City of Eatonton  
Council Meeting Agenda  
September 19, 2016  
7:00 PM  
Putnam County Commissioners’ Meeting Room, #203  
117 Putnam Drive  
Eatonton, Georgia 31024  
(706) 485-3311

1. 7:00 PM Call to Order

2. Invocation: Councilwoman Alma Stokes

3. Approval of Minutes: Attachment #1

4. Public Comments:
   Reading of Rules for Public Comments:

5. Old Business:
   A.

6. New Business:
   A. Main Street Report Attachment 6-A
   B. Special Presentation by Fire Chief Eugene Hubert
   C. Proclamation Recognizing September 17-23, 2016 as Constitution Week Attachment 6-C
   D. Proposed Resolution to Approve the Amended and Restated Gas Supply Contract with the Municipal Gas Authority of Georgia Attachment 6-D
   E. Proposed Resolution to Apply for a Local Maintenance and Improvement Grant (LMIG) from the Georgia Department of Transportation Attachment 6-E
F. Proposed Resolution to Approve the Submission of a Department of Natural Resources Trail Grant Application Attachment 6-F

G. Proposed Resolution to Ratify the Action of the Mayor in Signing the Letter of Engagement with David Giddens, CPA for Auditing Services Attachment 6-G

H. Proposed Resolution to Allow the Placement of a Historical Marker on City Property Attachment 6-H

I. Historic Preservation – Request by Mr. James P. Marshall, Jr. for a Certificate of Appropriateness to Install a Historical Marker at the Bronson House Attachment # 6-I

7. Zoning:

8. Committee Reports:
   - Finance and Personnel – Council Member Harvey C. Walker, Jr.
   - Public Utilities – Council Member Alvin Butts
   - Streets, Buildings and Grounds – Council Member William C. Mangum
   - Zoning and Ordinances - Council Member Teresa Doster
   - Environmental – Council Member Charles R. Haley
   - Community Development – Council Member Alma Stokes
   - Public Safety – Council Member James A. Gorley
   - City Administrator – Gary Sanders
   - City Attorney – Christopher D. Huskins
   - City Clerk – Sarah Abrams

9. Executive Session:

10. Motion to Adjourn:
City of Eatonton Council Meeting
Tuesday, September 6, 2016 at 7:00 PM
Putnam County Commissioners’ Meeting Room #203
117 Putnam Drive
Eatonton, Georgia 31024

Elected Officials Present:
  Mayor Walter C. Rocker, Jr.
  Mayor Pro-Tem Harvey (Chip) Walker, Jr.
  Councilman Alvin Butts
  Councilwoman Teresa Doster
  Councilman James A. Gorley
  Councilman Charles R. Haley
  Councilman William Mangum, Jr.
  Councilwoman Alma Stokes

Elected Officials Absent:

Staff Members Present:
  City Administrator, Gary Sanders
  City Attorney, Christopher Huskins
  City Clerk, Sarah Abrams
  Chief of Police, William K. Lawrence

Mayor Rocker called the September 6th Council meeting to order at 7:00 PM.

Invocation was given by Councilman William (Bill) Mangum, Jr.

Motion was made by Doster and seconded by Haley to approve the minutes of the last
meeting with any necessary corrections. Motion carried by a unanimous vote of 7-0.

Public Comments: None

Reading of the rules for Public Comments: Omitted

Old Business: None

New Business:

Proposed Resolution to Adopt Millage Rate for 2016 Attachment #6A
Motion was made by Walker and seconded by Doster to approve the proposed Resolution
adopting a net millage rate for 2016 and authorize Mayor Rocker to sign the Resolution
for the Gross millage rate of 17.720 mills to be rolled back by anticipated Local Option Sales Tax collections equivalent to 8.220 mills resulting in a net millage of 9.50 mills. Such net mill rate shall hereby be assessed and levied in the City of Eatonton, Georgia for the year 2016. Motion carried by a unanimous vote of 7-0.

**Proposed Resolution to Request Technical Assistance from the Middle Georgia Regional Commission in Preparing a Department of Economic Development Tourism Grant Attachment # 6B**
Motion was made by Haley and seconded by Gorley to approve the proposed Resolution by the Council of the City of Eatonton, GA in requesting technical assistance from Middle Georgia Regional Commission in preparing a Georgia Department of Economic Development Tourism Grant application on behalf of the Downtown Development Authority and Eatonton Putnam Tourism Arts Heritage Partnership, Inc., and authorize Mayor Rocker to sign all such supporting and collateral material as shall be necessary and required. Motion carried by a unanimous vote of 7-0.

**Proposed Resolution to Ratify the Action of the Mayor in Signing a Letter of Support for the Eatonton Mural Project Attachment #6C**
Motion was made by Doster and seconded by Haley to approve the Resolution ratifying the action of Mayor Rocker in signing a Letter of Support on behalf of the Georgia Writers Museum for a Vibrant Communities Grant for the Eatonton Mural Project. Motion carried by a unanimous vote of 7-0.

**Discussion and Possible Action on Leasing the Old Senior Citizens Center on Waterworks Drive Attachment #6D**
Administrator Sanders advised receiving a letter of interest from Jennifer Carawan of Lake Country Physical Therapy. This is in reference to a renting/leasing agreement for the old Waterworks Building, located at 457 B East Sumter Street. They would like to use this building to provide physical therapy and wellness to patients. Councilman Gorley asked if the City could enter into a long term lease. City Attorney Huskins advised he would look into this. Mayor Rocker referred the rental/leasing of the Old Waterworks Building to the Buildings and Grounds Committee.

**Proposed Resolution to Appoint a Member to the Eatonton-Putnam Water Sewer Authority Board Attachment #6E**
Motion was made by Walker and seconded by Haley to approve the Resolution appointing Judson Doster to the Eatonton–Putnam Water and Sewer Authority Board for a term of four years. Term will expire on September 1, 2020. Also, authorize Mayor Rocker to sign the Resolution. Motion carried by a vote of 6-0. Councilwoman Teresa Doster abstained.
Proposed Resolution to Participate in the Low Income Home Energy Assistance Program Attachment #6F
Motion was made by Gorley and seconded by Doster to approve the proposed Resolution for the City of Eatonton to participate in the Low Income Home Energy Assistance Program as provided by the Georgia Department of Human Services and authorize Mayor Rocker to sign letters and other supporting and collateral material as shall be necessary for the proper receipt of such funds as may be required. Motion carried by a unanimous vote of 7-0.

