

Historic Preservation Design Review Meeting held at 214 Marion St., 7 pm
Minutes for March 10, 2008

Commission Members in attendance: Shelagh Fagan, Marianne Tanner, Lyn Hendren

Others in Attendance: Ken Kocher- Piedmont Preservation, Jim Marshall- Eatonton-Putnam Historical Society, Joy Jarrett- applicant, Applicant's contractor, Rufus Adair- Eatonton Messenger

1. Roll Call- members introduced- Lula Bell Ford and Susan Hitchcock were unable to attend due to illnesses.
2. Old Minutes- Moved and seconded that Minutes from Feb. 11th 2008 meeting were approved with the correction (\$25,000 instead of \$2500) and accepted.
3. Unfinished Business:
 - a) COA 2008_01 (Methodist Church siding) was approved by City Council on February 18th 2008 which overturned the decision made by HPC.
 - b) COA 2008_02 (Rosseters picket fence) was approved as recommended by City Council on February 18th 2008.
4. New COA Applicant-
 - a) 2008-03- Application was read and Joy Jarrett, applicant, clarified questions posed by HPC members about changes that she is making to her 1947 Ranch style home. Her contractor also came to the meeting to help clarify questions. The application was broken down into three separate requests:
 1. To complete enclosure of existing carport with “barn door” style garage door within vinyl sided framing
 2. To remove existing doors on house and replace with steel doors
 3. To repair existing overhangs and gutters.

HPC members moved to “**recommend approval with conditions**” for the request for complete enclosure of existing carport since it had been an addition done in 1951 and already had 3 sides built.. They did recommend that the applicant use a more traditional ranch style door design rather than the “barn door”. Applicant was given some examples of these designs. HPC also recommended a condition that applicant use Hardi-Plank or wood rather than vinyl siding in order to give continuity of size to the siding. It is important to match the size of the siding on the house.

HPC members moved to “**approve with conditions**” replacing all exterior doors on the house with steel. The condition is that although side and back doors can be steel as they are not visible, that the front door should be retained as it is original to the house. And is character defining within the historic neighborhood. It was suggested that the applicant could add deadbolt locks, a storm door, and sensor lights for security at the front door. The storm door should be plain with glass panels, not to hide the door.

HPC members stated that the repair work to the gutters was just good maintenance and did not need HPC approval.

The Applicant was agreeable to all of the HPC's requests. Recommendations for lighting were requested by applicant and suggestions were made by HPC members and Historical Society President, Jim Marshall.

HPC members thanked Ms. Jarret and her contractor for their wonderful cooperation.

It was stated that this application will go to City Council on March 17th 2008 for final approval. Ms Fagan said she will call the applicant with Council's decision and make sure the COA letter is expedited through City Hall.

5. Committee Reports- none

6. Other:

- a) Methodist Church- church members were concerned over Trustee's decision to change historic materials and asked for meeting with the Methodist Church Administrative Board. After hearing members concerns, the Church Administrative Board voted, on March 2nd, to defer the start of the removal of wood siding until May to allow time for more research into cost of preparing the wood surface before painting. Chuck Haley said he would contact the Georgia Trust.
- b) The current status of the Adams-Young-Rivers (Mocke)house was addressed. If the lawyers of the 3 parties (Georgia Trust, Newton-Federal, and the buyer) cannot reach agreement, the Trust is prepared to take it to court as the easement needs to be filed correctly. Intent is clear; but the filing attorney did not file it as it needs to be filed.
- c) We need changes to the Application Form. It needs to be clarified as to what "exterior changes" means; also site features. It is not clear where to return forms and the form needs to be filled out in pen, not pencil. The Chair suggested a newspaper article is written about what needs a COA & what doesn't.
- d) Chair to talk to Dan Elmore about possibly using the Executive meeting concept with the Council Planning & Zoning subcommittee when an applicant needs to start work quickly and HPC has already recommended approval.
- e) Chair to talk to Dan Elmore about using alternative meeting rooms such as the Library or Plaza Arts Center meeting room. These locations would be larger and within the district. However, Ms Fagan asked we delay this as it means notifying everyone and changing the signs.
- f) Approved design (color & size) of COA approved sign (8 ½ x 11 and gold color)
- g) The rough draft procedures produced by Ms Fagan were briefly discussed. Mr. Marshall suggested they be put in ordinance format, with Chapters & sections

7. Adjournment at 8:35- Next meeting April 14th. Chair will not be present. Ms. Hendren will preside.