity shall also have the right and responsibility to direct the Correctional Officer concerning the Work. Governmental Entity acknowledges and agrees that the Work shall not include Offender labor that benefits private persons or corporations.

3. Prohibited Contact And Dealings With Offenders.

A. Governmental Entity will take all reasonable steps to ensure that its officials, employees, students, and agents refrain from any personal dealings with the Offenders working under this Agreement. Such prohibited conduct includes, but is not limited to, giving, receiving, selling, buying, trading, bartering, or exchanging anything of value with an Offender.

B. Governmental Entity will take all reasonable steps to ensure that the Offenders working under this agreement will have no contact with any unauthorized civilians.

C. In the event that Governmental Entity is a school or school system, Governmental Entity will take all reasonable steps to ensure that the Offenders working under this Agreement will have no
contact with any student of Governmental Entity's school system.

D. Governmental Entity will take all reasonable steps to ensure that no gun or other weapon, intoxicating liquor, any drug of any type, any cellular telephone or communications device of any type, or contraband item specified by Department, is made available by its officials, employees, students, and agents to any Offender working under this Agreement on any property under Governmental Entity's control.

4. Workplace Safety. Governmental Entity agrees to provide a safe workplace for Work Details in accordance with State law. Governmental Entity shall be responsible for the coordination between Offender work details and other workers in the workplace. Department shall be responsible for the custody of Offenders at all times, including security, meals, and medical care. Each party agrees to comply with applicable laws, rules, regulations and orders of federal, State and local governments in the performance of the Work.

5. Vehicles, Equipment and Supplies. Governmental Entity agrees to supply vehicles suitable for transporting Work Detail to and from the location or locations of the Work. The Correctional Officer shall be responsible for transporting the Work Detail to and from the location or locations of the Work in the vehicles provided by Governmental Entity. In performing such transportation services, Correctional Officer shall be acting as an agent for Governmental Entity. Government Entity is responsible for ensuring that each vehicle used for transporting Work Details is equipped with a mobile radio which complies with federal law, specifically Federal Communications Commission ("FCC") Order 04-292. The mobile radio equipment will be high power, with appropriate antennae for maximum output and range of coverage. On December 20, 2004, the Federal Communications Commission (FCC) issued Order No. 04-292, which requires all state and local law enforcement agencies using below 512 megahertz mobile radio equipment to begin using 12.5 kilohertz Narrowband Mobile Communications radios by January 1, 2013. Governmental Entity further agrees to obtain an appropriate automobile liability insurance policy which will provide insurance coverage for the correctional officer's use and operation of the vehicle discussed in this paragraph. Governmental Entity agrees to provide Department with appropriate proof of automobile liability insurance for said vehicle within thirty (30) days of the commencement of this Agreement. Governmental Entity shall also supply all necessary tools, equipment and supplies for the performance of the Work, including all safety gear and any necessary protective clothing. Small quantities of gasoline shall be dispensed, stored and carried only in containers approved for this purpose by the National Fire Protection Association. Governmental Entity agrees to assume full responsibility for the condition, maintenance, damage or loss of any tools, equipment or supplies provided hereunder.

6. Compensation. Governmental Entity agrees to pay Department the sum of Seventy Nine Thousand Dollars ($79,000.00) per year calculated at Thirty Nine Thousand Five Hundred Dollars ($39,500.00) per detail for the Term of this Agreement. Governmental Entity acknowledges that the foregoing sum is commensurate with labor supplied, salary, and benefits for Correctional Officer assigned to the Work Detail. This amount does not include overtime provided by Correctional Officer in performing the Work. Governmental Entity expressly agrees to pay Department for any overtime provided by Correctional Officer at an overtime rate of one and one half (1½) times Correctional Officer's hourly rate. Work Detail will be provided four (4) days per week, for up to ten (10) hours each day for the Term of this Agreement, with the exception of state and federal holidays and up to fifteen (15) additional days due to annual leave, sick leave, mandatory training days for the correctional officer, periods of inclement weather, and facility emergencies, such as offender disturbances and medical
quarantine (collectively “Off Days”). For each day in excess of the Off Days that the Work Detail is not provided during the Term, compensation due to Department shall be reduced by One Hundred Eighty Nine Dollars and Ninety Cents ($189.90). Where possible, Department will give advance notice to Governmental Entity of Off Days and will provide Governmental Entity with an explanation of the reason for any Off Days on Department's monthly invoice, which invoice is due and payable Thirty (30) days from receipt by Governmental Entity. Any credits due Governmental Entity shall be noted by Department on this invoice. If the detail does not go out because the Governmental Entity is not able to provide transportation, or at the request of the Governmental Entity, the Governmental Entity is responsible for paying the full rate for that day.