Proposed Resolution to Authorize the Mayor to Execute a Memorandum of Understanding with the Downtown Development Authority Attachment #6G
Motion was made by Haley and seconded by Walker to approve the proposed Resolution by the Council of the City of Eatonton, Georgia authorizing the Mayor to execute a Memorandum of Understanding with the Eatonton Downtown Development Authority and sign forms, modifications and any related documents necessary to the consummation of the transaction contemplated by this Resolution. Motion carried by a unanimous vote of 7-0. *(Contract not to exceed $41,000.00)*

Proposed Resolution to Authorize the Mayor to Execute a Contract with the Eatonton-Putnam Arts Foundation Attachment #6H
Motion was made by Haley and seconded by Mangum to approve the proposed Resolution by the Council of the City of Eatonton authorizing the Mayor to execute a contract for services with the Eatonton-Putnam Arts Foundation, Inc. and sign any forms and any necessary related documents to the consummation of the transactions contemplated by this Resolution. Motion carried by a unanimous vote of 7-0. *(Contract not to exceed $51,000.00)*

Proposed Resolution to Authorize the Mayor to Execute a Contract with the Eatonton -Putnam Chamber of Commerce Attachment #6I
Motion was made by Doster and seconded by Haley to approve the proposed Resolution by the Council of the City of Eatonton, GA authorizing the Mayor to execute a contract for services with the Eatonton-Putnam Chamber of Commerce and to sign forms, modifications and any related documents necessary to the consummation of the transactions contemplated by this resolution. Motion carried by a unanimous vote of 7-0. *(Contract amount is not to exceed $11,500.00)*

Proposed Resolution to approve A Temporary Alcoholic Pouring License Attachment #6J
Motion was made by Walker and seconded by Mangum to approve a Temporary Alcoholic Beverage Pouring License for the Eatonton-Putnam Chamber of Commerce for
consumption on the premises at its facility located at 305 North Madison Avenue on October 3, 2016. Motion carried by a unanimous vote of 7-0.

**Proposed Resolution Authorizing the City of Eatonton to Contract for Funding under the Transportation Equity Act for the 21st Century Attachment #6K**

City Administrator Sanders advised this is for the TE/Streetscape Project. The grant is $250,000.00 and the local match is $62,500 which is a total of $312,500.00. Bid for the project will let in October.

Motion was made by Doster and seconded by Haley to approve the proposed Resolution authorizing the City of Eatonton to Contract for funding under the Transportation Equity Act (TEA-21) and authorize Mayor Rocker to execute the contract on behalf of the City of Eatonton, Georgia with the Department of Transportation for aid in financing construction, and all other activities incidental thereto, of the Transportation Enhancement Activities and all other provisions as set forth in the contract. Motion carried by a unanimous vote of 7-0.

**Proposed Resolution to Authorize the Mayor to Execute a Right-of-Way Mowing and Maintenance Agreement with the Georgia Department of Transportation Attachment #6L**

Motion was made by Doster and seconded Walker to approve the Resolution by the Board of Council of the City of Eatonton, Georgia to authorize the Mayor to execute a Right-of-Way Mowing and Maintenance Agreement with the Georgia Department of Transportation. Motion carried by a unanimous vote of 7-0.

*(Solicitation/Contract No/PI0011702, Putnam County, SR 24 from SR 16 to North of East Harris Street/Willie Bailey Street)*

**Request for Retail Package Sales of Beer and Wine License by George and Gennie Walker d/b/a Zippys 2 LLC at 105 Gray Road, Eatonton, Georgia Attachment #6M**

Motion was made by Doster and seconded by Haley to approve the request made by George and Gennie Walker, d/b/a Zippys 2 LLC retail package sales of beer and wine license at 105 Gray Road, Eatonton, GA. Motion carried by a unanimous vote of 7-0.

**Zoning: None**

**Committee Reports:**

Motion was made by Walker and seconded by Doster to pay the bills if and when the funds become available. Motion carried by a unanimous vote of 7-0.
Councilwoman Doster advised the Historic Preservation Board held their first meeting with their new Chairperson.

Councilman Haley asked that City Marshal Dianne Veal, Code Enforcement Report be a continuing rolling list of cases in progress and completed. Haley asked if anything has been done to Charlie Weeks old property owned by Dorothy Adams over on East Marion Street. Haley and Stokes discussed neighborhoods with tall grass. Some property owners' grass has not been cut since last year and this is not fair to their neighbors. Haley suggested the City Marshal take a more aggressive stance on cleaning up.

Councilman Gorley advised Council to read the letter at their seat which was received from the Georgia Bureau of Investigation, advising that Police Chief William Kent Lawrence was nominated for the prestigious Georgia Association of Chiefs of Police (GACP) Chief of the Year Award. Council congratulated Chief Lawrence on his nomination.

Councilman Gorley advised the Fire Department held their Annual Boot Drive over the Labor Day weekend. Gorley asked Fire Chief Hubert to give an update. Fire Chief Eugene Hubert advised that due to the bad weather on Friday, they only held the drive on Saturday; they collected just over $3,649. Another Drive will be scheduled later in the year.

City Administrator Gary Sanders reported to City Council:

1. Main Street's Strategic Planning Meeting will be held at 9:00 AM tomorrow morning, September 7, here in the Putnam County Administration Building.

2. A Pre-Disaster Mitigation Plan update meeting will be held tomorrow, September 7, 2:00 PM in the Putnam County Administration Building.

3. Please be reminded of the book signing and lecture event with First Lady Sandra Deal this Friday at 12:30 PM at the Writer's Museum.

4. The GA DNR Trail Grant pre-application workshop on Monday, September 12. Mr. Sanders advised he would attend.

5. The Eatonton-Putnam County Library will dedicate the Alice Walker Reading Center at 2:00 PM on Thursday, September 22.

6. A CDBG recipient workshop will be held October 6-7 in Savannah. Please let Ms. Abrams or him know if you are interested in attending.
Councilman Butts asked if the road striping was complete. Administrator Sanders advised Councilman Butts that the striping was complete.

