City of Eatonton
Public Hearing Agenda
August 20, 2018
Putnam County Commissioners’ Meeting Room, #203
117 Putnam Drive
Eatonton, Georgia 31024
(706) 485-3311

1. 12:00 PM Call to Order

2. Public Hearing: 2019 Proposed Mill Rate Increase

3. Motion to Adjourn
6:45 PM Public Hearing – Proposed Mill Rate Increase

1. Call to Order: 7:00 PM

2. Invocation: Councilman Will Mangum, Jr.

3. Approval of Minutes: Attachment #1

   Council Public Hearing – 8/7/2018
   Council Meeting Minutes – 8/7/2018
   Council Work Session – 8/15/2018

4. Public Comments:

   Reading of Rules for Public Comments

5. Old Business:

   A.
6. New Business:

   A. Proposed Resolution to Authorize the Mayor to Sign a Contract with the Area Agency on Aging for SFY 2019 *Attachment #6A*

   B. Proposed Resolution to Adopt a Balanced Budget for City Fiscal Year 2019 *Attachment #6B*

   C. Request for Retail Package Sales of Beer and Wine License by Samratkumar J. Brahmbhatt /Sawa Kendra LLC d/b/a Splitstop 105 located at 105 Gray Road, Eatonton, GA *Attachment #6C*

7. Zoning:

   A. None.

8. Committee Reports:

   - Finance and Personnel – *Councilmember Harvey C. Walker, Jr.*
   - Public Utilities – *Councilmember Alvin Butts*
   - Streets, Buildings, and Grounds – *Councilmember William C. Mangum, Jr.*
   - Zoning and Ordinances – *Councilmember Teresa W. Doster*
   - Environmental – *Councilmember Janie B. Reid*
   - Community Development – *Councilmember Charles R. Haley*
   - Public Safety – *Councilmember James A. Gorley*
   - City Administrator – *Mr. Gary Sanders*
   - City Attorney – *Mr. Christopher D. Huskins*
   - City Clerk – *Ms. Sarah Abrams*

9. Executive Session

10. Motion to Adjourn
City of Eatonton
Public Hearing
Proposed 2019 Budget
August 7, 2018 at 7:00 PM
Putnam County Commissioners’ Meeting Room, #203
117 Putnam Drive
Eatonton, Georgia 31024

Elected Officials Present:
   Mayor Walter C. Rocker, Jr.
   Mayor Pro-Tem Harvey (Chip) Walker, Jr.
   Councilman Alvin Butts
   Councilwoman Teresa Doster
   Councilman James A. Gorley
   Councilman Charles R. Haley
   Councilman William (Bill) Mangum, Jr.
   Councilwoman Janie B. Reid

Elected Officials Absent:

Staff Members Present:
   City Administrator, Gary Sanders
   City Clerk, Sarah E. Abrams
   Police Chief, William K. Lawrence

Staff Members Absent:
   City Attorney, Christopher Huskins

Mayor Walter C. Rocker, Jr. called the Public Hearing on the proposed 2019 Budget to order at 6:45 PM.
Mayor Rocker advised the purpose of this public hearing is to give citizens an opportunity to give input on the proposed 2019 Budget.

Mr. Colby Hunter expressed words of thanks to Mayor and Council for restoring the Library budget back to $16,000 for FY 2019.

Council thanked Mr. Hunter for his work in the community and at the Library.

Mayor Rocker asked if there were any more public comments on the Budget. If not, we will close the hearing on the budget in 10 minutes.

Motion was made by Mayor Pro-Tem Walker and seconded by Councilman Gorley to close the Public Hearing. Motion carried by a unanimous vote of 7-0.
Meeting adjourned at 6:55 PM.