7. **Termination for Convenience.** This Agreement may be terminated by either party upon seven (7) calendar days written notice. The seven (7) days will commence with the receipt of the notice by the non-canceling party.

8. **Notices.** Any notice under this Agreement shall be deemed duly given if delivered by hand (against receipt) or if sent by registered or certified mail -- return receipt requested, to a party hereto at the address set forth below or to such other address as the parties may designate by notice from time to time in accordance with this Agreement.

If to Governmental Entity:

City of Eatonton  
P.O. Box 3820  
Eatonton, GA 31204

If to Department:

Robert E. Jones  
General Counsel  
Georgia Department of Corrections  
State Office South, Gibson Hall, 3rd Floor  
P.O. Box 1529  
Forsyth, GA 31029

With a copy to:

Hancock State Prison  
Warden  
P.O. Box 339  
Sparta, GA 31087

9. **Sole Benefit.** Department and Governmental Entity enter into this Agreement for their sole benefit. Department and Governmental Entity do not intend to give any rights pursuant to this Agreement to any other parties that are not signatories to this Agreement. These other parties include, but are not limited to, any Offender(s) who participate in the work detail(s) outlined in this Agreement. Department and Governmental Entity do not intend for such Offender(s) or other parties that are not signatories to this Agreement to be third party beneficiaries to this agreement.

10. **Amendment.** The parties recognize and agree that it may be necessary or convenient for the parties to amend this Agreement so as to provide for the orderly implementation of all of the undertakings described herein, and the parties agree to cooperate fully in connection with such amendments if and as necessary. However, no change, modification or amendment to this Agreement shall be effective unless the same is reduced to writing and signed by the parties hereto.
11. **Drug-Free Workplace Act.** Governmental Entity hereby certifies that:

A. A drug-free workplace will be provided for Governmental Entity’s employees during the performance of this Agreement as required by “Drug-Free Workplace Act,” O.C.G.A. § 50-24-I, et seq.; and,

B. Governmental Entity will secure from any subcontractor hired to work in a drug-free workplace the following written certification: “As part of the subcontracting agreement with (Governmental Entity’s Name), (Subcontractor’s Name) certifies to Governmental Entity that a drug-free workplace will be provided for the subcontractor’s employees during the performance of this Agreement pursuant to paragraph 7 of subsection B of Code Section 50-24-3.”

C. Governmental Entity may be suspended, terminated, or debarred if it is determined that:
   1) Governmental Entity has made false certification hereinabove; or
   2) Governmental Entity has violated such certification by failure to carry out the requirements of the “Drug-Free Workplace Act.”

12. **Governing Law.** This Agreement is executed in the State of Georgia, and all matters pertaining to the validity, construction, interpretation and effect of this Agreement shall be governed by the laws of the State of Georgia.

13. **Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original but all of which shall constitute one agreement. No party shall be bound by this Agreement until all parties have executed it.

14. **Entire Agreement.** This Agreement constitutes the entire agreement and understanding between the parties hereto and replaces, cancels and supersedes any prior agreements and understandings relating to the subject matter hereof; and all prior representations, agreements, understandings and undertakings between the parties hereto with respect to the subject matter hereof are merged herein.

