1. 7:00 PM Call to Order

2. Invocation: Councilman Alvin Butts

3. Approval of Minutes: Attachment #1

4. Public Comments
   Reading of Rules for Public Comments

5. Old Business:
   
   A. Second Reading and Possible Action on Proposed Article V (Naming or Renaming City-Owned Property or Facility) of Chapter 58 of the Code of Ordinances Attachment # 5-A

6. New Business:
   
   A. Mainstreet Report Attachment #6-A

   B. Proposed Appointment to the Historic Preservation Commission Attachment #6-B

   C. Designation of Voting Delegate and Proxy for 2016 GMA Annual Membership Meeting Attachment # 6-C

   D. Election of GMA District 6 Officers Attachment #6-D
E. Request for Retail Package Sales of Beer and Wine License by Family General, Inc d/b/a Piggly Wiggly #198, 228 North Jefferson Avenue, Eatonton, Georgia Attachment #Attachment #6-E

Zoning:

7. Committee Reports:

- Finance and Personnel – Council Member Harvey C. Walker, Jr.
- Public Utilities – Council Member Alvin Butts
- Streets, Buildings and Grounds – Council Member William C. Mangum
- Zoning and Ordinances - Council Member Teresa Doster
- Environmental – Council Member Charles R. Haley
- Community Development – Council Member Alma Stokes
- Public Safety – Council Member James A. Gorley
- City Administrator – Gary Sanders
- City Attorney – Christopher D. Huskins
- City Clerk – Sarah E. Abrams

8. Executive Session

9. Motion to Adjourn:
City of Eatonton Council Meeting
Tuesday, May 3, 2016 at 7:00 PM
Putnam County Commissioners’ Meeting Room #203
117 Putnam Drive
Eatonton, Georgia 31024

Elected Officials Present:
    Mayor Walter C. Rocker, Jr.
    Mayor Pro-Tem Harvey (Chip) Walker, Jr.
    Councilman Alvin Butts
    Councilwoman Teresa Doster
    Councilman James A. Gorley
    Councilman Charles R. Haley
    Councilman William Mangum, Jr.
    Councilwoman Alma Stokes

Elected Officials Absent:

Staff Members Present:
    City Administrator, Gary Sanders
    City Attorney, Christopher Huskins
    City Clerk, Sarah Abrams

Mayor Walter C. Rocker called the regular Council meeting to order at 7:00 PM.

Councilwoman Alma Stokes called for a moment of silence for the invocation.

Mayor Rocker advised Gatewood School boys’ and girls’ basketball teams are present with us tonight and he asked Councilwoman Doster to introduce them. Councilwoman Doster read proclamations presented by Governor Nathan Deal to the basketball teams of Gatewood School for winning the 2016 GISA State Championship. Words of congratulations were extended from the Council to the teams; also the members of both teams were asked to take a photo with Council.

Motion was made by Doster and seconded by Haley to approve the minutes of the last meeting with any necessary corrections. Motion carried by a unanimous vote of 7-0.
Attachment #1

Public Comments: Shelagh Fagan - Historic Preservation Street Sign Toppers

Reading of the Rules for Public Comments: City Administrator Gary Sanders read the rules for Public Comments.
Ms. Shelagh Fagan advised Council that the month of May is Preservation Month and the Historic Preservation Committee would like to install street sign toppers in the Historic District around the Plaza. This project would require about ten toppers. Tonight she was requesting permission from Council to do the toppers, along with the help of the City staff on locating a vendor to provide the toppers and the street department employees to help with the installation. Council questioned if the Historic Preservation had received approval from DOT or if the toppers would have an effect on keeping the city in compliance with the new street sign requirements? Sanders advised he would communicate with DOT before the project start.

Motion was made by Haley and seconded by Walker to add Street Sign Toppers to the Agenda. Motion carried by a unanimous vote of 7-0.

Motion was made by Doster and seconded by Haley to approve the Historic Preservation adding/installing Street Sign Toppers in the Historic District. Motion carried by a unanimous vote of 7-0.

**Special Presentation by the Ocmulgee Drug Task Force and Police Chief William Kent Lawrence**

Police Chief William K. Lawrence introduced Commander Wesley Nunn, Director of the Ocmulgee Drug Task Force. Mr. Nunn introduced his staff members and advised making 248 cases. Mr. Nunn expressed words of thanks to the Council for their help and support over the years and presented Council with a stature of an eagle. Mr. Nunn also advised Police Chief Lawrence is one of the founding members of the task force and also thanked him for his participation and service. Mayor Rocker thanked Mr. Nunn and the members of the task force for their service and asked that a photo be taken.