______________________________
Walter C. Rocker, Jr. Mayor

ATTEST:

______________________________
Sarah E. Abrams, City Clerk
City of Eatonton  
Council Meeting  
August 7, 2018  
7:00 PM  
Putnam County Commissioners' Meeting Room, #203  
117 Putnam Drive  
Eatonton, Georgia 31024

Elected Officials Present:  
Mayor Walter C. Rocker, Jr.  
Mayor Pro-Tem Harvey (Chip) Walker, Jr.  
Councilman Alvin Butts  
Councilwoman Teresa Doster  
Councilman James A. Gorley  
Councilman Charles R. Haley  
Councilman William (Bill) Mangum, Jr.  
Councilwoman Janie B. Reid

Elected Officials Absent:

Staff Members Present:  
City Administrator, Gary Sanders  
(Late) City Attorney, Christopher Huskins  
City Clerk, Sarah E. Abrams  
Police Chief, William K. Lawrence  
(Late) Main Street Manager, Andrew Simpson

Mayor Walter C. Rocker Jr. called the August 7, 2018 Council meeting to order at 7:00 P.M.

Invocation was given by Mayor Walter C. Rocker, Jr.
Motion was made by Councilwoman Doster and seconded by Mayor Pro-Tem Walker to approve the minutes from the July 23, 2018 Council meeting with any necessary corrections. Motion carried by a unanimous vote of 7-0

Motion was made by Mayor Pro-Tem Walker and seconded by Councilman Butts to approve the minutes from the July 26, 2018 Called Meeting with any necessary corrections. Motion carried by a unanimous vote of 7-0

Public Comments: None

Mr. Joe Hudson signed in on the Public Comments List but did not speak.

Reading of the Rules for Public Comments: Omitted

Old Business: None

New Business:
Discussion and Possible Action on Grant Opportunities for the Plaza Arts Center

Ms. Sarah Thomson-Hooper discussed the Plaza Arts Center Preservation Project and overview of the grant application.

Ms. Thomson-Hooper advised the proposed project will consist of:

- Repairing and replacing window sashes and panes as needed; along with painting both the exterior and interior of the windows
- Bolting the exterior brick wall with tension ties
- Repointing the exterior brick
- Installing a steel transfer beam above the auditorium

The goal of the grant application is to secure additional funding to support the City in addressing these key issues and ensure a positive long-term impact on the preservation of this historic structure. Estimated cost of the project is $300,000 to $315,000.

Project Revenue sources:
The City of Eatonton has $80,000 in SPLOST funding earmarked for repairing/replacing windows and other exterior repairs. This can be used as a matching fund requirement for an application to apply for a Fox Theatre Institute Preservation Grant. The Fox Theatre Institute grant could be approximately $80,000 to $100,000. An application to the Lettie Pate Evans Foundation could be submitted for the difference (approximately $100,000 to $140,000).

Councilman Haley thanked Ms. Thomson-Hooper for the work she put into her research. Ms. Thomson-Hooper requested a letter of support from the Mayor and Council.

Motion was made by Councilman Haley and seconded by Councilwoman Doster to authorize the Plaza Arts Center to submit the grant applications and to allow Mayor Rocker to sign letters of support as may be requested. Motion carried by a unanimous vote of 7-0.
Main Street Report Attachment #6A

Report for City Council Meeting Tuesday August 7, 2018 - July 2018 Recap

Organization

Main Street Director/Project Manager attended the Region 6 Managers Meeting in Perry.

Main Street Director/Project Manager is in touch with Vizitech USA about a new website.

Promotions

The Briar Patch Arts and Crafts Festival is now being advertised on various online and social media portals. Exhibitor applications are beginning to arrive. Main Street is continuing to seek partnerships for this event as well as Sponsors.

I met with Kaitlyn Gomez from Fairway Advertising about having a short term billboard on Highway 441 advertising the Briar Patch Arts and Crafts Festival and then a long term billboard advertising entrance ways to Downtown Eatonton facing North (Madison).

Design

Façade grant applications that have been distributed but have yet to be received from Bernard’s Family Funeral Care, Frilli Frocks Formals Boutique, La Rosa and Heaven’s Gate Bookstore and Gifts.

Economic Vitality

Southern Unique is in the processing of moving from W. Marion St. to N. Jefferson Ave.

The Eatonton Cotton Warehouse has closed its doors and is now up for sale.