IN WITNESS WHEREOF, the parties have caused the authorized representatives of each to execute this Agreement on the day and year first above written.

**GEORGIA DEPARTMENT OF CORRECTIONS:**

By: ____________________________
    Robert E. Jones
    General Counsel

**GOVERNMENTAL ENTITY:**

By: ____________________________
Print Name: ____________________
Title: __________________________

**FACILITY WARDEN/SUPERINTENDENT**

By: ____________________________
Print Name: ____________________
NOTICE

The City of Eatonton Planning & Zoning Commission will conduct a public hearing on Monday, May 11, 2015 at 6:00 pm in the meeting room at The Hut, 400A West Marion Street, to hear the following agenda:

1. Request by William Kent Lawrence to rezone 2 acres on 792 Madison Road, N.E. from R-2 to C-2. [Map 065A, Parcel 015].*

2. Request by William Kent Lawrence to rezone 1 acres on 796 Madison Road, N.E. from R-2 to C-2. [Map 065A, Parcel 016].*

The meeting will be conducted pursuant and in accordance with O.C.G.A. Chapter 36-66.

*The City Council of Eatonton will hear these requests, if required, on Monday, May 18, 2015 at 7:00 pm at City Hall, 201 North Jefferson Avenue.
April 13, 2015  
City of Eatonton  
Minutes - Planning & Zoning Commission

The City of Eatonton Planning & Zoning Commission conducted a public hearing on Friday, April 13, 2015 at 6:00 pm in the meeting room at the City of Eatonton Police Headquarters, 214 West Marion Street to hear the following agenda:

Present: Roger Phelps, Chairman, Charles Howell, James Hudson and Keith Rowell  
Absent: Michael Feldman  
Staff: Lisa Jackson and Karen Pennamon

Mr. Roger Phelps welcomed everyone to the meeting. Mrs. Karen Pennamon called the roll. Mr. Hudson made a motion to approve the minutes as read from March 9, 2015 and Mr. Howell seconded. All approved. Ms. Jackson read the Rules of Procedure and the following agenda was presented:

1. Request by Donald Reid, agent for John Ferguson, for a setback variance at 201 S. Oak Street. Presently zoned C-2. [Map E006, Parcel 283]. Mr. Torrance D. Little represented this request. Mr. Little stated that they are requesting a setback variance because the existing building does not meet the minimum setback requirement of 50 feet. He stated that he and his cousin, Donald Reid, would like to operate a business at this location washing and detailing vehicles. Mr. Little stated that this business will be faith driven and their mission is to operate a business that will be beneficial to Eatonton. Mr. Rowell asked if the reason for the variance was because the existing building was built in the wrong place. Ms. Jackson explained that at the time when these buildings were built and the ordinance was written, the leaders at that time had a different vision for the City. She added that now that times have changed, the restrictions in the ordinance make it a little difficult for meeting any requirement in the downtown area because the buildings are already there and some are very close to the property line. Mr. Rowell asked if it was grandfathered. Ms. Jackson stated that if there was an existing use there it would be grandfathered but there is no grandfathered status because it was never existing. Mr. Hudson asked who the owners of the business were. Mr. Little stated that it would be Donald Reid and himself. No one spoke in opposition to this request. Mr. Rowell made a motion for approval and Mr. Hudson seconded. All approved.

New Business: Ms. Jackson discussed the upcoming GAZA Summer Conference in Savannah.
Meeting Adjourned.

Attest by:

Roger Phelps, Chairman
Planning & Zoning Commission

Lisa Jackson, Director
Planning & Development

Date: ____________________
May 11, 2015  
City of Eatonton  
Minutes - Planning & Zoning Commission  

The City of Eatonton Planning & Zoning Commission conducted a public hearing on Friday, May 11, 2015 at 6:00 pm in the meeting room at the Hut, 400A West Marion Street to hear the following agenda:  

Present: Roger Phelps, Chairman, James Hudson, Michael Feldman and Keith Rowell  
Absent: Charles Howell  
Staff: Lisa Jackson, Karen Pennamon and Jonathan Gladden  