Councilman Haley asked that Council hold a work session on the Budget. He felt there were items in the Budget that could be cut.

Councilman Butts invited Mayor and Council to participate in a clean-up day for Ward #2. The clean-up day will be held on Saturday, October 22 from 10 AM to 12 PM. All interested persons are to meet at New Life Outreach Christian Center located at 206 Agnes Drive.

**Executive Session: Personnel**

Motion was made by Councilman Harvey Walker, Jr.

That this Mayor and Council now enter into closed session as allowed by Chapter 14 of Title 50 of the Georgia Code and pursuant to advice by the City Attorney, for the purpose of discussing the following: Personnel.

Motion Seconded By: Councilwoman Teresa Doster. Motion Approved.

Those voting in favor of the motion for closure: Council Members Harvey Walker, Jr., Alvin Butts, Teresa Doster, James A. Gorley, Charley R. Haley, William Mangum, Jr. and Alma Stokes. Motion carried by a unanimous vote of 7-0.

Motion was made by Councilman Walker and seconded by Councilwoman Doster to return to Open Session. Motion carried by a vote of 7-0.

Motion was made by Councilman Walker and seconded by Councilwoman Doster that the Resolution by the Council of the City of Eatonton, Georgia to enter into Executive Session for the purpose of discussing personnel be approved and authorize Mayor Rocker to sign. Motion carried by a unanimous vote of 7-0.

**Resolution by the Council of the City of Eatonton, Georgia**

BE IT RESOLVED by the Eatonton City Council as follows: At the meeting held on the 6th day of September, 2016, the Council entered into executive session for the purpose of discussing personnel. At the close of the discussions upon this subject, the Council did vote to re-enter into open session and herewith takes the following action in open session:

(1) The actions of the Council and the discussions of the same regarding the matter set forth for closed session purposes are hereby ratified.

(2) Each member of this body does hereby confirm that to the best of his or her
Knowledge based upon the advice of the City Attorney, the said subject matter of the meeting and of the closed session portion was devoted to matters within the specific relevant exception(s) as set forth above.

(3) The Mayor, or the presiding officer, is hereby authorized and directed to execute an affidavit, with full support of the members of this Council, in order to comply with O.C.G.A. §50-14-4(b).

(4) The affidavit shall be included and filed with the official minutes of the meeting and shall be in a form as required by the statute, which shall be substantially as follows:

Approved this 6th day of September, 2016

Attest

__________________________
City Clerk

__________________________
Walter C. Rocker, Jr. Mayor

In Open Session

Motion was made by Walker and seconded by Gorley to reinstate all Department Heads with the exception of City Clerk Sarah Abrams. Motion carried by a unanimous vote of 7-0.

Motion was made by Walker and seconded by Haley to reinstate Sarah Abrams as City Clerk. Motion carried by a vote of 6-0. Council James A. Gorley abstained.

Mayor Rocker asked if there was any other business to be conducted for the good of the City, being none; motion was made by Haley and seconded by Mangum to adjourn. Motion carried by a unanimous vote of 7-0.

__________________________
Walter C. Rocker, Jr., Mayor

ATTEST:

__________________________
Sarah E. Abrams, City Clerk
Affidavit

Before an officer duly authorized to administer oaths appeared Mayor Walter C. Rocker, Jr., who, after being duly sworn, deposes and on oath states the following:

(1) I am competent to make this Affidavit and have personal knowledge of the matters set forth herein.

(2) Pursuant to my duties as Mayor, I was the presiding officer of a meeting of the Eatonton City Council held on the 6th day of September 2016. A portion of said meeting was closed to the public.

(3) It is my understanding that O.C.G.A. § 50-14-4(b) provides as follows:

When any meeting of an agency is closed to the public pursuant to subsection (a) of this Code section, the person presiding over such meeting or, if the agency’s policy so provides, each member of the governing body of the agency attending such meeting, shall execute and file with the official minutes of the meeting a notarized affidavit stating under oath that the subject matter of the meeting or the closed portion thereof was devoted to matters within the exceptions provided by law and identifying the specific relevant exceptions.

(4) The subject matter of said meeting, or the closed portion thereof, was devoted to matters within exceptions to public disclosure provided by law. Those specific relevant exceptions are identified as follows: Meeting closed to discuss or deliberate upon the appointment, employment compensation, hiring, disciplinary action or dismissal or periodic evaluation or rating of a public officer or employee as provided in Georgia Code section 50-14-3(b)(2). Personnel.

This affidavit is executed for the purpose of complying with the mandate of O.C.G.A. §50-14-4(b) and is to be filed with the official minutes for the aforementioned meeting.

This 6th day of September 2016

_________________________________
Mayor Walter C. Rocker, Jr.

Sworn to and subscribed before me

This ______day of _______ ______

_________________________________
Notary Public
Eatonton Main Street

Revitalizing Our Downtown

P.O. Box 4384 Eatonton, GA 31024  706.749.9150
A 501-c-3 Non-Profit Corp. Designated by the Georgia Dept. of Community Affairs for the City & County

Main Street Report for City Council September 2016

Organization
Main Street has approached the Putnam County High School to have high school representation on the board to enable a connection with the future of Putnam County.

With great regret I must announce the passing of Craig Baker. Mr. Baker was a great supporter of Main Street in general and the Christmas Parade specifically. His contribution and advice will be missed.

Promotion
Eatonton Main Street will be purchasing a billboard on Highway 441 facing North just after Central Georgia Technical College to direct travelers into downtown Eatonton. The purchase will run for 12 months. There will also be a purchase of 2 short term billboards facing North and South at the South Eastern Buildings location on Highway 441. Main Street will be monitoring the attendance at the Briar Patch Arts Festival to see if this advertisement will show an improvement in crowd numbers.

The Briar Patch Arts Festival is still desperately short of Arts and Crafts Vendors. Currently we are at 25, which is less than half of the vendors of the Briar Patch Arts Festival last year. I visited the Yellow Daisy Festival last weekend and the comments were that 'vendors prefer a two day festival', and 'Why are you scheduling it on the day of the Georgia/Florida Game?' I will be attending festivals in Madison, Watkinsville and in Milledgeville to see if I can get more Arts and Craft Vendors. I hope doing the following a) having a tailgating party after the event and b) moving the event itself to the Saturday before the Taste of Eatonton in 2017, as well as increased advertising will increase vendor and crowd numbers.