**Old Business:**

**Proposed Resolution to Designate a Meeting Place for the May 16, 2016 City Council Meeting Attachment # 5A**

Motion was made by Haley and seconded by Walker to approve the Proposed Resolution to designate the Hut, located at 400-A West Marion Street as the meeting place for the May 16, 2016 City Council Meeting place. Motion carried by a unanimous vote of 7-0.

**New Business:**

**Discussion and Possible Action on Relocating the Eatonton Main Street Program Office**

Councilman Gorley discussed his concerns about having an office in the glass room and the first impressions received on entering City Hall. Council discussed the possibility of installing blinds at the windows to block the inside view of the office.
Motion was made by Doster and seconded by Haley to relocate the Eatonton Main Street Program Office to City Hall. Motion carried by a unanimous vote of 7-0.

First Reading of Proposed Article V (Naming or Renaming City-Owned Property or Facility) of Chapter 58 of the Code of Ordinances Attachment #6B
City Attorney Christopher Huskins presented the first reading of proposed Article V of Chapter 58 of the Code of Ordinances on Naming or Renaming City-Owned Property or Facility.

Proposed Resolution to Amend Article II (Excavations) of Chapter 58 of the Code of Ordinances Attachment #6C
Motion was made by Doster and seconded by Gorley to approve the proposed Resolution to Amend Article II (Excavations) of Chapter 58 of the Code of Ordinances. Motion carried by a unanimous vote of 7-0.

Proposed Resolution to Authorize the Mayor to Sign Title VI Assurances and Nondiscrimination Agreement with Georgia Department of Transportation Attachment #6D
Motion was made by Doster and seconded by Walker to approve the proposed Resolution to Authorize the Mayor to Sign Title VI Assurances and Nondiscrimination Agreement with Georgia Department of Transportation. Motion carried by a unanimous vote of 7-0.

Committee Reports
Motion was made by Walker and seconded by Haley to pay the bills if and when funds become available. Motion carried by a unanimous vote of 7-0.

Councilman Haley discussed an email received from City Administrator Sanders in reference to the tree in front of the billboard at City Hall. DOT commented that one of the trees in the Streetscape Project design is within 500 feet of a permitted billboard. Per OCGA §32-6-75.3, the tree cannot be planted without permission from the billboard owner. Mr. Sanders has been in touch with billboard representatives and has reached a tentative agreement that allows us to plant the proposed tree if we allow the one time substantial pruning of an existing tree that is blocking the billboard. The Tree Board and Main Street design team, as well as others, have discussed the issue and have agreed to allow the pruning. Unless Council has any objections we plan to move forward on this item.
Gorley advised the tree enhances the landscape and if cut, it should be done by a professional tree cutter.

Councilman Haley advised City Marshal Veal needs to look at commercial properties that are dilapidated in the business district as well as the residential properties.
Councilwoman Stokes advised receiving complaints about tall grass needing to be cut.
Mayor Rocker advised showing Habitat some blighted lots on Enterprise Hill which could be revitalized into a thriving neighborhood. Councilman Haley also asked for an update on the Tri-County Electrical panels. Sanders advised he would follow up and get an update.

Councilman Gorley advised voting against the signs and he wanted to reiterate that the tree in front of the billboard at City Hall should be pruned correctly and by a professional tree cutter and Council should not rush and make a quick decision on pruning the tree. Also, Gorley thanked Police Chief Lawrence for working with the Ocmulgee Drug Task Force and for doing an outstanding job.

**City Administrator Gary Sanders reported:**
The Georgia Department of Transportation will hold a preconstruction meeting on May 10 in Madison for the 17.2 mile resurfacing project on Highway 441 between Reid’s Road and Interstate 20 in Morgan County. Please be reminded that the 13.7 mile resurfacing project on Highway 16 to the Hancock County line is also scheduled to begin soon. C&H Paving of Thomson, Georgia was awarded both projects.

The month of April and May are development months for the first draft of the proposed budget for 2017, which will be presented at the first meeting in June. Please start thinking about next year’s budget.