Mr. Phelps welcomed everyone to the meeting. Mrs. Pennamon called the roll. Mr. Feldman made a motion to approve the minutes as read from April 13, 2015 and Mr. Hudson seconded. All approved. Mr. Gladden read the Rules of Procedure and the following agenda was presented:  

1. Request by William Kent Lawrence to rezone 2 acres on 792 Madison Road, N.E. from R-2 to C-2. [Map 065A, Parcel 015].* Mr. William Lawrence represented this request. Mr. Lawrence stated that he would like to rezone this property from R-2 to C-2. He provided a photo showing the location of the property and building where his father previously operated a barbecue house. Mr. Lawrence stated that due to the fact that there is a Georgia Department of Transportation five-lane highway project in progress that will affect his property, he is requesting to rezone it to a commercial use. He added that the property was commercial when the barbecue house was in operation. Mr. Lawrence stated that rezoning to C-2 will give him more uses for this property. He said that in order to have a store, they had to abide by the State of Georgia Department of Transportation rules which required a commercial driveway with a 6” concrete pad. They had to install the driveway so that trucks could get in and out of the property safely. Mr. Lawrence added that it cost $3800 to install this driveway which was done about 20 years ago. He added that his father is now deceased and the building is currently rented to a church. Mr. Lawrence stated that he would like to have commercial property abutting the highway instead of residential because no one is going to build a house next to a five lane highway. Mr. Rowell stated that he felt it was a wise decision and had no problems with the request. No one spoke in opposition to this request. Mr. Rowell made a motion for approval and Mr. Feldman seconded. All approved.  

2. Request by William Kent Lawrence to rezone 1 acres on 796 Madison Road, N.E. from R-2 to C-2. [Map 065A, Parcel 016].* Mr. Lawrence stated that due to the fact that there is a Georgia D.O.T. five-lane highway project in progress that will affect his property, he is requesting to rezone it to a commercial use Mr. Lawrence stated that rezoning this property to C-2 will give him more commercial uses on the property. No one spoke in opposition to this request. Mr. Feldman made a motion for approval and Mr. Rowell seconded. All approved.
New Business: Ms. Jackson discussed the upcoming Summer GAZA Conference held August 20-21, 2015 in Savannah, Georgia.

Meeting Adjourned.

Attest by:

Roger Phelps, Chairman
Planning & Zoning Commission

Lisa Jackson, Director
Planning & Development

Date: ____________________________
APPLICATION FOR REZONING

THE UNDERSIGNED HEREBY REQUESTS THE CONSIDERATION OF CHANGE IN ZONING DISTRICT CLASSIFICATION AS SPECIFIED.

APPLICANT: William Kent Lawrence

ADDRESS: 119 Glenwood Cir
EATONTON, GA 31024

PHONE: 

PROPERTY OWNER IF DIFFERENT FROM ABOVE:
ADDRESS: 

PHONE: 

PROPERTY:

142

LOCATION: NEXT TO 946 Madison Rd. N.E

MAP: DISA PARCEL D15

NUMBER OF ACRES: 2 Acres

PRESENT ZONING DISTRICT: R-2

PROPOSED ZONING DISTRICT: C-2

PRESENT USE: Empty Lot

PROPOSED USE: Commercial

SUPPORTING INFORMATION ATTACHED TO APPLICATION:

PLAT ✓

LETTER OF AGENCY

IMPACT STUDY

LETTER OF INTENT ✓

CAMPAIGN CONTRIBUTION LETTER

LAYOUT OF SEPTIC SYSTEM FROM HEALTH DEPARTMENT ✓

*SIGNATURE OF APPLICANT: William Kent Lawrence DATE: 4-7-15

*APPLICANT HEREBY AFFIRMS THAT APPLICANT IS THE PROPERTY OWNER OR HAS THE LEGAL AUTHORITY TO SIGN THIS FORM ON OWNER'S BEHALF, AND APPLICANT AGREES TO INDEMNIFY AND HOLD PUTNAM COUNTY/CITY OF EATONTON HARMLESS IN THE EVENT IT IS DETERMINED APPLICANT DOES NOT HAVE SUCH LEGAL AUTHORITY.