Main Street has agreed to partner with the Recreation Dept. to purchase a big screen, and projector to show movies, if our request to Tytan Creates to supply one is not successful.

Eatonton Main Street is seeking contributions and sponsorship for Flags to fly on Memorial, Independence and Veterans Day in downtown Eatonton.

Design
The Design Committee has two facade grant applications distributed to Merchants, awaiting return.

The Scarecrow Contest judging begins on October 11 and finishes on October 21.

Main Street Director is in contact with High Schools and the Ritz Carlton Recreation Department regarding the painting of merchant windows. McDonalds will be painting their own windows.

Economic Vitality
The Pex Theater space occupied by The County Kitchen hope to be opened by early October.

The Folk Art venue hopes to be opened by the end of October.

Summary
Our beautification plans of the downtown via planters, painting of store front windows and providing flags for Memorial, Independence and Veterans Day, is a way forward in creating a vibrant downtown, alongside our continued partnership with other City Departments.
CONSTITUTION WEEK
PROCLAMATION

WHEREAS, our Founding Fathers, in order to secure the blessings of liberty for themselves and their posterity, did ordain and establish a Constitution for the United States of America; and

WHEREAS, at the culmination of months of deliberation, debate and compromise, on September 17, 1787, the Constitution of the United States of America was signed; and

WHEREAS, September 17, 2016, marked the 229th anniversary of the signing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, the Constitution’s foundation has endured and adapted and is the supreme law of our land; and

WHEREAS, Constitution Day is celebrated on September 17th each year during the celebration of Constitution Week, September 17th through September 23rd; and

WHEREAS, the adoption of the Constitution and the independence guaranteed to American citizens, whether by birth or by naturalization, should be celebrated by appropriate ceremonics and activities during Constitution Week.

NOW, THEREFORE, I, WALTER C. ROCKER, JR., MAYOR OF THE CITY OF EATONTON, do hereby proclaim September 17 through September 23, 2016, as Constitution Week. I encourage leaders of civic, social, and educational organizations to conduct ceremonies and programs that bring together community members to reflect on the importance of active citizenship, to recognize the enduring strength of our Constitution, and to reaffirm our commitment to the rights and obligations of citizenship in this great Nation.

IN WITNESS WHEREOF, I have hereunto set my hand, and cause the Great Seal of the City of Eatonton, Georgia to be affixed this nineteenth day of September, in the year of our Lord two thousand and sixteen.

Walter C. Rocker, Jr., Mayor
City of Eatonton

Attest:

Sarah Abrams, Clerk

SEAL
A RESOLUTION
OF
CITY OF EATONTON

APPROVING THE AMENDED AND RESTATED GAS SUPPLY CONTRACT, BETWEEN CITY OF EATONTON AND MUNICIPAL GAS AUTHORITY OF GEORGIA AND AUTHORIZING THE EXECUTION, DELIVERY AND PERFORMANCE OF THE AMENDED AND RESTATED GAS SUPPLY CONTRACT, AND FOR OTHER PURPOSES.

WHEREAS, the 1987 Session of the General Assembly of the State of Georgia adopted the Municipal Gas Authority of Georgia Act (Ga. Laws 1987, p. 745 et seq. (codified at O.C.G.A. Sections 46-4-80 through 46-4-125)), as amended (the “Act”), creating the Municipal Gas Authority of Georgia (the “Gas Authority”), providing for its organization and purposes and authorizing it to contract with certain municipalities and other political subdivisions for the provision of an adequate and dependable wholesale supply of gas to meet the needs of the gas distribution systems of such political subdivisions; and

WHEREAS, CITY OF EATONTON (the “Member”) has heretofore entered into a certain Gas Supply Contract, as amended (the “Gas Supply Contract”), with the Gas Authority providing for the Gas Authority’s obligation to furnish the Member with its gas supply requirements and for the Member’s obligation to pay for such gas supplies; and

WHEREAS, the Gas Authority functions as a governmental joint action agency operating on a nonprofit basis solely for the benefit of its Members and effectively as an extension and instrumentality of its Members, aggregating their natural gas supply, management and transportation needs for economies of scale and leveraging their human and financial resources for efficiency, resulting in lower costs and higher benefits to the Members than if each acted individually or in smaller groups; and

WHEREAS, the Members control the Gas Authority and its policies through the Board of the Gas Authority, which is composed of Member representatives, and through the Gas Supply Contracts, including the hereinafter defined Amended Contract, and the Members intend to collectively share allocable portions of all risks and rewards of the Gas Authority’s operations pursuant to such contracts, and the Amended Contract will necessarily be relied upon by the other Members due, among other things, to the interrelated nature of the Gas Supply Contracts and the relationships among the Gas Authority and the Members effected thereby; and

WHEREAS, the Gas Authority has presented, and the Members have commented on, discussed, studied and reviewed their opportunity to enter into an Amended and Restated Gas Supply Contract (the “Amended Contract”), amending and restating the Gas Supply Contract;
NOW, THEREFORE, be it resolved by the governing body of the Member in meeting duly assembled, and it is hereby resolved by authority thereof, as follows:

Section 1. The Member hereby finds and determines that it is in its best interest to contract with the Gas Authority pursuant to O.C.G.A. Section 46-4-99 and the terms of the Amended Contract, and the Member hereby declares, in accordance with the Act, its intention to so contract with the Gas Authority for the purchase of its gas supply.

Section 2. The Member hereby approves and authorizes the execution and delivery of the Amended Contract, in substantially the form of the draft of the Amended Contract, attached to this Resolution as Exhibit "A," and hereby incorporated herein by reference, subject to such changes, additions and deletions made in the Mayor's discretion, with advice of counsel. The Amended Contract shall be executed by the Mayor, attested by the Clerk, and shall have the Member's seal affixed thereto, and shall be delivered to the Gas Authority, and when so executed and delivered, shall be binding upon the Member in accordance with its terms. Execution of the Amended Contract as authorized herein shall be conclusive evidence of the Member's approval thereof.