Waterworks Drive is currently closed due to a sinkhole that developed in the road above the metal culvert. We have asked Peachstate Construction for an estimate for the necessary repair. The information will be passed along as soon as possible. Until the repair is made, the old Senior Citizens building will not be available to rent and the road will remain closed.

Huskins talked to Council about a blight tax which other cities are using to clean up dilapidated property. Mayor Rocker advised he wanted City Marshal Veal to tag the property first before implementing a tax. Haley then discussed property represented by Dorothy Adams on East Marion Street and Putnam Avenue.

Motion was made by Doster and seconded by Haley to adjourn. Motion carried by a unanimous vote of 7-0.

Mayor Walter C. Rocker, Jr.

**ATTEST:**

Sarah E. Abrams, City Clerk
Resolution to Amend Chapter 58 of the Code of Ordinances by Adding Article V (Naming or Renaming City-Owned Property or Facility)

BE IT RESOLVED, that Chapter 58 of the Code of Ordinances, City of Eatonton, Georgia is amended by adding Article V (Naming or Renaming City-Owned Property or Facility), which article shall read as follows:

ARTICLE V. NAMING OR RENAMING CITY-OWNED PROPERTY OR FACILITY

Sec. 58-201. Intent and purpose.

The intent and purpose of this article is to establish a uniform process for naming or renaming a city-owned property or facility or renaming a public street.

Sec. 58-202. Approval of naming or renaming.

(a) Authority. City council shall name or rename a city-owned property or facility or rename a public street by adoption of a resolution.

(b) Naming. City council shall adopt a resolution, at a regular or special council meeting, to designate the name of a city-owned property or facility. The resolution to name a city-owned property or facility does not require a public hearing.

(c) Renaming. Before adopting a resolution to rename a city-owned property or facility or to rename a public street, the city clerk shall place a display advertisement giving notice of the public hearing in the official legal organ at least 14 days prior to the public hearing to be held by city council.

(d) No property rights. No property right is conferred upon any entity, individual, group, or group of individuals or entities as a result of naming or renaming any city-owned property or facility or renaming a public street.

Sec. 58-203. Public property or facility naming or renaming

Application. An application for naming or renaming a city-owned property or facility shall be submitted to the city clerk on a form provided by the city. The application to name or rename a city-owned property or facility shall include the following:

(1) Name, address, and telephone number of individual(s) making such request.

(2) Biographical information about the person for whom the city-owned property or facility is proposed to be named or renamed.

(3) An explanation, with documentation, as to how the proposed name satisfies the naming or renaming criteria as follows:
a. Historical, biographical, geographical, or cultural significance of the property or facility.

b. If the proposed name is that of a well-known individual, family, or group who has made substantial contributions to the community either through civic involvement or monetary donations, a written narrative of such contributions including a description of the involvement by the person in the community and that person's significant connection to the city-owned property or facility.

(4) Letters from appropriate professional organizations or individuals, which provide evidence of substantial local support for the naming or renaming of a city-owned property or facility.

(5) City council shall consider the information provided prior to deciding the appropriateness of the proposed naming or renaming of a city-owned property or facility. City council shall name or rename the property or facility by resolution as provided in section 58-202.

Sec. 58-204. Public street renaming

(a) Application. An application for renaming a public street shall be submitted to the city clerk on a form provided by the city and shall include the following:

(1) Name, address, and telephone number of individual(s) making such request.

(2) The present official name of street.

(3) The proposed new name of street.

(4) A written petition with printed names and signatures, telephone numbers, and addresses containing at least 80% percent of the abutting property owners consenting to the street name change.

(5) An explanation, with documentation, as to how the proposed name satisfies the naming or renaming criteria as follows:

a. Historical, biographical, geographical, or cultural significance of the person for whom the street is to be renamed.

b. If the proposed name is that of a well-known individual, family or group who has made substantial contributions to the community either through civic involvement or monetary donations, a written narrative of such contributions including a description of the involvement by the person in the community.

(6) Written verification from Putnam County 911 that the proposed street name is not a duplicate of an existing street name.

(7) Any letters of support from appropriate professional organizations or individuals which provide evidence of substantial local support for renaming a public street.
(b) Criteria.

(1) The proposed street name shall not be duplicated anywhere in Putnam County.

(2) A public street may only be renamed after a person if such person has achieved prominence as a result of his or her significant, positive contribution to the local community, the State of Georgia, or nationally.

(3) All street name changes shall be for the entire length of the street where the street is continuous.