OFFICE USE: DATE FILED: 4-7-15 FEE: $500 CK. NO. 5243 CASH

DATE OF NEWSPAPER AD: DATE SIGN POSTED:

PLANNING & ZONING HEARING: RESULT:

COMMISSIONERS/CITY COUNCIL HEARING: RESULT:

Attachment #
April 7, 2015

I would like to rezone my property on Madison Road, N.E. Map 065A, Parcel 015 from R-2 to C-2. This property is currently residential and I would like to change it to a commercial use for future businesses.

William Kent Lawrence  
Owner
Information for impact studies for parcel 015 tax map 065a

1. I believe the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby properties.
2. I do not think the zoning proposal would adversely affect the existing use or usability of adjacent or nearby properties.
3. I believe the zoning proposal would improve the economic use of said property.
4. The property is located adjacent to a federal highway US 441 and has excellent site distance in both directions. The zoning proposal would not cause an excessive or burdensome condition.
5. The zoning proposal is in conformity with the policy and intent of the comprehensive land plan.
6. The proposed widening of the existing adjacent federal highway US 441 would give supporting grounds for approval of the zoning proposal.
APPLICATION FOR REZONING

THE UNDERSIGNED HEREBY REQUESTS THE CONSIDERATION OF CHANGE IN ZONING DISTRICT CLASSIFICATION AS SPECIFIED.

APPLICANT:

ADDRESS:

PHONE:

PROPERTY OWNER IF DIFFERENT FROM ABOVE:

ADDRESS:

PHONE:

PROPERTY:

LOCATION:

MAP:

PARCEL:

NUMBER OF ACRES:

PRESENT ZONING DISTRICT:

PROPOSED ZONING DISTRICT:

PRESENT USE:

PROPOSED USE:

SUPPORTING INFORMATION ATTACHED TO APPLICATION:

PLAT

LETTER OF INTENT

CAMPBELL LETTER

LAYOUT OF SEPTIC SYSTEM FROM HEALTH DEPARTMENT

*SIGNATURE OF APPLICANT:

DATE:

*APPLICANT HEREBY AFFIRMS THAT APPLICANT IS THE PROPERTY OWNER OR HAS THE LEGAL AUTHORITY TO SIGN THIS FORM ON OWNER'S BEHALF, AND APPLICANT AGREES TO INDEMNIFY AND HOLD PUTNAM COUNTY/CITY OF EATONTON HARMLESS IN THE EVENT IT IS DETERMINED APPLICANT DOES NOT HAVE SUCH LEGAL AUTHORITY.

OFFICE USE: DATE FILED: 4-7-15  FEES: 50  CK. NO. 5958  CASH

DATE OF NEWSPAPER AD:

PLANNING & ZONING HEARING:

COMMISSIONERS/CITY COUNCIL HEARING:

RESULT:
April 7, 2015

I would like to rezone my property at 796 Madison Road, N.E. Map 065A, Parcel 016 from R-2 to C-2. This property is currently residential and I would like to change it to a commercial use for future businesses.

William Kent Lawrence
Owner
Thompson Land Surveyors INC.
140 Kenan Dr
Milledgeville, Ga 31061
(478)456-5781

Information for impact studies for parcel 016 tax map 065a

1. I believe the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby properties.
2. I do not think the zoning proposal would adversely affect the existing use or usability of adjacent or nearby properties.
3. I believe the zoning proposal would improve the economic use of said property.
4. The property is located adjacent to a federal highway US 441 and has excellent site distance in both directions. The zoning proposal would not cause an excessive or burdensome condition.
5. The zoning proposal is in conformity with the policy and intent of the comprehensive land plan.
6. The proposed widening of the existing adjacent federal highway US 441 would give supporting grounds for approval of the zoning proposal.