Section 3. The Mayor is hereby authorized to execute and deliver all such additional agreements, certificates, documents and other instruments reasonably required or desirable to complete the transactions contemplated by the Amended Contract, including but not limited to any necessary actions respecting the validation of the Amended Contract through the bond validation process.

Section 4. In the adoption of this Resolution, the Member hereby recognizes that this action will be relied upon by other municipalities that own and operate gas distribution systems and that adopt similar resolutions in furtherance of the organization of the Gas Authority under the Act, and that the Member is also relying upon the adoption of such Resolutions by such other municipalities.

Section 5. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

[Signatures on the following page]
RESOLVED this ___ day of ____________, 2016.

CITY OF EATONTON

By: ________________________
    Mayor

[SEAL]

Attest:

_________________________
    Clerk
Exhibit “A”

[Attach Amended and Restated Gas Supply Contract]
CERTIFICATION

I, the undersigned, Clerk of CITY OF EATONTON ("Member"), DO HEREBY CERTIFY that the foregoing pages of typewritten matter constitute a true and correct copy of the Resolution duly adopted by the governing body of the Member at a public meeting held on the ___ day of ____________, 2016, duly called in compliance with the laws of the State of Georgia, at which a quorum was present and acting throughout, the original of which Resolution has been duly recorded in the Minute Book of the Member, which is in my custody and control, and that the Resolution has not been rescinded or modified and is now in full force and effect.

GIVEN under the seal of the Member this ___ day of ____________, 2016.

_________________________________
Clerk

[SEAL]
RESOLUTION

A RESOLUTION by the City Council of the City of Eatonton, Georgia, to apply for a Local Maintenance and Improvement Grant (LMIG) from the Georgia Department of Transportation and for other purposes.

WHEREAS, the Mayor and Council of the City of Eatonton, Georgia, have found the Local Maintenance and Improvement Grant (LMIG) from the Georgia Department of Transportation to be a necessary and desirable funding option in order to maintain non-state route streets in Eatonton, Georgia; and

WHEREAS, the Department of Transportation offers these grants to communities throughout Georgia; and

WHEREAS, the City of Eatonton desires to continue to maintain the streets inside the City of Eatonton; and

WHEREAS, the City of Eatonton has identified a list of priorities for the LMIG funding.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE MAYOR OF THE CITY OF EATONTON IS AUTHORIZED TO SIGN LETTERS, APPLICATIONS AND SUCH SUPPORTING AND COLLATERAL MATERIAL AS SHALL BE NECESSARY FOR THE PROPER APPLICATION AND ADMINISTRATION OF THE LOCAL MAINTENANCE AND IMPROVEMENT GRANT (LMIG) FROM THE GEORGIA DEPARTMENT OF TRANSPORTATION.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 19th day of September, 2016.

Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
RESOLUTION

A RESOLUTION by the City of Eatonton, Georgia to approve the submission of a Department of Natural Resources Trails Grant application and for other purposes.

WHEREAS, the Eatonton City Council recognizes the importance and value of parks and recreation and is committed to expanding and improving recreational opportunities throughout the City; and

WHEREAS, at a regularly scheduled meeting of the Eatonton City Council held on September 19, 2016, a motion was made and duly seconded that the Eatonton City Council agrees to submit an Application for funding from the Georgia Department of Natural Resources’ Recreational Trails Grant Program; and

WHEREAS, the Eatonton City Council understands that grant funding through this program shall not exceed 80 percent of the project (not exceed $100,000), and, if awarded, would be provided to the City on a reimbursement basis; and

WHEREAS, the Eatonton City Council further certifies that it will provide matching funding (whether in cash or in-kind contributions) to account for at least 20 percent of the project costs; and

WHEREAS, in the event that the application is recommended for funding by the Georgia Department of Natural Resources, the Eatonton City Council certifies and assures that it has the ability and intention to undertake the project.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE CITY OF EATONTON WILL MOVE FORWARD WITH DUE DILIGENCE TO PREPARE, OR HAVE PREPARED, APPROPRIATE DOCUMENTATION REQUIRED FOR AN APPLICATION TO BE SUBMITTED TO THE GEORGIA DEPARTMENT OF NATURAL RESOURCES BY THE DEADLINE, AND THE MAYOR IS AUTHORIZED TO SIGN SUCH SUPPORTING AND COLLATERAL MATERIAL AS SHALL BE NECESSARY AND REQUIRED IN PREPARING SUCH APPLICATION.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 19th day of September, 2016.

______________________________
Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

______________________________
Clerk, City of Eatonton, Georgia
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to Ratify the Action of the Mayor in Signing the Letter of Engagement with David Giddens, CPA for Auditing Services and for other purposes.

WHEREAS, the City of Eatonton is a political subdivision of the State of Georgia and raises revenue as authorized by the General Assembly and the State constitution to provide an array of services; and

WHEREAS, Georgia law requires that the City of Eatonton’s finances be audited on an annual basis by an independent auditor; and

WHEREAS, the annual audit serves as the essential mechanism of accountability and transparency to the citizens of the City of Eatonton; and

WHEREAS, the City of Eatonton desires to maintain compliance with state laws and regulations regarding the conduct of an annual audit.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE ACTION OF THE MAYOR IN SIGNING THE LETTER OF ENGAGEMENT WITH DAVID GIDDENS, CPA FOR AUDITING SERVICES FOR CFY 2016 IN HEREBY RATIFIED.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 19th day of September, 2016.

Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
August 5, 2016

Honorable Mayor and Members of the City Council
Eatonton, Georgia

It is a pleasure to confirm our understanding of the services we are to provide for the City of Eatonton, Georgia for the year ended August 31, 2016. We will audit the financial statements of the governmental activities, the business-type activities, the component unit, each major fund, the aggregate remaining fund information and the related notes to the financial statements, as of and for the year ended August 31, 2016. These collectively comprise the City's basic financial statements. The document that we submit to you will also include combining and individual fund financial statements that will be subjected to the auditing procedures applied in our audit of the basic financial statements.

Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the basic financial statements. Although not a part of the basic financial statements, this information is required by the Governmental Accounting Standards Board (GASB). GASB considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic and/or historical context.