114 N. Jefferson Ave. containing Smith’s Coastal Grill is for sale at $142,000.

104 N. Jefferson Ave. the China Chef building was sold for $95,000 on June 7, 2018.

Summary

July has seen a downtown in retail spending due perhaps to money being spent on school supplies for the new school year. I have conferred with other Main Street Managers and this lack of spending appears to be throughout Georgia not just located in Eatonton.

I have heard rumors that both the Budget Inn and Southern Delight Cafeteria have closed when they are in fact both open and trading. The same rumor has also been talked about Southern Unique even though they are moving from one location in the courthouse square to another. I am concerned that these rumors are hurting viable businesses and may contribute to their demise if they are not addressed.

Main Street Director reported Peaceful Purpose Grand Opening will be held on Thursday, August 9 at 5:30 PM.
Proposed Resolution to Participate in the Low-Income Home Energy Assistance Program Attachment #6C
Motion was made by Councilman Butts and seconded by Councilman Gorley to approve the proposed resolution to participate in the Low-Income Home Energy Assistance Program (LIHEAP) and authorize Mayor Rocker to sign such agreement offered by the Georgia Department of Human Services/DFCS. Also, the Mayor is authorized to sign letters and such other supporting and collateral material as shall be necessary for the proper receipt of such funds as may be required. Motion carried by a unanimous vote of 7-0.

Proposed Resolution to Ratify the Action of the Mayor in Signing a Work Detail Agreement with the Georgia Department of Corrections for 2018-2019 Attachment #6D
Motion was made by Councilman Haley and seconded by Councilwoman Doster to approve the proposed resolution ratifying the action of Mayor Rocker in signing a Work Detail Agreement with the Georgia Department of Correction for 2018-2019. Motion carried by a unanimous vote of 7-0.

Proposed Resolution to Authorize the Mayor to Apply for a Safety and Liability Management Grant Attachment #6E
Motion was made by Councilman Gorley and seconded by Councilman Haley to approve the proposed resolution authorizing Mayor Rocker to make application for the 2018 Safety and Liability Management Grant offered by Georgia Municipal Association. Also, the Mayor is authorized to sign contracts, letters, and such supporting and collateral material as shall be necessary for the proper application, receipt, and implementation of such grant as may be required. Motion carried by a unanimous vote of 7-0.

Proposed Resolution to Adopt an Update to the Alcohol Misuse Prevention and Anti-Drug Plans for Municipal Gas Utility Workers Attachment#6F
Motion was made by Councilman Butts and seconded by Councilman Mangum to approve the proposed resolution to adopt an update to the Alcohol Misuse Prevention and Anti-Drug Plans/SIFDA 2 Version 2.1.13 provided to the City by the Municipal Gas Authority of Georgia’s Subscribed Regulatory Compliance Service Division and authorize Mayor Rocker to sign. Motion carried by a unanimous vote of 7-0.

Proposed Resolution to Authorize the Disposal of Surplus Property Attachment #6G
Motion was made by Councilman Gorley and seconded by Councilwoman Doster to approve the proposed resolution by the Council of the City of Eatonton Georgia to authorize the disposal of unneeded surplus property in a manner consistent with §36-37-6 of the Official Code of Georgia and authorize Mayor Rocker to sign. Motion carried by a unanimous vote of 7-0.
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**Zoning:** None

**Committee Reports:**
Mayor Pro-Tem Walker advised tonight we held a Budget Hearing on the FY 2019. In the next 24-48 hours we will schedule a work session and hold a Personnel and Finance Committee meeting afterward.

Motion was made by Mayor Pro-Tem Walker and seconded by Councilwoman Doster to pay the bills if and when the funds become available. Motion carried by a unanimous vote of 7-0.

Council discussed customers receiving garbage service without paying or establishing an account. City Administrator Sanders advised Advance Disposal Service will do an audit on our garbage services.

Councilwoman Doster reported the Downtown Development Authority met this week. The property owner on Oak Street was sent a notice to cut the grass. The owners are in the process of deciding what to build on the property.

Councilwoman Reid noted a case on the City Marshal’s report going back to November and advised the City needs to take action on cases that are not complying with the code.