(4) City council shall consider the information provided by the city administrator prior to deciding the appropriateness of the proposed renaming of a street. City council shall rename the street by resolution as provided in section 58-202.

Sec. 58-205. Costs of naming or renaming; failure to pay.

Upon approval of a resolution for the naming or renaming of a street, city-owned property, or facility, the applicant(s) shall pay to the city clerk the fee established by the city council to cover the cost and expense to be incurred by such naming or renaming. Such payment shall be deposited into the general fund of the city. If the naming or renaming costs are not paid to the city clerk within 30 calendar days of the date of approval of the resolution, the naming or renaming shall not be effective for any purposes whatsoever and shall be deemed repealed as of the 31st day after initial approval of the resolution.

Sec. 58-206. Denial of application.

If a proposed naming or renaming is not approved by the city council, no application seeking to rename said street, city-owned property, or facility shall be accepted by the city clerk for a period of six calendar months from the date of the denial of the application.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 16th day of May, 2016.

__________________________
Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

__________________________
Clerk, City of Eatonton, Georgia
CHAPTER 58
STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES


ARTICLE V. - NAMING OR RENAMING CITY-OWNED PROPERTY OR FACILITY

Sec. 58-201. Intent and purpose.

The intent and purpose of this article is to establish a uniform process for naming or renaming a city-owned property or facility or renaming a public street.

Sec. 58-202. Approval of naming or renaming.

(a) Authority. City council shall name or rename a city-owned property or facility or rename a public street by adoption of a resolution.

(b) Naming. City council shall adopt a resolution, at a regular or special council meeting, to designate the name of a city-owned property or facility. The resolution to name a city-owned property or facility does not require a public hearing.

(c) Renaming. Before adopting a resolution to rename a city-owned property or facility or to rename a public street, the city clerk shall place a display advertisement giving notice of the public hearing in the official legal organ at least 14 days prior to the public hearing to be held by city council.

(d) No property rights. No property right is conferred upon any entity, individual, group, or group of individuals or entities as a result of naming or renaming any city-owned property or facility or renaming a public street.

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(3) An explanation, with documentation, as to how the proposed name satisfies the naming or renaming criteria as follows:

a. Historical, biographical, geographical, or cultural significance of the property or facility.
b. If the proposed name is that of a well-known individual, family, or group who has made substantial contributions to the community either through civic involvement or monetary donations, a written narrative of such contributions including a description of the involvement by the person in the community and that person's significant connection to the city-owned property or facility.

(4) Letters from appropriate professional organizations or individuals, which provide evidence of substantial local support for the naming or renaming of a city-owned property or facility.

(5) City council shall consider the information provided prior to deciding the appropriateness of the proposed naming or renaming of a city-owned property or facility. City council shall name or rename the property or facility by resolution as provided in section 58-202.

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b. If the proposed name is that of a well-known individual, family or group who has made substantial contributions to the community either through civic involvement or monetary donations, a written narrative of such contributions including a description of the involvement by the person in the community.

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(Added text is shown by underline.)
Main Street Report for City Council May 2016

Organization
The Eatonton Main Street Board supported the idea of having a Pilot Club member on the Board.

The Board has set aside their June Meeting for Community Transformation Strategies and Finance.

Eatonton Main Street Director attended complete streets training in Winterville.

Promotion
Main Street Director met with the Pilot Club and both will work in partnership going forward.

Main Street Director met with Tom Rossiter from Kiwanis regarding Patriotism Day.

The Movie on The Court House Lawn is Finding Nemo, set for Friday June 3 at dark.

Leadership Putnam continues to seek funds regarding the painting of the downtown Water Tower.

Design
The Design Committee is in the process of revamping the facade grant application to be more concise.

Jones Master Cuts/SNJ Environmental Awnings are up. A Barbers Pole is to follow.

Maggie Lane has taken a Facade Grant Application.

Economic Vitality
The Eatonton Cotton Warehouse has a provisional opening date of June 18.

I have not received a response from Underground Treasures regarding an opening date.

The Reid Center has moved out of 108 N Jefferson Avenue and relocated to 202 N Jefferson Avenue.

Smith's Sweets is asking $1700 to rent the coffee/ice cream shop.