As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States. These limited procedures will consist principally of inquiries of management regarding the methods of preparing the information and comparisons of the information (for consistency) to management's responses to our inquiries, the basic financial statements and other knowledge that we obtained during our audit. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to do so. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures but will not be audited.

- Management's Discussion and Analysis.
- Governmental Accounting Standards Board requirements for supplementary pension information.
- Independent auditor's reports on compliance and internal control.
Audit Objectives

The objective of our audit is the expression of opinions as to whether the City's basic financial statements are fairly presented, in all material respects, in conformity with United States generally accepted accounting principles. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. It will include tests of accounting records and other procedures that we consider necessary to enable us to express such opinions.

Our report will be addressed to the mayor and members of the city council. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express an opinion or to issue a report as a result of this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and on compliance with the provisions of laws, regulations, and contracts and grant agreements, noncompliance with which could have a material effect on the financial statements, in accordance with Government Auditing Standards. The report on internal control and on compliance and other matters will include a paragraph that states that:

- The purpose of the report is solely to describe the scope of testing of internal control over financial reporting and compliance, and the result of that testing. It is not to provide an opinion on the effectiveness of internal control or on compliance.
- The report is an integral part of an audit performed in accordance with Government Auditing Standards in considering internal control over financial reporting and compliance.
- This report is not suitable for any other purpose.

If during our audit we become aware that the City is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that the audit described herein may not fully satisfy all relevant legal, regulatory or contractual requirements.

Audit Procedures – General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. Therefore, our audit will involve judgement about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to matters that might arise during any later periods for which we are not engaged as auditors.

We will plan and perform the audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement; regardless of whether
such misstatement may be caused by (1) errors (2) fraudulent financial reporting (3)
misappropriation of assets or (4) violations of laws or governmental regulations that are
attributable to the entity, or to acts by management or employees acting on behalf of the entity.
Because the determination of abuse is subjective, Government Auditing Standards do not require
auditors to provide reasonable assurance of detecting abuse.

Because we will not perform a detailed examination of all transactions, there are inherent
audit limitations. These, combined with inherent limitations of internal control, contribute to a
risk that material misstatements or noncompliance may exist and may not be detected by us.
These risks remain even when an audit is properly planned and performed in accordance with
U.S. generally accepted auditing standards and Government Auditing Standards. In addition, an
audit is not designed to detect immaterial misstatements or violations of laws or governmental
regulations that do not have a direct and material effect on the financial statements or major
programs.

However, we will inform management of any material error(s), any fraudulent financial
reporting or misappropriation of assets that comes to our attention. We will also inform
management of any violations of laws or governmental regulations that come to our attention,
unless clearly inconsequential. Any abuse that comes to our attention will be reported in the
same manner.

Our procedures will include tests of documentary evidence supporting the transactions
recorded in the accounts. Procedures may include tests of the physical existence of inventories
and direct confirmation of receivables and certain other assets and liabilities by correspondence
with selected individuals, funding sources, creditors and financial institutions. As part of the
audit engagement, we will request written representations from your attorneys. They may bill
you for responding to this inquiry. At the conclusion of our audit, we will also require certain
written representations from you about the financial statements: compliance with laws,
regulations, contracts and grant agreements; as well as other responsibilities required by generally
accepted auditing standards.

Audit Procedures – Internal Controls

Our audit will include obtaining an understanding of the entity and its environment,
including internal control. The understanding will be sufficient to assess the risks of material
misstatement of the financial statements and to design the nature, timing and extent of further
auditing procedures. Tests of controls may be performed to test the effectiveness of certain
controls that we consider to be relevant in preventing and detecting errors and fraud that are
material to the financial statements and in preventing and detecting misstatements resulting from
illegal acts and other noncompliance matters that have a direct and material effect on the financial
statements. Our tests, if performed, will be less in scope than would be necessary to render an
opinion on internal control and, accordingly, no opinion will be expressed in our report on
internal control issued pursuant to Government Auditing Standards.

An audit is not designed to provide assurance on internal control or to identify significant
deficiencies. However, during the audit, we will communicate to management and those charged
with governance any internal control related matters that are required to be communicated under
professional standards and Government Auditing Standards.
Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City’s compliance with applicable laws and regulations and the provisions of contracts and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance. Accordingly, we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

Other Services

We will also assist in preparing the City of Eatonton financial statements and related notes in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under Government Auditing Standards, and such services will not be conducted in accordance with Government Auditing Standards.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information and all representations contained therein. These responsibilities include making all management decisions and performing all management functions relating to the financial statements, the related notes and any nonaudit services that we provide. This also includes the selection and application of accounting principles; and the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles.

At the conclusion of our audit, you will be required to acknowledge, in the management representation letter, (1) our assistance with preparation of the financial statements and related notes and (2) that you have reviewed and approved the financial statements and related schedules and notes, prior to their issuance and (3) that you have accepted responsibility for them. In addition, you agree to oversee the nonaudit services by designating a qualified individual possessing suitable skill, knowledge and experience for overseeing these services, evaluating the adequacy and results of these services and accepting responsibility for them.

During the course of our audit, management is responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. This includes providing us with (1) access to all information of which management is aware is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for identifying government award programs and for understanding and complying with their respective compliance requirements.
Additionally, management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the City involving (1) management (2) employees who have significant roles in internal control and (3) others where the fraud could have a material effect on the financial statements. This responsibility includes informing us of your knowledge of any allegations of fraud or suspected fraud or illegal acts affecting the government. This includes any and all allegations and their source, whether received in communications from employees, former employees, grantors, regulators or others. Identifying and ensuring compliance with applicable laws, regulations, contracts and agreements is a management responsibility. Further, taking timely and appropriate steps to remedy instances of fraud, noncompliance or abuse that we report is among management’s responsibilities.

Adjustment of the financial statements to correct material misstatements is also management’s responsibility. The concluding management representation letter will include confirmation that the effects of any uncorrected misstatements aggregated by us during this engagement for the year ended August 31, 2016, are immaterial, both individually and in the aggregate to the financial statements taken as a whole.

Maintaining a process for tracking the status of audit findings and recommendations, whether proposed by us or other examiners, is management’s responsibility. This extends to identifying and providing copies of attestation engagements, performance audits or other studies related to our audit objectives; and communicating corrective actions taken to address significant findings and recommendations resulting from those engagements, to us. Management also agrees to provide management’s views on our current findings, conclusions and recommendations as well as any and all resulting corrective action plans.