Councilman Gorley thanked Police Chief Lawrence for being pro-active in getting the second prison detail reinstated.

Councilman Gorley asked the status of the GDOT speed feedback signs. City Administrator Sanders advised having had recent communication with GDOT regarding the City’s request for the installation of speed feedback signs on Jefferson Avenue. Will provide Council with additional information.
Councilman Gorley also asked Police Chief Lawrence to put speed feedback detection sign on Hwy 441 North.

City Administrator Gary Sanders advised that he would be out of the office on Wednesday, August 8, but could be reached by e-mail or phone.
City Administrator Sanders advised the Putnam County Board of Elections has expressed interest in using the old Senior Citizens Center as a polling place, relocating Precinct 104 there.

Mayor Rocker asked if there was any other business to be conducted for the good of the City. There being none, motion was made by Mayor Pro-Tem Walker and seconded by Councilwoman Doster to adjourn. Motion carried by a unanimous vote of 7-0. Meeting adjourned at 7:30 PM.

________________________________________
Walter C. Rocker, Jr., Mayor

ATTEST:

________________________________________
Sarah E. Abrams, City Clerk
City of Eatonton Council Work Session
August 15, 2018
The Hut
400-A W. Marion St.
Eatonton, Georgia 31024
(706) 485-3311

City of Eatonton Council Work Session scheduled for Wednesday, August 15, 2018 was cancelled because there was not a quorum of the members of Council present.

1. 5:30 PM Call to Order
2. FY 2019 Budget Work Session
3. Motion to Adjourn
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to authorize the Mayor to sign a contract with the Area Agency on Aging for SFY 2019 and for other purposes.

WHEREAS, the Mayor and Council of the City of Eatonton, Georgia, have found grants administered by the Area Agency on Aging to be a necessary and desirable funding option to provide home delivered and congregate meals programs to residents of the City of Eatonton and Putnam County; and

WHEREAS, the City of Eatonton is in receipt of a contract from the Middle Georgia Regional Commission to provide funding for such meals services in Putnam County for SFY 2019; and

WHEREAS, the City of Eatonton desires to continue to promote better physical and mental health for older people through the provision of nutritious meals and opportunities for social contact.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:

THE MAYOR IS AUTHORIZED TO SIGN THE CONTRACT BETWEEN THE MIDDLE GEORGIA REGIONAL COMMISSION AREA AGENCY ON AGING AND THE CITY OF EATONTON FOR SFY 2019 AND OTHER SUCH SUPPORTING MATERIAL AS SHALL BE NECESSARY FOR THE PROPER EXECUTION OF THE CONTRACT.

APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 20th day of August, 2018.

_________________________________________________________________
Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

_________________________________________________________________
Clerk, City of Eatonton, Georgia
MIDDLE GEORGIA REGIONAL COMMISSION
AREA AGENCY ON AGING
CONTRACT

RC/AAA ADMINISTRATIVE INFORMATION:

Expense X
DHS Contract # 42700-373-0000071612
Total Obligation: $172,536

Federal: $ 95,116
State: $ 66,230
Match: $ 11,190

CFDA #93.053 (NSIP)
CFDA #93.045 (Title III C1, C2)

SECTION I – GENERAL CONTRACT PROVISIONS:

PARA #101 CONTRACT BETWEEN:

This Contract is made and entered into by and between the Middle Georgia Regional Commission (RC), an agency of the State of Georgia legally empowered to contract pursuant to the Official Code of Georgia Annotated, Section 49-2-1 and as otherwise identified in Section II of this contract (if applicable), and hereinafter referred to as the RC;

AND

City of Eatonton
201 N. Jefferson Avenue
Eatonton, GA 31024

legally empowered to contract pursuant to the laws of Georgia, and hereinafter referred to as the CONTRACTOR.

This Contract is deemed to be made under and shall be construed and enforced in every respect according to the laws of the State of Georgia. Any lawsuit or other action based on a claim arising from this Contract shall be brought in a court or other forum of competent jurisdiction within Bibb County, Georgia.