104 W. Marion St. will be undergoing renovation starting in June.

I have written to the LP Moore Gas (119 N. Jefferson Ave), old Commmom Building (104 E. Marion St.), China Chef (104 N. Jefferson Avenue), and Probation Office (105 S. Jefferson Ave). landlords about their future plans for the buildings that they own. On June 1 I will send certified letters if no response.

Summary
Eatonton Main Street is continuing to seek partnerships with clubs and organizations in and outside Putnam County, to promote downtown events. The Facade Grant application has been revamped and the Design Committee is looking to see how to improve the facades and window displays of downtown buildings with their owners permission. One suggestion is to seek sponsors for the planters around town.

The Event Stage is to have a ribbon cutting at 10 am on Monday May 16 all are invited.
RESOLUTION

A RESOLUTION by the Board of Council of the City of Eatonton, Georgia to appoint a member to the Eatonton Historic Preservation Commission and for other purposes.

WHEREAS, the City of Eatonton seeks to foster historic preservation in the City; and

WHEREAS, the City of Eatonton activated its Historic Preservation Commission in 2009, appointing members to advise the City on Historic Preservation matters within the designated Historic Preservation District; and

WHEREAS, a vacancy exists on the Historic Preservation Commission; and

WHEREAS, the City of Eatonton advertised and received an application from a prospective member that meets the qualifications to serve on the Historic Preservation Commission.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE CITY OF EATONTON DOES HEREBY APPOINT NANCY P. MARSHALL TO THE EATONTON HISTORIC PRESERVATION COMMISSION FOR A FULL THREE YEAR TERM TO EXPIRE ON MAY 31, 2019.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 16th day of May, 2016.

______________________________
Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

______________________________
Clerk, City of Eatonton, Georgia
April 27, 2016

MEMORANDUM

TO: Mayors and Councilmembers in District 6
c/o Mayors and City Managers or City Clerks

FROM: Lamar Norton, Executive Director

SUBJECT: Election of District 6 Officers for 2016-2017

Enclosed is your city’s official ballot for the election of GMA’s District 6 Officers for the 2016-2017 year.

Listed on the ballot are the names of the city officials who have been nominated by the current district officers. (The current officers are charged with serving as a district nominating committee.) No additional nominations were received by the deadline of April 21, which means that the nominations are closed.

The ballot should be mailed or faxed to the attention of Pam Helton by Wednesday, June 1. Please note that only one ballot may be submitted per city.

We will notify you of the results shortly after June 1. Final approval of GMA district officers, as well as the Association’s officers and Board of Directors, will occur at the membership business session to be held at the Annual Convention in Savannah on Sunday afternoon, June 68.

If you have any questions, please contact Pam at (678) 686-6275 or phelton@gmanet.com.

C: District 6 Officers
ELECTION OF GMA’S DISTRICT 6 OFFICERS FOR 2016-2017

BALLOT

The following city officials have been nominated by the current district officers as GMA’s District 6 Officers for 2016-2017:

- President: Dr. Collinda Lee, Mayor Pro Tem, Milledgeville
- First Vice President: Cameron Andrews, Councilmember, Centerville
- Second Vice President: Barbara Williams, Mayor, Fort Valley
- Third Vice President: Ed Barbee, Mayor Pro Tem, Gray

*No additional nominations were received by the April 21, 2016 deadline.*

If your city is in favor of the proposed slate of officers, please check here: ______

If your city is opposed to the proposed slate of officers, please check here: ______

Please provide the following information:

City: ______________________________

Name of person submitting ballot: ______________________________

Signature: ______________________________

Please fax or mail ballot by June 1, 2016 to:

Pam Helton, Georgia Municipal Association, P.O. Box 105377, Atlanta Georgia 30348; FAX: (678) 686-6375.
VOTING DELEGATE FORM

Annual Membership Business Meeting
2016 GMA Annual Convention

Sunday, June 26, 2016 – 3:15 pm
Savannah International Trade and Convention Center
Chatham Ballroom
Savannah, Georgia

City: ________________________________

Voting Delegate: _______________ Title: ____________________________

Proxy ____________________________ Title __________________________________

(Each member city may designate in writing an elected official from any other member city in
the state to vote as their proxy at the membership business meeting. Often, cities designate
the GMA President or one of the Vice Presidents as their proxy for the membership
business meeting.)

Please mail or fax by June 3 to:

Georgia Municipal Association
P.O. Box 105377
Atlanta, Georgia 30348
Attention: Donna Carrington

FAX: (678) 651-1021