Management is responsible for the preparation of the supplementary information, upon which we are engaged to report, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of this information and our related report. In the written representation letter, which you provide at the conclusion of our engagement, you will acknowledge (1) responsibility for presentation of this supplementary information in accordance with GAAP; (2) your belief that it is fairly presented in form and content in accordance with GAAP; (3) consistency in the methods of measurement and presentation (or the reasons for any changes); and (4) that you have disclosed to us significant assumptions and interpretations underlying the measurement or presentation of required supplementary information.

Audit Administration

We understand that your employees will prepare all cash, accounts receivable or other confirmations we request and will locate any invoices or other source documents required for our testing.

The audit documentation for this engagement is the property of David Giddens, CPA, and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to other auditors and oversight officials. We will notify you of any such request. If requested, access to audit
documentation will be provided under the supervision of David Giddens, CPA, firm personnel. These other parties may intend, or decide, to distribute the photocopies or information contained therein to others, including other governmental agencies.

Government Auditing Standards require that we provide you with a copy of our most recent quality control review report. Our peer review report accompanies this letter.

We appreciate the opportunity to be of service to the City of Eatonton. We believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please contact me. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

[Signature]

David Giddens
Certified Public Accountant

RESPONSE:

Your letter of August 5, 2016, correctly sets forth the understanding of the City of Eatonton, Georgia, regarding audit services to be provided for the year ended August 31, 2016.

Walter C. Rocker, Jr.,
Mayor
City of Eatonton, Georgia

Date: 9/13/16
January 20, 2014

To the Owner
David Giddens, CPA
and the Peer Review Committee of the Georgia Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of David Giddens, CPA (the firm) in effect for the year ended July 31, 2013. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/PSsummary.

As required by the standards, engagements selected for review included engagements performed under the Government Auditing Standards.

In our opinion, the system of quality control for the accounting and auditing practice of David Giddens, CPA in effect for the year ended July 31, 2013, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of pass, pass with deficiency(ies) or fail. David Giddens, CPA has received a peer review rating of pass.

Randy L Skinner & Company, PA
March 17, 2014

Huey David Giddens Jr, CPA
David Giddens, CPA
412 W Marion St
Eatonton, GA 31024

Dear Mr. Giddens:

It is my pleasure to notify you that on March 12, 2014 the Peer Review Committee accepted the report on the most recent system peer review of your firm. The due date for your next review is January 31, 2017. This is the date by which all review documents should be completed and submitted to the administering entity. If your due date falls between January and April, you can arrange to have your review a few months earlier to avoid having a review during tax season.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Sincerely,

Jennifer Poff
Director, Peer Review

cc: Randy L Skinner, Sarah Wright, Jennifer Poff

Firm Number: 10140158    Review Number: 353697

Letter ID: 869305
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to allow the placement of an historical marker on City property and for other purposes.

WHEREAS, the Colonial Dames of Georgia, the Uncle Remus Museum, and the Eatonton-Putnam County Historical Society have been raising funds for the purchase and placement of historical markers in the City of Eatonton; and

WHEREAS, the Eatonton-Putnam Historical Society has requested the placement of a marker on North Madison Avenue at the site of Barnes Tavern and Hotel, which was the birthplace of Joel Chandler Harris; and

WHEREAS, the proposed location for the placement of the sign is located on City property; and

WHEREAS, the City wishes to allow the placement of historical markers within the City of Eatonton to promote and enhance the awareness of local historical sites.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

   THE EATONTON-PUTNAM COUNTY HISTORICAL SOCIETY IS ALLOWED TO PLACE AN HISTORICAL MARKER AT THE SITE OF THE FORMER BARNES TAVERN AND HOTEL, AS OUTLINED IN ITS PROPOSAL, RECOGNIZING THE BIRTHPLACE OF JOEL CHANDLER HARRIS.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 19th day of September, 2016.

________________________
Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

________________________
Clerk, City of Eatonton, Georgia
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to approve a certificate of appropriateness for the Eatonton-Putnam County Historical Society and for other purposes.

WHEREAS, the City of Eatonton seeks to foster historic preservation in the City; and

WHEREAS, the City of Eatonton activated its Historic Preservation Commission in 2009 for the purpose of advising the City on historic preservation matters within the designated Historic Preservation District; and

WHEREAS, James P. Marshall, Jr., agent for the Eatonton-Putnam County Historical Society, is seeking a certificate of appropriateness for the installation of an historical marker on the Bronson House property, which lies within the Historic Preservation District; and

WHEREAS, the Historic Preservation Commission has determined that the proposed project will not have an adverse effect on the historic character of the Historic Preservation District and has recommended that such certificate of appropriateness be approved by the Council of the City of Eatonton.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE CERTIFICATE OF APPROPRIATENESS APPLIED FOR BY MR. JAMES P. MARSHALL, JR., AGENT FOR THE EATONTON-PUTNAM COUNTY HISTORICAL SOCIETY, FOR THE SPECIFIED PROJECT AT THE BRONSON HOUSE IS HEREBY APPROVED.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 19th day of September, 2016.

Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

Clerk, City of Eatonton, Georgia
Eatonton Historic Preservation Commission

RECOMMENDATIONS FROM THE HPC DESIGN REVIEW
SEPTEMBER 12, 2016 TO CITY COUNCIL

On September 12th, the HPC reviewed one new application for a Certificate of Appropriateness. The recommendation is as follows:

1. **Application 2016-001** - From James Marshall, 104 Church St.
   Request: The Historical Society, Uncle Remus Museum, and The Colonial Dames of Georgia are sponsoring a historic marker that will be placed in the Plaza Arts District on Harris St. beside the Bronson House honoring the boyhood home site of Joel Chandler Harris.

   **Recommendation & reason:** The commission voted to **approve** the application.

   We felt the sign did not detract in any way from the historic character of the district and in fact will add to the character and draw attention to the cultural heritage of Eatonton. It also met sign size and height requirements.

Lyn Romine- Chairman
September 14, 2016
Application for a Certificate of Appropriateness (COA)
to the City of Eatonton Historic Preservation Commission and City Council.