Nothing contained in this Contract shall be construed to constitute the Contractor or any of its employees, agents, or subcontractors as a partner, employee, or agent of the RC, nor shall either party to this Contract have any authority to bind the other in any respect, it being intended that each shall remain an independent contractor.

PARA #102 PERIOD OF CONTRACT:

This Contract has an effective beginning date of the 1st day of July 2018 and shall terminate on the 30th day of June 2019, unless terminated earlier under other provisions of this Contract. Continuation funding is dependent upon the receipt of appropriated funds from state and federal granting agencies and the successful performance of the contracted obligations of the City of Eatonton.
SIGNATURES TO CONTRACT BETWEEN
THE MIDDLE GEORGIA REGIONAL COMMISSION

AND

CITY OF EATONTON, GA

IN WITNESS WHEREOF, the parties have hereunto affixed their signatures the day and year first above written.

CONTRACTOR EXECUTION:

__________________________________
Signature

__________________________________
Date Signed

__________________________________
Typed Name

__________________________________
*Typed Title of Individual Signing

ATTEST:

__________________________________
Signature

__________________________________
Typed Name

__________________________________
Title

RC EXECUTION:

__________________________________
Signature

__________________________________
Date Signed by Chairman

__________________________________
Middle Georgia Regional Commission
Typed Name of Agency

__________________________________
Robert A.B. Reichert
Typed Name of Individual Signing

__________________________________
Date Signed by Executive Director

__________________________________
Laura Mathis
Typed Name of Individual Signing

*Written authority is required as an attachment, which proves that the signer has the authority to sign for the Contractor.
City of Eatonton

Scope of Services for July 1, 2018 – June 30, 2019

The City of Eatonton will provide the following services to the Middle Georgia RC through its Area Agency on Aging (AAA) for the period beginning July 1, 2018 and ending on June 30, 2019:

1. Operate a senior center in Putnam County.
2. Provide congregate meals to an average of 30 older adults per day at the aforementioned senior center.
3. Coordinate, package, and deliver meals to older adults approved for home-delivered meal service by the Middle Georgia AAA.
4. Provide no less than 250 days of service per year for the nutrition programs.
5. Provide a broad spectrum of nutritional, safety, wellness, social, and educational activities to older adults attending the senior center/congregate meal sites; a minimum of two hours per day is required.
6. Operate the senior center for a minimum of 4 hours per day, Monday through Friday, unless a designated federal and/or state holiday, weather-related conditions, or other emergencies such as, but not limited to, a lack of heating or air conditioning, preclude opening the center.
7. Assess participants upon acceptance into the congregate/home-delivered meal program, reassess clients after a six-month period, and a minimum of once per year thereafter; assessments must be conducted face-to-face.
8. Client satisfaction surveys will be distributed to participants at the end of each quarter and results reported to the AAA.
9. Enter service logs ensuring accuracy of information no later than the 5th working day of the month.
10. Prepare and submit program and fiscal reports accurately and timely no later than the 5th working day of the month.
11. Carry out the Scope of Services for home delivered meals and senior center/congregate meal services as set forth in the City of Eatonton’s bid proposal to the RC dated on or about February 25, 2016 for SFY 2019-2020.
12. Title III Regulations (Code of Federal Regulations, Volume 4, Parts 1200 to End); Georgia Department of Human Services, Division of Aging Services, Manual 5300, Chapter 202.5c, Client Complaint & Incident Procedures for Participants in Non-Medicaid Home- and Community-Based Services Programs; Georgia Department of Human Services, Division of Aging Services, Manual 5600, Chapter 2014-04, Section 2025, Fee for Service; Georgia Department of Human Services, Division of Aging Services, Manual 5300, Chapter 200, Section 206, Senior Center Requirements; Georgia Department of Human Services, Division of Aging Services, Chapter 300,
Section 304, Nutrition Program Guidelines and Requirements; and other applicable laws and regulations pertaining to the services delivered by the City of Eatonton.