Property Address/Description: #1, 2nd floor of Blackweirs Furniture Store on Southside, painted out to City Administrator on 9/17/16; #2, on Brown House property on Harris St., side of street between the Cape and Prince.

Property Owner: Eatonton-Historic Preservation Society, Inc.

Note: if applicant is not the owner, written permission from the owner & the owners contact information must be provided.

Applicant/Agent Name: James F. Marshall Jr., Agent
Telephone(s): 404-210-0977

Mailing Address: 10 N Church St., Eatonton, GA 31024

Brief Project Description: 2. Instruct musician, made of cast aluminum in the Eichler's aluminum house design. Fabricated by The Smithwell Co. Sign attached. The mounted on 3-in. diameter posts, set 2-in. apart, flush attached.

Projected Start Date: ASAP

Type of Project (check all that apply):
Construction
☐ New building
☐ Addition to building
☐ Minor exterior change
☐ Major building restoration, rehabilitation, or remodeling

Site Changes
☐ Parking area(s), driveway(s), or walkways
☐ Fence(s), or wall(s),
☐ Sign
☐ Mechanical systems
☐ Non-temporary site feature(s) (e.g. satellite dishes, pools, lighting, arbors, gazebos etc)

Demolition or Relocation
☐ Primary building
☐ Outbuilding
☐ Site feature

Applicant Signature: James F. Marshall Jr.

Please see page 2 of application for additional data

OFFICE USE ONLY:

Map/Lot #.

HPC: Meeting Date.

City Council: Meeting Date.

RETURN FORM TO CITY HALL 201 N JEFFERSON AVE, EATONTON, GA 31024
IMPORTANT NOTE: Work must be completed as presented and approved.

If modifications or amendments become necessary, such changes must be presented to and approved by City Council (via an HPC meeting) prior to beginning work on any aspect of said modification or amendment.

DESIGN GUIDELINES

The HPC uses the Secretary of Interior's Standards and the Eatonton Historic Preservation Guidelines to make informed recommendations. Copies of the latter are available at City Hall or Planning and Development.

REQUIRED MATERIALS for COA

New Buildings and additions:
- Description of project
- Site plan
- Architectural elevations
- Floor plan
- Description of materials
- Photographs of proposed site

Major Restoration, Rehabilitation or Remodeling:
- Architectural elevations or sketches
- Description of project
- Description of materials
- Photographs of existing building

Minor Exterior Changes
- Description of project
- Description of materials
- Photographs of existing building

Site changes: parking, drives, and walks
- Site plans or sketch of site
- Description of materials
- Photographs of site

Site Changes: fences, walls, and other site features
- Site plan or sketch of site
- Architectural elevations or sketches
- Description of materials
- Photographs of site

Site changes: signs
- Architectural elevation or sketch
- Site plan or sketch
- Description of materials and illumination

PROJECT AND MATERIALS DESCRIPTION

12 foot aluminum Historically accurate (photo attached). plaque measures 30" wide by 71" tall. Gumbus to top of marker is 71.5". Poles are also solid aluminum.

REQUEST FOR PHOTOGRAPHS

As part of the application, I hereby grant access to the City of Eatonton Historic Preservation Commission and other agents of the City access to the property in question in order to take photographs (exterior only), if needed.

Signature............................Date......

See www.eatontonhpc.org for additional information.
Historic Markers
2 messages

James Marshall <brerfox24@gmail.com>  To: Gary Sanders <gsanders@eatontonga.us>  Wed, Sep 7, 2016 at 3:47 PM

Gary: Here is a photo of one of the markers already in place. The Barnes Tavern, where Joel Chandler Harris was born, will be installed in the sidewalk in front of Sammy Blackwell’s middle building. The marker with post is 71 inches tall and the marker itself is 31 inches wide by 30 inches tall. I will send more information from my computer. Jim Marshall

---

James Marshall <brerfox24@gmail.com>  To: Gary Sanders <gsanders@eatontonga.us>  Wed, Sep 7, 2016 at 4:16 PM

Gary: I just sent you a photo of a marker already in place from my phone. These two new markers which mark Joel Chandler Harris’ birth site and boyhood home site, are being sponsored by The Colonial Dames of Georgia, The Uncle Remus Museum of Eatonton, GA., Inc., The Eatonton-Putnam County Historical Society, Inc. and several anonymous local donors. Each of these markers, which are cast aluminum, cost $2,327.00. You can see why this has been such a slow process. We received a $1,500.00 grant from the Colonial Dames with Mrs. Amelia A. Wilson’s assistance and we then raised the balance locally. The marker program, as best I can recall, was presented to City Council and approved in about 1993 or 1994 (I remember it was not too long before my father’s death) and it took us until 2001 to raise enough money to start having them made for us. There are two already in place in Eatonton - at The Bronson House and at the Shackleford-Marshall House. We have placed markers at Harmony Baptist Church, Philadelphia Methodist Church and Union Chapel Methodist Church, all of which were paid for by members of those congregations with assistance from the historical Society.

The first of the new markers will be placed in the sidewalk in front of Sammy Blackwell’s row of buildings, in about the center, and marks the site of Barnes Tavern and Hotel which is where Harris was born as his mother worked for Mr. and Mrs. Barnes. Mr Blackwell has agreed to the location of the marker. The second marker marks the site of Harris’ boyhood home and will be placed on the Bronson House property on Harris Street just between the two large crepe myrtles along the sidewalk. We are also awaiting the arrival of the marker for the Eatonton Presbyterian Church which will installed on their property in front of the church on North Madison Avenue. I am working on writing the text for a marker for All Angels Episcopal Church, which has just approved the cost, on North Jefferson Avenue and it will be installed on church property. I have attached a copy of the text for the Barnes Tavern marker. Both of these markers have "Erected in September 2016" written on them. Jim Marshall, President, Eatonton-Putnam County Historical Society, Inc.

James P. Marshall, Jr.
104 Church Street
Eatonton, GA 31024
Cell 478-219-7979
"Our World, Our chance to help make it better!"

Site of Barnes Tavern JCH Birthplace.docx
https://mail.google.com/mail/u/0?ik=8880c7b0fa&view=pt&search=sent&lth=1570624d22733571&sl=157063080c2513c6&sm=157064b4b29944&nd