**In addition, the City of Eatonton will:**

1. When funding permits, promote training opportunities for staff responsible for senior center operations;

2. Ensure staff attends AAA-sponsored meetings;

3. Participate in community events to promote the congregate and home-delivered meal programs;

4. Conduct community outreach to increase activities and services offered at the senior center;

5. Provide client referrals to appropriate service providers; and

6. Work in partnership with the Middle Georgia RC/AAA to plan, develop, and implement services and programs to improve the lives of older adults in Middle Georgia.
## BUDGET FUND SOURCE SUMMARY - SFY 2019

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<td><strong>$95,116</strong></td>
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This budget is based on a planning budget from the Division of Aging Services and is subject to change based upon the RC’s initial allocation for SFY 2019.
RESOLUTION

A RESOLUTION by the Council of the City of Eatonton, Georgia, to adopt a balanced budget for City Fiscal Year 2019 and for other purposes.

WHEREAS, the Official Code of Georgia Title 36, Chapter 81, Section 3 requires cities to establish, adopt and operate within a balanced budget; and

WHEREAS, the Board of Council of the City of Eatonton, Georgia has carefully examined the proposed budget for sources and appropriations of funds; and

WHEREAS, the Board of Council has duly advertised such budget and allowed for citizen input in open forum before the Board of Council.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eatonton, Georgia, that:


APPROVED AND ADOPTED by the Council of the City of Eatonton, Georgia on this 20th day of August, 2018.

__________________________________________
Walter C. Rocker, Jr., Mayor
City of Eatonton, Georgia

ATTEST:

__________________________________________
Clerk, City of Eatonton, Georgia
In accordance with O.C.G.A. §36-81, the City of Eatonton proposes the following budget for fiscal year 2018 - 2019. The City’s fiscal year begins on September 1 and concludes on August 31 of the following year. A PUBLIC HEARING will be held on August 7, 2018 at 6:45 PM to allow citizen input in this process. The hearing will be held in the Putnam County Commissioners’ Meeting Room #203, located at 117 Putnam Drive, Eatonton, GA 31024. A copy of the budget is available at City Hall, located at 201 North Jefferson Avenue, Eatonton, GA 31024.

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<td>Community Development</td>
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<td>$ 20,050</td>
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<td>$ 6,176,913</td>
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<td>$ 20,050</td>
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<td>$ 6,176,913</td>
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APPLICATION FOR BUSINESS OR PROFESSIONAL OCCUPATIONAL CERTIFICATE

FOR THE YEAR

<table>
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<tr>
<th>BUSINESS TYPE</th>
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<tbody>
<tr>
<td>Gas Station</td>
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<tr>
<td>Convenience Store</td>
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<tr>
<td>Grocery</td>
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<td>Non-alcoholic Beverages</td>
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<tr>
<td>Beer &amp; Wine</td>
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<td>Tobacco</td>
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<table>
<thead>
<tr>
<th>NAME OF BUSINESS</th>
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<tbody>
<tr>
<td>Sawg Keneta LLC</td>
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<tr>
<td>D/B/A Split Stop</td>
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<table>
<thead>
<tr>
<th>NAME OF PARTNER OR OFFICER OF FIRM</th>
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<tbody>
<tr>
<td>Samjet Bethany Thatt</td>
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<table>
<thead>
<tr>
<th>MAILING ADDRESS</th>
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<tbody>
<tr>
<td>1200 Interstate Pkwy, Augusta, GA 30909</td>
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<table>
<thead>
<tr>
<th>BUSINESS LOCATION</th>
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<tbody>
<tr>
<td>105 Savannah Rd, Eatonton, GA 31024</td>
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<thead>
<tr>
<th>PHONE NO.</th>
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<td>912-481-5340</td>
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6. NAME OF PREVIOUS OWNER, IF OWNERSHIP HAS CHANGED

7. CONTRACTOR'S PROFESSIONAL CARD NUMBER

8. SALES TAX I.D. NUMBER

I (We) do hereby certify that the information for my business or profession as reported herein is true and correct, and that I am familiar with the city ordinance providing for penalties and revocation of my (our) certificate for making false or fraudulent statements in this application. I (We) have read and understand Section 18.39 of the Occupational Tax Ordinance as shown on reverse side.

(Signed) [Signature of Applicant]

Date: 07-16-18